

Digital Imaging 1

Practice Type Character and Paragraph Formatting

Practice skills

- Create Type at specified size and change color.
- Adjust tracking, kerning and stretch letters.
- Adjust paragraph format and leading.

Resources:

This exercise shows some of the possibilities of using type in Photoshop. Use the Character and Paragraph panel. It is not intended to encourage the use of type, especially body type recommended for use in page layout programs. See Adobe Help for further info. See “Dancing with Type” movie.

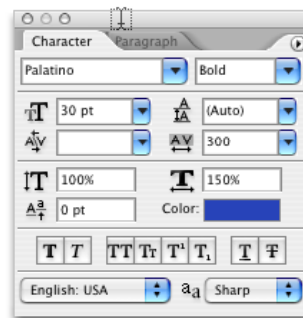
Procedure:

Type Formatting

1. Open new Photoshop document at the default size.
2. Choose the Horizontal Type tool
3. From the Type options select a common font. (Times, Palatino, Ariel, Helvetica, etc) And make the size 24 point. Type your name.
4. Open Character/Paragraph panels.
5. Highlight your name and then select the 0 in the “tracking box”. Move the slider number to 300. Do this by “scrubbing”. Press Command (Mac) or Control (Windows) and when a two way arrow appears over the 0 drag to the right to increase the number from 0 to 300. This increases the tracking (spaces between all the characters).
6. With the type still highlighted, select the box next to the fat “T” and by scrubbing stretch the letters up to 150%. (space may limit amount.)
7. Change the highlighted type to ‘bold’. Change the type color to your choice. Click on the black box on the Type Tool Option bar to change the color.
9. Increase the type size up to 30 point. (Amount depends on amount of space you have.)
10. Click once between the first and last name. Click in the kerning “metrics” box in Character box. Increase the distance between first and last name from 35 to 85. Use ‘scrubbing’ to increase distance. (See Help Menu.)
11. Click on the “commit” check mark on the Type Options bar.
12. With the type tool selected, drag out a rectangular area below your name. This creates a new text box.



Your Name

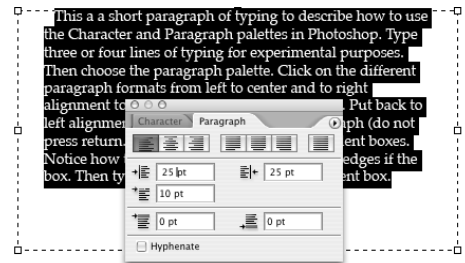


13. Select "Reset character" from the Character panel pop out menu. Then select the font and size 14-18 point of your choice.

14. Type a short paragraph (mini bio or topic of your interest) in the type box. Type three or four lines for experimental purposes.

Your Name

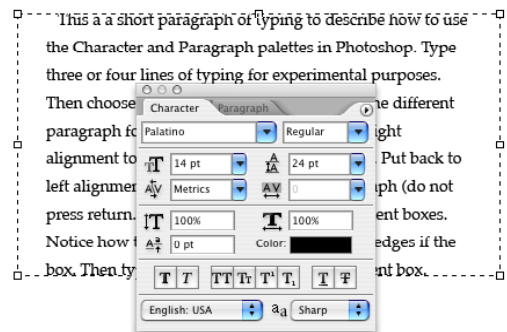
15. Choose the paragraph panel. Click on the different paragraph formats left, center and right alignment to see how it affects paragraph appearance. Put back to left alignment.



16. Leave the cursor in the paragraph (do not press return or enter.). Type 25 in the left and right indent boxes in the Paragraph panel.. Notice how the paragraph moves in from the edges if the box. Then type in 10 point in the first line indent box. The first line should be indented. Click on the commit check mark. Save the file.

17. Select the Character panel. With the paragraph selected, select the leading (auto) box. Change the number increasing it from the 'auto' size by "scrubbing" to a larger number (sample is 24 point leading). Some of the type may appear to disappear beyond border. To show the type, move, or make the type box larger or reduce the amount of leading. To change size of box click on knobs and drag. Commit the final choices.

Your Name



18. Select your name layer. Click on the name in the image or click on the name layer. Select a "layer style" such as drop shadow, outer glow, from the *f* icon on the bottom of the layers panel. Experiment. Vary the distance, spread, and size etc of the style. More than one style can be used and combined together.

19. Finish up by applying a type distortion (be sure type is selected) to the name such as arc. Vary the depth, width as desired. See Options Bar.

your Name

20. To move the name or block of type, select the layer and use the move tool to change positions.

21. Save document with your name in your work folder.

This a a short paragraph of typing to describe how to use the Character and Paragraph palettes in Photoshop. Type three or four lines of typing for experimental purposes. Then choose the paragraph palette. Click on the different paragraph formats from left to center and to right alignment to see how it affects this paragraph. Put back to left alignment. Leave the cursor in the paragraph (do not press return.). Type 25 in the left and right indent boxes. Notice how the paragraph moves in from the edges if the box. Then type in 10 point in the first line indent box.

Submission: Submit to instructor as directed to get checked off for completed work.