

ACC Meeting Name: Achieving Excellence Committee

Meeting Date: February 20, 2009

Time: 9:00am to 11:00am

Location: HBC, Room 301

Chair: Soon Merz

Co-chair: Ron Johns

Members Present: D'Maris Allen-Mierl, Steve Clary, Sylvia Galvan Gonzalez, Ron Johns, Mike McCarthy, MaryJane McReynolds, Soon Merz, Nancy Miller, Theresa Moore, Caryn Newburger, Charles Quinn, Martha Perez, Roslyn Wallace, Kirk White

Absent: Sheila Ammons, David Borden, Kathleen Christensen, Zach Corbell, Lyman Grant, Norma Jacobs, Virginia Lawrence, Mike Midgley, Kyle Pierce, Margaret Reid, Chris Rosales, C. Jason Vidrine, Kathy Walton, Julie Wauchope, Diane Whitley-Bogard, Judge Worsham, Sabrina Worsham, Cleaburn Zwernemann

Agenda Item 1: Welcome and Introductions

Presenter: Soon Merz

Discussion: Opening comments, introductions and welcome to the AEC meeting.

Decisions: None

Follow Up Items and Responsible person: None

Agenda Item 2: Review and Approve Past Minutes

Presenter: Mike McCarthy

Discussion: Draft minutes for AEC meetings on November 21st, January 30th and draft minutes for the AEC and IPR joint meeting on January 30th were reviewed.

Decisions/Actions: Professor Allen-Mierl motioned to approve the November 21st minutes. The motion was seconded by Professor Quinn, and the minutes for November 21st were approved. Professor Quinn motioned to approve the January 30th draft AEC minutes. The motion was seconded by Teresa Moore, and the minutes for January 30th were approved. Professor Quinn motioned to approve the January 30th draft AEC and IPR Joint meeting minutes. Sylvia Gonzalez seconded the motion, and the minutes for January 30th were approved.

Agenda Item 3: Vote to Approve the Conceptual Framework of Support Services Review

Presenter: Mike McCarthy

Discussion: Mike asked AEC to vote to approve the conceptual framework of the SSR. Soon said this is important so we can send out to our parent council ACAC to start the shared governance process. ACAC will then spread it out to the other councils. Mike will talk about this at IPC.

Decisions: Steve Clary made a motion to approve and Professor Quinn seconded the motion. The conceptual framework of the SSR was unanimously approved.

Follow Up Items and Responsible person:

Agenda Item 4: Discuss Creation of Support Services Review Peer Review Committee

Presenter: Soon

Discussion: Soon commented on a proposal to create a committee to review every SSR report. What we are looking for is similar to IPR committee. A Peer Review Committee to:

- do reviews
 - come up with a rubric
 - make recommendations
- It was suggested that AEC be changed to a council with SSR reporting to it.
 - Another suggestion was to have AEC report to IPC with SSR reporting to IPC.

Decisions: Soon will schedule a meeting to discuss. Charles and Ron volunteered to help with this process.

Follow Up Items and Responsible person:

Agenda Item 5: Debrief of January 30th AEC – IPR Joint Meeting on SLO's

Presenter: Ron Johns

Discussion: Professor Johns gave a summary of his presentation on January 30th *Student Learning Outcomes – The Untold Story*. He presented example of matrices intended to record educational program level outcomes for the academic transfer and workforce programs. Dr. Johns also shared a flow chart that he prepared showing how student learning outcomes inform and impact campus-wide assessment, effectiveness, and planning practices. These documents are titled Transfer Example, Workforce Example, and Comp Process and available online at <http://www.austincc.edu/oiepub/aec/2008-09/index.php> .

Decisions:

Follow Up Items and Responsible person:

The meeting was adjourned at 11 a.m.

Next meeting: April 17, 2009