

ACC Meeting Name: **Institutional Planning Council**

**Meeting Date:** June 15, 2012

**Time:** 9:00a.m. – 11:00a.m.

**Location:** HBC Room 301.0

**Members Present:** Richard Armenta, Terry Bazan, Kathleen Christensen, Stephanie Diina-Dempsey, Virginia Fraire, Stan Gunn, Marcus Jackson, Amber Kelly, Linda Kluck, Mary Kohls, Bailey Kral, Soon Merz, Don Morris, Imad Mouchayleh, Jim Nelson, Lara Niles, Daniel OHanlon, George Reyes, Linda Smarzik, Gerry Tucker, and Hazel Ward.

**Support Staff:** Judith Wynn, F.C. Caranikas and Guillermo “Willie” Martinez

**Guests:** Dr. Enrique Solis

**Members Absent:** Pat Abbott, Hector Aguilar, David Borden, Yolanda Chapa, Ben Ferrell, David Fonken, Kelly Grant, Lyman Grant, Gary Hampton, Mary Harris, Stephanie Hawley, Mary Hensley, Deanna Johnson, Dorado Kinney, Eileen Klein, Nancy Laudenslager, Brette Lea, Mike Midgley, Juan Molina, William Mullane, Matthew Pappas, Charles Quinn, Anaka Rivera, Clint Rodenfels, Gaye-Lynn Scott, Richard Smith, Louella Tate, Derek Thomas, Julie Todaro, Neil Vickers, Kathy Walton, Matt Wilson, Voncille Wright and Linda Young.

**Agenda Item 1:** Welcome

**Presenter:** Soon Merz

**Discussion:** Soon, participating via Skype, welcomed members to the meeting.

**Decisions:** None

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**Agenda Item 2:** Approval of Minutes for February 17, 2012 meeting

**Presenter:** Mary Kohls

**Discussion:** Kathleen moved to approve the minutes as written. Richard seconded the motion and the minutes were unanimously approved.

**Decisions:** The minutes for the February 17, 2012 meeting were approved.

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**Agenda Item 3:** SACS Update

**Presenter:** Dr. Enrique Solis, Bailey Kral

**Discussion:** Dr. Solis presented a brief review of the SACS Off-Site Committees' Report of ACC's Compliance Certification. Of the 90 principles of accreditation, 19 were found to be non-compliant. Bailey followed, touching on each of the 19 non-compliant areas. ACC's response, the Focused Report, will be due to SACS on September 14<sup>th</sup> with rough drafts due to the Provost July 2<sup>nd</sup>. Also, the QEP is

**Decisions:** None

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**Agenda Item 4:** College-Wide Snapshot

**Presenter:** Soon Merz

**Discussion:** Soon reported the College-wide snapshot needs to be aligned with board policy A-1, (mission and intended goals), and a performance measure to address and track the intended outcomes is needed. Volunteers to serve on a task force to work on this were solicited.

**Decisions:** None

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**Agenda Item 5:** Presentation of the IPC Survey results

**Presenter:** Mary Kohls

**Discussion:** Mary reviewed the survey results and the comments provided. Soon then reported on her meeting with Dr. Rhodes and the future role of the IPC. Dr. Rhodes said we should suspend

IPC meetings until after the creation of the Academic Master Plan, which will drive other institutional planning. He wants to revisit the role and function of the IPC this Fall and who needs to be on the Council.

**Decisions:** IPC meetings, with the exception of the Fall Planning Retreat, will be suspended until the Academic master Plan has been developed.

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**Agenda Item 6:** Fall Planning Retreat

**Presenter:** Soon Merz and Mary Kohls

**Discussion:** The IPC Fall Planning Retreat was announced and will take place Friday, September 21<sup>st</sup>, starting at 8:30 and ending with lunch. The goal is to present some environmental scanning on what is happening with our graduates, transfer experiences and data, with a guest speaker from the Texas Workforce Commission to talk about the prospects for our graduates. Other topics will be the presentation of the Academic Master Plan by Dr. Rhodes and Default Prevention by Dr. Christensen.

**Decisions:** None

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The meeting adjourned at 10:09 a.m.

**Next Meeting Date:** Sept. 21, 2012 (Fall Planning Retreat)