ACC Meeting Name:  Staff Meeting  
Office of Institutional Effectiveness and Accountability

<table>
<thead>
<tr>
<th>Date:</th>
<th>July 9, 2009</th>
<th>Time:</th>
<th>9:30</th>
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<tbody>
<tr>
<td>Chair:</td>
<td>Soon Merz</td>
<td>Location:</td>
<td>HBC 603.0</td>
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<tr>
<td>Attendees:</td>
<td>Ziv, Lina, Swapna, Anna, Roslyn, Charlene, Judith, Rich</td>
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Minutes

**Agenda Item 1: Old Business**  
**Presenter:** All  

- **Review of Minutes:** Minutes were approved with corrections.  
- **Review of Follow-Up Items:** Items were reviewed and all had been completed.

**Agenda Item 2: New Business**  
**Presenter:** All  

- **OIEA Academic Year 2009-2010 Planning Calendar:** Planning calendar was reviewed and updated.

**Agenda Item 3: Updates on projects**  
**Presenter:** All  

- **SACS:** Soon has the list of substantive change locations and will notify SACS.  
- **Race/Ethnicity changes:** No change due to no meeting.  
- **Data Warehouse:** Andrew’s team is still working on generating ODS tables for us. There is no progress update this week from the team. Soon ordered SAS/ACCESS server license. Continue building ACC longitudinal database.  
- **Data Retreat (ATD)**

**Agenda Item 4: OIEA Projects Calendar**  
**Presenter:** All  

Reviewed projects calendar for July and August.

**Agenda Item 5: OIEA Newsletter**  
**Presenter:** Charlene  

Charlene is adding a link to the Master Plan. Newsletter will go out next Friday.

**Agenda Item 6: Announcements**  
**Presenter:** All  

No announcements.

**Follow Up Items and Responsible person:**

1. Clarifying the process for Closing the Gaps target updates.

The meeting was adjourned at 11:10  
Next meeting: July 23rd