ACC Meeting Name:  
Office of Institutional Effectiveness and Accountability

Date: July 12, 2007  
Time: 9:30  
Chair: Soon Merz  
Location: HBC 603.0  
Attendees:  
Soon, Connie, Rich, Ziv, Alice, Jim, Charlene and Roslyn.

Minutes

Agenda Item 1: Review of Minutes  
Presenter: All

Discussion:
The minutes for June 28, 2007 were reviewed.

Decisions/Actions:
1. The June 28, 2007 minutes were approved with changes.
   a. Agenda Item 3, Blinn College Course Tracking Report, Follow Up Items: Change to “At the next staff meeting Roslyn will report results of the discussion with the department chairs to find out their preferences for foundation target performances courses.”
   b. Agenda Item 4, NCCBP, Heading: Change to “NCCBP and Kansas Study.” Change the Presenter to Charlene.
   c. Agenda Item 4, NCCBP and Kansas Study, Discussion: Change “NCCBP” to “Kansas Study”.
   d. Agenda Item 4, NCCBP and Kansas Study, Follow Up Items: Change to “…NCCBP data confirmation report...”.
   e. Agenda Item 5, ICS Update, Discussion, #1: Change to “Soon said that the target date for Rich to submit the full ICS Report to Soon is July 16, 2007”.
   f. Agenda Item 6, IPEDS Update, Peer Analysis System and Data Analysis System change the first bullet to read “Soon will show staff the new version of these tools”.
   g. Agenda Item 7, Hiring Update, Discussion, #1: Change to “Swapna’s starting date is delayed due to paperwork”.
   h. Agenda Item 9, 2008 Travel Requests, Discussion: Add an “s” to member.

Agenda Item 2: Graduate Survey Data  
Presenter: Rich

Decisions/Actions:
Rich is waiting on the Spring graduate list from the Admissions and Records office. A&R is having technical difficulties and will supply the list as soon as possible.
Agenda Item 3: Announcements

Presenter: Soon

Discussion:
1. Starting this fall, students attending Texas public colleges can withdraw from no more than six courses during their undergraduate career.
2. The NCCBP Conference will begin July 31st.
   a. Alice will work at the registration desk.
   b. Roslyn, Soon, Rich, Ziv and Charlene will attend the conference
   c. Roslyn and Soon will make presentations at the conference.

Agenda Item 4: OIEA Projects Calendar

Presenter: All

Decisions/Actions:
The following items need to be added or changed on the Projects Calendar.
1. Connie will enter the CBM00A and CBM00C reports on the calendar.
2. Roslyn will move the ULEAD Status Report to July 17th.
3. Roslyn will enter NCCBP presentations to July 23rd.
4. Move IPR Committee meeting to the week of August 5th.

Agenda Item 4: OIEA Newsletter

Presenter: Charlene

Decisions/Actions:
• A link will be added for the Fact Book.

The meeting was adjourned at 11:30.
Next meeting: August 9, 2007