

ACC Meeting Name: Staff Meeting

Office of Institutional Effectiveness and Accountability

Date: July 9, 2009

Time: 9:30

Chair: Soon Merz

Location: HBC 603.0

Attendees:

Ziv, Lina, Swapna, Anna, Roslyn, Charlene, Judith, Rich

Minutes

Agenda Item 1: Old Business

Presenter: All

- a. **Review of Minutes:** Minutes were approved with corrections.
- b. **Review of Follow-Up Items:** Items were reviewed and all had been completed.

Agenda Item 2: New Business

Presenter: All

- a. **OIEA Academic Year 2009-2010 Planning Calendar:** Planning calendar was reviewed and updated.

Agenda Item 3: Updates on projects

Presenter: All

- a. **SACS:** Soon has the list of substantive change locations and will notify SACS.
- b. **Race/Ethnicity changes:** No change due to no meeting.
- c. **Data Warehouse:** Andrew's team is still working on generating ODS tables for us. There is no progress update this week from the team. Soon ordered SAS/ACCESS server license. Continue building ACC longitudinal database.
- d. Data Retreat (ATD)

Agenda Item 4: OIEA Projects Calendar

Presenter: All

Reviewed projects calendar for July and August.

Agenda Item 5: OIEA Newsletter

Presenter: Charlene

Charlene is adding a link to the Master Plan. Newsletter will go out next Friday.

Agenda Item 6: Announcements

Presenter: All

No announcements.

Follow Up Items and Responsible person:

1. Clarifying the process for Closing the Gaps target updates.

The meeting was adjourned at 11:10

Next meeting: July 23rd