

Office of Institutional Effectiveness and Accountability



August 21, 2012

TO: Lyman Grant

Dean, Arts, and Humanities

Thank you for completing the Support Services Review Annual Update for AY12.

The SSR subcommittee has reviewed your update for Dean, Arts, and Humanities and has completed the evaluation rubric. Please take the time to review the evaluation.

The comments are meant to provide feedback to help you strengthen your report.

If you are satisfied with your report, you may proceed to present the SSR report **AND** this letter to the reporting line Executive of the Dean, Arts, and Humanities department.

Thank you for your help in advance.

Unit Review leader

Signature:

Administrator Signature:

Date:

___/___/___

PLEASE RETURN THIS FORM SIGNED TO OIEA EITHER SCAN/ EMAIL OR
INTEROFFICE DUE
AUGUST 31st