

## ACC Meeting Name: **Institutional Effectiveness Committee**

**Meeting Date:** February 17, 2012

**Time:** 1:30pm to 3:30pm

**Location:** HBC, Room 301

**Co-chairs:** Soon Merz and Ron Johns

**Members Present:** D'Maris Allen-Mierl, David Borden, Steve Clary, Lola Cowling, Sylvia Galvan-Gonzales, Marcus Jackson, Ron Johns, Kirk Kelly, Willie Martinez, Mike McCarthy, MaryJane McReynolds, Jim Nelson, Daniel Ohanlon, Laura Ore, Charles Quinn, Margaret Reid, and Denise White

**Support Staff:** Judith Wynn, Rhonda Boyce

**Members Absent:** Hector Aguilar, Robert Bermea, Kathleen Christensen, Michiel Davis, Constance Elko, Lyman Grant, Rich Griffiths, Bailey Kral, Nancy Laudenslager, Soon Merz, Mike Midgley, Arlis Moore, Tracie Nobles, Ann Palmer, Matthew Pappas, Jason Vidrine, and Kathy Walton.

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### **Agenda Item 1:** Welcome

Ron welcomed members to the committee.

**Presenter:** Ron Johns

**Discussion:** None

**Decisions/Actions:** No decisions at this time.

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### **Agenda Item 2:** Approval of Minutes from last meeting

**Presenter:** Ron Johns

**Discussion:** Laura moved to approve the minutes. Denise seconded the motion and the minutes were approved.

**Decisions/Actions:** The minutes for the November 18, 2011 meeting were approved.

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### **Agenda Item 3:** Discipline Assessment Cycle (DAC) Worksheet Report

**Presenter:** Ron Johns

**Discussion:** Ron reviewed the DAC Dashboard (handout) and commented on what has been done and what needs to be done.

**Decisions/Actions:** No decisions at this time.

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### **Agenda Item 4:** Discipline Assessment Cycle (DAC) subcommittee discussion

**Presenter:** Ron Johns

**Discussion:** Ron reviewed the DAC Subcommittee Member List (handout) and said he was looking for more volunteers to ensure we had 2-3 people from each Dean Area/Department. He also stated that he would discuss the DAC Subcommittee charge with the GECCC.

**Decisions/Actions:** To establish a subcommittee to be a bridge between IEC and GECCC. The main function of the subcommittee would be to review and monitor assessment of SLO's, GenEd competencies and Snapshot analyses.

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### **Agenda Item 5:** QEP Update

**Presenter:** Marcus Jackson

**Discussion:** Marcus gave an update on the status of ACC's QEP which is "Math Emporium" and announced we will have a naming campaign for our QEP project. The goal is to have a "catchy" name that people can remember. The rationale is that SACS believes every person should be aware of what our QEP is. Prizes will be offered. The next phase will be implementation. The naming contest will run from March 20-April 6.

**Decisions/Actions:** No decisions at this time.

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**Agenda Item 6:** Instructional Program Review (IPR) Report

**Presenter:** Marcus Jackson

**Discussion:** Marcus reported that IPR is currently on track with no problems. All academic programs should be in compliance by the time SACS comes. IPR reports are due April 20<sup>th</sup>.

**Decisions/Actions:** No decisions at this time.

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**Agenda Item 7:** Support Services Review (SSR) Report

**Presenter:** Marcus Jackson and Daniel O'Hanlon

**Discussion:** Daniel reported that the SSR schedule has been modified and the updated schedule is on the OIEA homepage. Currently 18 units are going through review. Daniel also said we are looking to expand and refresh the SSR subcommittee, noting it is a working committee and will meet primarily between the months of May and August. The SSR reports are due June 1<sup>st</sup>.

**Decisions/Actions:** No decisions at this time.

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**Agenda Item 8:** SACS Update

**Presenter:** Ron Johns

**Discussion:** Ron announced that the Compliance Report for the college is due by March 9<sup>th</sup> and will be shipped overnight to SACS. The next step in the process will be for an off-site team to go over the report, then, SACS will give us a response.

**Decisions/Actions:** No decisions at this time.

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**Agenda Item 9:** Announcements

**Presenter:** Ron Johns

**Discussion:** There were no announcements.

**Decisions/Actions:** No decisions at this time.

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**Agenda Item 10:** Adjournment

**Presenter:** Ron Johns

**Discussion:** The meeting was adjourned at 2:30pm.

**Decisions/Actions:** No decisions at this time.

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**Next meeting:** March 23rd