

ACC Meeting Name: **Achieving Excellence Committee**

Meeting Date: June 18, 2010

Time: 9:00am to 11:00am

Location: HBC, Room 201

Co-chairs: Soon Merz and Ron Johns

Members Present: Amanda Karel, Charles Quinn, David Borden, Denise White, Jason Vidrine, A. Palmer for Julie Wauchope, Kathleen Christensen, Kirk White, Martha Perez, MaryJane McReynolds, Merilee Shopland, Mike Reid, Ron Johns, Roslyn Wallace, Soon Merz, Stephanie Hawley, Steve Clary, and Sylvia Galvan-Gonzalez.

Support Staff: Judith Wynn, Rhonda Boyce

Members Absent: Arnold Perez, Caryn Newburger, Cleburn Zwernemann, Constance Elko, Diane Whitley-Bogard, D'Maris Allen-Mierl, Joshua Bacak, Kathy Walton, Lyman Grant, Margaret Reid, Michiel D. Davis, Mike Midgley, and Rich Griffiths.

Agenda Item 1: Approval of Minutes from May meeting

Presenter: Ron Johns

Discussion: Mary Jane moved to approve the May minutes. Martha seconded the unanimous vote.

Decisions/Actions: The minutes for May were approved.

Agenda Item 2: Assessment Survey Results Discussion and Brainstorming Session

Presenter: Ron Johns

Discussion: Ron reviewed the results of the AEC survey of Faculty and Staff Assessment Enthusiasm and Knowledge. The need for communication to departments and faculty was discussed as a major challenge. Because faculty involvement is critical to this committee and assessment efforts, Ron asked how AEC could address this issue. A number of ideas were proposed, such as: 1) recruit well respected faculty who in turn recruit others; 2) enlist Faculty Coaches; 3) having Dean area representation on the committee; and 4) encourage adjunct faculty participation who are paid for attending meetings. Working with Professional Development to increase knowledge and enthusiasm about assessment among faculty and staff was also discussed. Finally, examining how assessment and improvement issues are addressed in current ACC processes (e.g. faculty orientation, Adjunct Impact, mentoring) was proposed.

Decisions/Actions: No decisions at this time.

Agenda Item 3: Quality Enhancement Plan Website Discussion

Presenter: Merilee Shopland and Amanda Karel

Discussion: Merilee previewed the QEP website for AEC members. Many suggestions and comments were offered.

Decisions/Actions: The QEP subcommittee will look at these ideas and comments as they continue developing the website.

Agenda Item 4: Student Success Initiative (SSI) Update

Presenter: Stephanie Hawley

Discussion: Stephanie informed AEC members that the Student Success Initiative Steering Committee (SSISC) is currently developing priorities for the upcoming year. Items under discussion include late registration, mandatory orientation for 2010 FTIC, getting Adult Ed students into Datatel to improve planning, working with students who have not declared a major, building structure and support for learning communities,

and the creation of a student coaching program in developmental education. The next group of Faculty coaches will be coming on board soon. Plans are being made to provide coaches with more training in general and understanding data in particular. There is excitement about a staff led mentoring program for at- risk students. The QEP is a high priority because of its critical role in accreditation.

Decisions/Actions: Stephanie will continue updating AEC about the SSI.

Agenda Item 5: Student Learning Outcomes Subcommittee Update

Presenter: Ron Johns

Discussion: Ron presented the revised SLO matrices developed by the subcommittee. Differences between matrices for academic and workforce areas were noted. The focus on aligning department-level work with ACC as a whole was also discussed. Ron reported that the development of a general education task force is continuing and solicited ideas about which ACC stakeholders should be invited to join.

Decisions/Actions: No decisions at this time.

Agenda Item 6: Adjournment

Presenter: Ron Johns

Discussion: Roslyn moved to adjourn which was seconded by Amanda.

Decisions/Actions: The meeting was adjourned at 10:55a.m.

Next meeting: July 16, 2010