



Office of Institutional  
Effectiveness and Accountability

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**Institutional  
Effectiveness Council**  
(recommendations for AY14)

2014

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Updated 8/13/2013



## *ORIGINAL*

### **Functions:**

1. Monitor compliance with, and ensure accountability for assessment-related requirements of SACS, THECB, and the federal government
2. Facilitate and provide leadership for effective college-wide evaluation of assessment processes, in support of student success
3. Facilitate collaborative assessment conversations at ACC
4. Review and evaluate best practices in student-related assessment and serve as a clearinghouse for this information
5. Develop and maintain an inventory of assessment activities and serve as a clearinghouse for this information
6. Review the effectiveness of assessment instruments/tools/practices and make appropriate recommendations, as needed

## *PROPOSED*

### **Functions:**

1. Review and recommend changes to Institutional Effectiveness Processes
2. Review and recommend changes to Institutional Effectiveness data, measures, and reports
3. Develop annual College-wide Institutional Effectiveness Report.

**Recommendations:** forwarded to the Academic and Campus Affairs

Council.



### CALENDAR/WORK PLAN 2013-14 (FY14)

**Purposes of IEC Work Plan:**

- Identify strategic topics for IEC discussion which relate to function outcomes and effectiveness measures.

*ALL dates and times are tentative till Admin Calendar is completed*

September 20; October 18; November 15; February 21, 2014; March 21; April 18; June 20

Date: September 20, 2013 Time: 1:30P.M. – 3:30P.M. Location: HBC – 201.0	Topic • Committee Orientation and review of functions • DATA – College Wide Snapshot	Presenter: •
Date: October 18, 2013 Time: 1:30P.M. – 3:30P.M. Location: HBC – 201.0	Topic • IE Process reports – IPR/ DAC/ SSR/ AMP o Annual reports on process effectiveness and accountability	Presenter: •
Date: November 15, 2013 Time: 1:30P.M. – 3:30P.M. Location: HBC – 201.0	Topic • DATA – Graduation / Transfer	Presenter: •
Date: February 21, 2014 Time: 1:30P.M. – 3:30P.M. Location: HBC – 301.0	Topic • DATA – Successful completions	Presenter: •
Date: March 21, 2014 Time: 1:30P.M. – 3:30P.M. Location: HBC – 201.0	Topic • DATA – Persistence/	Presenter: •
Date: April 18, 2014 Time: 1:30P.M. – 3:30P.M. Location: HBC – 301.0	Topic • DATA – CCSSE, SENSE, Noel-Levitz Survey Data	Presenter: •
Date: June 20, 2014 Time: 1:30P.M. – 3:30P.M. Location: HBC – 301.0	Topic • Review DRAFT College Wide Institutional Effectiveness Report	Presenter: •

**ORIGINAL**

Position	Name	Appointed by	Campus	Phone	Email ID
<b>Ex Officio Members</b> (serve by virtue of the position held)					
VP, Effectiveness & Accountability	Soon Merz	<i>Ex Officio</i>	HBC	3-7035	<a href="mailto:smerz">smerz</a>
OIEA Staff	Rich Griffiths	<i>Ex Officio</i>	HBC	3-7606	<a href="mailto:rgriffit">rgriffit</a>
OIEA Staff	Willie (Guillermo) Martinez	<i>Ex Officio</i>	HBC	3-7620	<a href="mailto:gmartin1">gmartin1</a>
OIEA Staff	F.C. Caranikas	<i>Ex Officio</i>	HBC	3-7893	<a href="mailto:fanny.caranikas">fanny.caranikas</a>
OIEA Staff	Daniel Ohanlon	<i>Ex Officio</i>	HBC	3-7585	<a href="mailto:dohanlon">dohanlon</a>
SACS Coordinator	Bailey Kral	<i>Ex Officio</i>	HBC	3-7594	<a href="mailto:bailey.kral">bailey.kral</a>
VP, Workforce Education & Business Development	Mike Midgley	<i>Ex Officio</i>	HBC	3-7579	<a href="mailto:midgley">midgley</a>
VP, Student Support & Success Systems	Kathleen Christensen	<i>Ex Officio</i>	HBC	3-7053	<a href="mailto:kchrste">kchrste</a>
Executive Dean, Continuing Education	Hector Aguilar	<i>Ex Officio</i>	HBC	3-7663	<a href="mailto:aguilar">aguilar</a>
Director, Articulation Transfer	MaryJane McReynolds	<i>Ex Officio</i>	HBC	3-7677	<a href="mailto:mmcreyno">mmcreyno</a>
Executive Director, Adult Education	David Borden	<i>Ex Officio</i>	HBC	3-7799	<a href="mailto:dborden">dborden</a>
<b>Representatives of Job Functions or College Offices</b> (1 to 2 year terms)					
Dean, Academic Transfer Program Area	Lyman Grant	EVP/Provost	RGC	3-3352	<a href="mailto:lgrant">lgrant</a>
Dean, Workforce Education Program Area	Charles Quinn	VP, Workforce	PIN	3-8119	<a href="mailto:cquinn">cquinn</a>
General Education Committee Representative (faculty)	Ron Johns	Committee Chair	RVS	3-6002	<a href="mailto:rjohns">rjohns</a>
Instructional Program Review Committee Representative (faculty)	Kelly Stockstad	Committee Co-Chair	CYP	3-2086	<a href="mailto:kelly.stockstad">kelly.stockstad</a>
Faculty Evaluation Committee Representative	Kirk Kelly	Committee Chair	HBC	3-7745	<a href="mailto:kkelly12">kkelly12</a>
Faculty Member - Developmental Reading	Ann Palmer	Department Chair	EVC	3-5172	<a href="mailto:apalmer">apalmer</a>
Faculty Member – Developmental Writing	Laura Ore	Department Chair	RVS	3-6289	<a href="mailto:lmwore">lmwore</a>
Faculty member –	Constance Elko	Department Chair	PIN	3-8005	<a href="mailto:cbelko">cbelko</a>

Developmental Math					
Faculty member – Academic Transfer Program Area (3 Representatives)	Margaret Reid Jason Vidrine D’Maris Allen-Mierl	Department Chair	RGC EVC RGC	3-3313 3-5951 3-3322	<a href="#">mreid</a> <a href="#">cvidrine</a> <a href="#">dallen</a>
Faculty member – Workforce Education Program Area (3 Representatives)	Denise White	Department Chair	RGC	3-3755	<a href="#">dwhite3</a>
Faculty member – Distance Learning	Robert Bermea	Director, Distance Learning	PIN	3-8032	<a href="#">rbermea</a>
Counselor	Sylvia Galvan-Gonzales	Dean of Student Services	CYP	3-2106	<a href="#">sgalvang</a>
Librarian	Lola Cowling	Director, Library Services	EVC	3-5232	<a href="#">lcowling</a>

**Representatives of ACC Constituencies** (*Information below is for FY11; FY12 information will be posted as soon as it becomes available.*)  
(1-year terms)

Full-Time Faculty Senate	Ron Johns	Association Pres.	RVS	3-6002	<a href="#">rjohns</a>
Adjunct Faculty Association	Chris De La Ronde	Association Pres.	RGC	3-3403	<a href="#">dalbert</a>
Association of Professional-Technical Employees	Bonnie Spanogle	Association Pres.	HBC	3-7656	<a href="#">bspanogl</a>
Classified Employees Association	Steve Clary	Association Pres.	SVC	3-1022	<a href="#">sclary</a>
Student Government Association	Kim Hawkins	Association Pres.	RGC	3-3113	<a href="#">sgapres</a>

**Non-Voting, Ex Officio Members**  
(serve by virtue of the position held)

Coordinator, Institutional Planning & Assessment	Marcus Jackson	<i>Ex Officio</i>	HBC	3-7635	<a href="#">mjackso4</a>
Manager, Business Assessment Center	Michiel Davis	<i>Ex Officio</i>	HBC	3-7779	<a href="#">mddavis</a>
Executive Director, Customized Training	Kathy Walton	<i>Ex Officio</i>	HBC	3-7213	<a href="#">kwalton</a>
Director, Workforce Development Center	Nancy Laudenslager	<i>Ex Officio</i>	HBC	3-7177	<a href="#">nlaudens</a>

**PROPOSED**

<b>Position</b>	<b>Name</b>	<b>Appointed by</b>
<b>Representatives of Job Functions or College Offices</b>		
(serve by virtue of the position held)		
VP, Effectiveness & Accountability	Soon Merz	<i>Ex Officio</i>
VP, Workforce Education & Business Development	Mike Midgley	<i>Ex Officio</i>
VP, Student Support & Success Systems	Kathleen Christensen	<i>Ex Officio</i>
Executive Director, Adult Education	David Borden	<i>Ex Officio</i>
Dean, Applied Tech, Multimedia, Public Service	Gary Hampton	<i>Ex Officio</i>
Dean, Business Studies	Charles Quinn	<i>Ex Officio</i>
Dean, Computer Studies & Advanced Technology	Linda Smarzik	<i>Ex Officio</i>
Dean, Arts and Humanities	Lyman Grant	<i>Ex Officio</i>
Dean, Communications	Hazel Ward	<i>Ex Officio</i>
Dean, Math & Science	David Fonkin	<i>Ex Officio</i>
Dean, Social and Behavioral Science	Gaye Lynn-Scott	<i>Ex Officio</i>
Dean, Student Services	Amber Kelly	<i>Ex Officio</i>
Dean, Student Services	Dorado Kinney	<i>Ex Officio</i>
Dean, Student Services	Wade Bradfute	<i>Ex Officio</i>
Dean, Student Services	George Reyes	<i>Ex Officio</i>
Dean, Student Services	Voncille Wright	<i>Ex Officio</i>
Dean, Student Services	Louella Tate	<i>Ex Officio</i>
Dean, Student Services	Virginia Fraire	<i>Ex Officio</i>
Dean, Student Services	Yolanda Chapa	<i>Ex Officio</i>
Executive Dean, Health Sciences	Eileen Klein	<i>Ex Officio</i>
Executive Dean, Continuing Education	Hector Aguilar	<i>Ex Officio</i>
Instructional Program Review Committee Representative	Kelly Stockstad	<i>Ex Officio</i>
Discipline Assessment Cycle Committee Representative	Ron Johns	<i>Ex Officio</i>
Academic Master Plan Committee	Marcus Jackson	<i>Ex Officio</i>
SACS Coordinator	Bailey Kral	<i>Ex Officio</i>
<b>Representatives of ACC Constituencies</b>		
Full-Time Faculty Senate		Association Pres.
Adjunct Faculty Association		Association Pres.

Association of Professional-Technical Employees		Association Pres.
Classified Employees Association		Association Pres.
Student Government Association		Association Pres.
<b>Committee Staff</b>		
Coordinator, Institutional Research and Analysis	FC Caranikas	<i>Non-voting</i>
Coordinator, Institutional Planning & Assessment	Daniel Ohanlon	<i>Non-voting</i>

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