

# ACC Meeting Name: Achieving Excellence Committee

**DRAFT**

**Meeting Date:** April 16, 2010

**Time:** 9:00am to 11:00am

**Location:** HBC, Room 301

**Co-chairs:** Soon Merz and Ron Johns

**Members Present:** Amanda Karel, Charles Quinn, Denise White, Jason Vidrine, Kirk White, Margaret Reid, Martha Perez, MaryJane McReynolds, Merilee Shopland, Ron Johns, Roslyn Wallace, Soon Merz, Steve Clary, and Sylvia Galvan-Gonzales.

**Support Staff:** Judith Wynn, Rhonda Boyce

**Members Absent:** Arnold Perez, Caryn Newburger, Cleburn Zwernemann, Constance Elko, D'Maris Allen-Mierl, David Borden, Diane Whitley-Bogard, Hector Aguilar, Joshua Bacak, Julie Wauchope, Kathleen Christensen, Kathy Walton, Lyman Grant, Michiel Davis, Mike Midgley, Rich Griffiths, and Stephanie Hawley

---

**Agenda Item 1:** Approval of Minutes from February meeting

**Presenter:** Ron Johns

**Discussion:** Quorum not present.

**Decisions/Actions:** The minutes were held over until the next meeting with a quorum. Soon amended the agenda to add the item "Update on Achieving the Dream facilitator visit".

---

**Agenda Item 2:** Update from Student Learning Outcomes Subcommittee

**Presenter:** Ron Johns

**Discussion:** Ron gave kudos to Amanda for her work and progress with the subcommittees.

**Decisions/Actions:** Soon suggested we talk to Professional Development about holding workshops about assessment.

---

**Agenda Item 3:** Update from Quality Enhancement Plan Subcommittee

**Presenter:** Amanda Karel

**Discussion:** Amanda reported the QEP subcommittee has been meeting regularly. They have focused on understanding SAC's expectations for the QEP. The subcommittee has also been developing a timeline for building broad based participation on identifying, developing and implementing the QEP.

**Decisions/Actions:** No decisions/actions were taken.

---

**Agenda Item 4:** Update about Support Services Review Subcommittee

**Presenter:** Amanda Karel

**Discussion:** Amanda said that due to staffing changes in OIEA, she has been unable to meet with the SSR Subcommittee. Amanda is no longer the Coordinator of Institutional Planning and Assessment for OIEA but is now the SACS Coordinator. She is currently doing double duty until her old position can be filled. The SSR timeline that AEC approved at the last meeting is going to be presented to PLT for comment.

**Decisions/Actions:** Steve Clary requested the current version of the SSR timeline be sent to the AEC committee.

---

**Agenda Item 5:** Update on Achieving the Dream facilitator visit

**Presenter:** Soon Merz

**Discussion:** Soon reported that ACC's Achieving the Dream facilitators, Brad Phillips and Kay McClenney, visited ACC the last three days. Brad spent the first afternoon with OIEA staff and focused on data and OIEA's

approach to data requests. On Wednesday and Thursday Brad and Kay met with various groups at different campuses. Soon noted that as a requirement of being an Achieving the Dream school, ACC had to submit a draft of our Achieving the Dream Implementation Plan by March 31<sup>st</sup>. Brad and Kay provided ACC with numerous comments on this draft. SSISC will make the revisions and the final draft will be submitted by May 31<sup>st</sup>.

**Decisions/Actions:** No decisions/actions were taken.

---

**Agenda Item 6:** SACS Update

**Presenter:** Amanda Karel

**Discussion:** Amanda reported she has been working on cleaning up substantive changes and that the Round Rock Prospectus draft will be going to Dr. Kinslow for edits and approval. Amanda also mentioned a new SACS publication, which she provided a link to in her last email to the committee.

**Decisions/Actions:** No decisions/actions were taken.

---

**Agenda Item 7:** Summer Conferences

**Presenter:** Ron Johns

**Discussion:** Ron announced several Summer conferences that members may be interested in attending:

1. National Community College Benchmark Project Conference in June (Kansas)
2. SACS Summer Institute in July (Tampa)
3. Assessment Conference in June (U.T./Austin)

**Decisions/Actions:** Soon offered to pay for a limited number of registration fees to the U.T. conference.

---

**Agenda Item 8:** Discussion about assessment at ACC

**Presenter:** Ron Johns and Amanda Karel

**Discussion:** Amanda directed members to the survey about the Assessment of Student Learning at ACC and asked everyone to complete it. The results were reviewed and resulted in lively discussions about ACC's culture, servant leadership and how to measure student success.

**Decisions/Actions:** No decisions/actions taken.

---

**Agenda Item 9:** Adjournment

**Presenter:** Ron Johns

**Discussion:** No discussion.

**Decisions/Actions:** The meeting was adjourned at 11:01a.m.

---

**Next meeting:** May 21, 2010, room 301