

ACC Meeting Name: Office of Institutional Effectiveness and Accountability

Date: July 12, 2007

Time: 9:30

Chair: Soon Merz

Location: HBC 603.0

Attendees:

Soon, Connie, Rich, Ziv, Alice, Jim, Charlene and Roslyn.

Minutes

Agenda Item 1: Review of Minutes

Presenter: All

Discussion:

The minutes for June 28, 2007 were reviewed.

Decisions/Actions:

1. The June 28, 2007 minutes were approved with changes.
 - a. Agenda Item 3, **Blinn College Course Tracking Report, Follow Up Items:** Change to “At the next staff meeting Roslyn will report results of the discussion with the department chairs to find out their preferences for foundation target performances courses.”
 - b. Agenda Item 4, **NCCBP, Heading:** Change to “NCCBP and Kansas Study.” Change the **Presenter** to Charlene.
 - c. Agenda Item 4, **NCCBP and Kansas Study, Discussion:** Change “NCCBP” to “Kansas Study”.
 - d. Agenda Item 4, **NCCBP and Kansas Study, Follow Up Items:** Change to “...NCCBP data confirmation report...”.
 - e. Agenda Item 5, **ICS Update, Discussion, #1:** Change to “Soon said that the target date for Rich to submit the full ICS Report to Soon is July 16, 2007”.
 - f. Agenda Item 6, **IPEDS Update, Peer Analysis System and Data Analysis System** change the first bullet to read “Soon will show staff the new version of these tools”.
 - g. Agenda Item 7, **Hiring Update, Discussion, #1:** Change to “Swapna’s starting date is delayed due to paperwork”.
 - h. Agenda Item 9, **2008 Travel Requests, Discussion:** Add an “s” to member.

Agenda Item 2: Graduate Survey Data

Presenter: Rich

Decisions/Actions:

Rich is waiting on the Spring graduate list from the Admissions and Records office. A&R is having technical difficulties and will supply the list as soon as possible.

Agenda Item 3: Announcements

Presenter: Soon

Discussion:

1. Starting this fall, students attending Texas public colleges can withdraw from no more than six courses during their undergraduate career.
2. The NCCBP Conference will begin July 31st.
 - a. Alice will work at the registration desk.
 - b. Roslyn, Soon, Rich, Ziv and Charlene will attend the conference
 - c. Roslyn and Soon will make presentations at the conference.

Agenda Item 4: OIEA Projects Calendar

Presenter: All

Decisions/Actions:

The following items need to be added or changed on the Projects Calendar.

1. Connie will enter the *CBM00A* and *CBM00C* reports on the calendar.
2. Roslyn will move the *ULEAD Status Report* to July 17th.
3. Roslyn will enter NCCBP presentations to July 23rd.
4. Move IPR Committee meeting to the week of August 5th.

Agenda Item 4: OIEA Newsletter

Presenter: Charlene

Decisions/Actions:

- A link will be added for the Fact Book.

The meeting was adjourned at 11:30.

Next meeting: August 9, 2007