

JANE BILLINGSLEY

Department Chair/Professor

COURSES

- Advanced Word Processing: MS Word II – POFI 2340
- Introduction to Keyboarding – POFT 1127
- Business Machine Applications – POFT 1231
- Speed and Accuracy Building – POFT 2203

CURRICULUM VITAE

- Texas Woman's University
 - MEd – Education/Reading
- Sam Houston State University
 - BBA – Business Administration/English
- Austin Community College
 - Department Chair, Aug. 91 – Present
 - Instructor, Aug. 90 – Aug. 91
- ITT Technical Institute
 - Chief Instructor, Sept. 87 – Aug. 90
- Austin Community College
 - Adjunct, Sept. 84 – May 85
- Oden-Edroy ISD
 - Business Teacher, Jan. 82 – Jun. 84

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