



4. Worked with Leslie and Deda on finance.

Connie

1. Worked on College Connections
2. Worked on TPEG.
3. Installed computer software.
4. Helped Deda with IPEDS.

Carol

1. Updated Web.
2. Put up new logo.
3. Changed her schedule beginning March 20 will be in four mornings a week with Friday off.

Annette

1. Met with Bobetta on Upward Evaluation
2. Worked on maps for Fact Book.
3. Worked on survey.
4. Attended Web Committee Meeting.
5. Computer issues are taking up a lot of time.
6. Nancy will get with Annette about the graduate

Roslyn

1. Worked on the substantive change prospectus. The college mission statement needs to be revisited and be printed consistent throughout the college.

Jim

1. Worked on Indicator Project issues .
2. Worked on ISD issues.
3. Worked on other minor items.

Nancy

1. Worked on IPR stipend process.
2. Worked on the graduate follow up survey.
3. Worked on ICS.

Alice

1. Worked on administrative task.
2. Worked on OIEA minutes.
3. Worked on budget report.

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<b>Follow-Up items:</b>	None	<b>Person responsible:</b>	<b>Deadline:</b>
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Other Information

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**Next Meeting Date:** March 23, 2006 **Time:** 10:00 **Location:** 603.0

