
Agenda Item: Q Drive

Presenter: Jim

Discussion:

Staff members discussed restructuring the Q drive.

Decision/Actions:

- Roslyn to look at the New Staff Orientation item (Q:/Admin).
- Roslyn and Alice to look at OIE folder.
- Jim to look at Q:/Data Census_US.
- Annette to look at Q:/Data/THECB_Tracking.
- Charlene to look at Data/IPEDS.
- Jim to look at GIS_Data folder.
- Roslyn will look at Q:/Projects/Effectiveness folder.
- Charlene to look at Q:/Projects/Kansas Study.
- Annette to look at Q:/SAS_PGMS.
- Ziv to look at Q:/Vinger.
- All look at workspace folders.

Follow-Up items:

Alice will setup meeting to discuss DR Database folders.
Everyone was reminded to update the projects calendar.

Person responsible:

Alice
All

Agenda Item: Staff Updates

Presenter: Soon

Discussion: Postponed.

Other Information

Next Meeting Date: July 13, 2006 **Time:** 9:30 **Location:** 603.0