

Notes from SSISC meeting held December 3, 2010

Meeting Outcomes

- Communicate primary focus for Spring 2011
- Provide Faculty Coach Survey Update
- Finalize proposed target goals
- Select QEP topic
- Discuss Online withdrawal recommendation from the subcommittee

Planning, Process & Policies

Introductions & Agenda Overview

Spring 2011 Priorities

After brief introductions, Stephanie Hawley shared with the group suggestions that she received via email and phone messages related to SSISC outcomes. She also encouraged everyone to make use of the SSISC Blackboard for such discussions and suggestions going forward.

The suggestions are as follows, and will be discussed at the February SSISC meeting:

- 1) Discuss SSISC purpose, structure, and role.
- 2) Evaluate interventions that we have in progress.
- 3) Inform SSISC of policies in place, particularly with late registration.
- 4) Plans to develop a model campus that will be used to implement research-based practices and help students go from Adult Ed to Developmental Ed. To Credit.
- 5) Interests with increasing communication across campuses – Brette Lea is working on a communications retreat.
- 6) Increase the effective use of data, college-wide.

Online Withdrawal Policy Recommendation

Kathleen Christensen

Discussed online withdrawal and provided the committee with a summary of other metropolitan community colleges' student initiated withdrawal process.

The following three questions were posed:

- 1) Should ACC have an online withdrawal?
- 2) Should ACC have an intervention when students want to withdraw?
- 3) Should we reconsider the withdrawal deadline?

The SSISC has referred these questions to the Academic & Campus Affairs Council.

SSI Project Submission Process

Susan Thomason

The AtD facilitators have suggested a revision of the SSISC project proposal process, and efforts to accommodate their suggestions are underway. Additional information will be made available on the SSISC Blackboard for discussion and will also be discussed at the February SSISC meeting.

There will be a subgroup of 2-3 people to work with Dr. Thomason to revise the process.

Data Collection, Analysis & Use

Research, Planning & Evaluation

Stephanie Hawley

Gateway Survey Update

Katherine Staples, English Faculty Coach shared with the SSISC information on the *Pilot Gateway Survey*. The survey has been developed and proposed by the faculty and will be administered mid-February. The survey will address the following questions:

- Institutional Process and Support
- Classroom Engagement
- Knowledge, Attitudes, and Perceptions
- Academic Preparedness
- External Factors Affecting Success

Students will be invited to participate in the survey through ACC G-mail and prizes will be awarded using a lottery method.

QEP Topic Selection

Soon Merz

Following a lengthy discussion of the large number of suggestions received from faculty, staff, and students the SSISC recommended the QEP topic be a Math model that will support student learning outcomes and enhance student success. The Math Faculty Coach and SSISC member was asked to refine the topic and bring back for the next SSISC meeting.

SSI Target Goals Proposals

Mike Midgley

Mike Midgley shared a PowerPoint presentation that will be posted to the SSISC Blackboard regarding setting SSI target goals. Mr. Midgley suggests setting the goals to the statewide initiative, *Closing the Gaps*, since that underlies much of the ACC Master Plan. He asks the committee to leverage what we are already doing and tie them back to goals of ACC's Student Success Initiatives. Goals would be established in ranges taking into consideration data to frame such goals.

The proposed next steps to this process will be for a sub-committee to work together and make recommendations to the SSISC. The SSISC should decide what is achievable based on institutional goals and targets, and our research data. The identified sub-committee will include Rich Griffiths, Mike Midgley, Gaye Lynn Scott, Debbie Sackett, and Femi Onabajo.

Late Registration Policy Update

Mike Midgley

The discussion on this issue is still in progress. The next scheduled ACAC meeting is in February, 2011, and this issue will be on the agenda. Dr. Kinslow commented that a decision will be made mid-spring on this issue, and that he looks forward to getting the Council's recommendation.

Closing Remarks

Stephanie Hawley

Dr. Hawley encourages participation in grant seeking and grant writing aligned to our Student Success goals. Also, a willingness to participate in such grants can yield positively in grant funds for the college; often times in support of initiatives that are underway.