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Unit Name: Dean Social and Behavioral Sciences

1.

What improvements have been planned/implemented:

As a result of the SWOT, and to complement my ongoing efforts at improvement, both as dean and as an academic support office, my improvement plan will include the following:

1) Regular communication

1. The dean's office will institute a monthly "from the Dean's desk" electronic newsletter for all faculty and staff in Social & Behavioral Sciences.
2. The SBS Faculty Handbook will be revised and updated and loaded into the SBS Blackboard page where it will be available to all SBS faculty.
3. Over the course of the next two academic years (AY 2013 and AY 2014) the dean will host one scheduled, publicized "coffee with the dean" session at each of ACC's eight campuses in order to build better and more direct relationships with adjunct faculty, full-time faculty, and SBS staff. A schedule will be developed and distributed to all SBS faculty and staff.

2.

How did you decide that these improvements would benefit your unit or what weakness is the unit trying to improve:

As a result of the SWOT, and to complement my ongoing efforts at improvement, both as dean and as an academic support office, my improvement plan will include the following:

3.

Measures: what measures are going to be used to determine if the improvements were successful.

- i. Newsletter: there is no current monthly electronic newsletter
- ii. Faculty Handbook: the handbook was created in AY 2007 and last updated in AY 2009
- iii. Coffee with the Dean: there are no current regularly scheduled campus visits

3a. Baseline data: the data used to determine improvements were needed

3b. Target goals: the data that shows your improvements have achieved your goals

- i. Newsletter: monthly newsletter distribution will begin in September 2012
- ii. Faculty Handbook: updated handbook will be loaded into Bb by January 2013 at the start of the Spring 2013 semester
- iii. Coffee with the Dean: a schedule will be developed and campus visits will begin in AY 2013 (four in AY 2013, the rest in AY 2014)

3c. Current data: where you are currently in reaching your target

- i. SBS Web page redesigned, Fall 2011
- ii. Web page template developed for departmental use, Spring 2012
- iii. SBS Facebook page launched, Fall 2011
- iv. SBS Blackboard page content – ongoing updates

Narrative: