

## **Minutes for SSIC meeting: November 5, 2010**

Soon Merz mentioned the QEP (Quality Enhancement Plan) survey process was completed and received from over 900 people that included students, faculty, staff, administrators, alumni, and other community members. Various prizes were offered as an incentive to participate in this survey; Matthew Benevides was the winner of the iPad.

Dr. Kinslow commented that the site visit from Achieving the Dream went very well; he was pleased with the results of the visit. Many great comments were received from AtD facilitators as well as suggestions. The facilitators noted that ACC's preparation for the visit was the best that they have seen. Dr. Kinslow noted that as we going forward with various projects, to be mindful of placing emphasis on projects that will continue to move the needle faster.

### **Research, Planning & Evaluation**

Stephanie Hawley

#### AtD Debrief

Dr. Hawley shared feedback on the Fall 2010 AtD Facilitator site visit and SSIC priorities in preparation of selecting a QEP topic at the December 3, 2010 SSIC meeting. A PowerPoint was presented for this discussion and will be available on the SSIC Blackboard.

The Facilitators were very impressed with ACC's efforts with Faculty Coaches, Mandatory Orientation/First Year Experience, Math 0385, Developmental Math Advisors, and the Data Retreat.

With regard to Broad Engagement, the Facilitators had a positive response to the Communications Plan, Staff Engagement Process, and Instructional Development Services. Brette Lea, Derek Thomas and Susan Thomason were respectively recognized for their efforts with these initiatives.

The Facilitators noted areas where additional focus is needed, and are as follows:

- Concentrate on high-impact interventions and policies
- Increase integration of services and programs across the College – e.g. share ideas and projects to increase college-wide success, and focus on increased conversation and collaboration college-wide.
- Plan for broad impact and sustainability of project and/or initiative.

They also noted that a plan to engage Adjunct faculty in planning, execution and evaluation plans of system-wide initiatives and processes be devised.

Suggestions for SSIC are to always start with data, use of both qualitative and quantitative data, listen to students and use their feedback, and address cultural competence.

Dr. Kinslow commented that when student forums are scheduled, we could use that time to also gather data on the four interest areas of SSI.

Dr. Hawley encourages everyone to use the SSIC Blackboard as a streamlined medium for communication for SSIC to stay apprised.

The Facilitators identified immediate expectations and expectations for spring 2011 and are as follows:

*Immediate Expectations*

- Plan Revisions
- Inclusion of targets for all subgroups
- Conduct focus groups
- Increase adjunct engagement

*Spring 2011 Expectations*

- Focus on SSI- not just AtD
- Progress report for AtD interventions
- Continued data collection, analysis and use
- Enhanced evaluation plans
- Process to support sustainability
- Reduced fragmentation
- Greater integration and collaboration

Dr. Hawley suggested obtaining agendas, minutes, and other documents from other meetings that the SSIC members are participating in to document progress of other initiatives in process.

Dr. Kinslow noted that the departments with the twenty new faculty coaches along with existing coaches will be required to have single agenda meetings with all faculty. Forthcoming, will be a memo recapping to SSI goals and initiatives.

ACC All Developmental Education Discussion: October 8, 2010 Workshop

Dr. Hawley shared and discussed the following charts that will be posted to the SSIC Blackboard:

*SSI Goals & Interventions Chart*

- Supplemental Instruction is an area of the college where we have disaggregated data.
- Suggestion to move Black Student Success Committee's (BSSC) academic network events to First Year Experience (FYE).

*SSI & AtD Principles & Development Activities*

- Guiding principles and strategies were shared and briefly discussed.

*All Developmental Education Discussion*

- Feedback from the small group discussion will be posted on the SSIC Blackboard

Debrief Houston Community College: October 22, 2010

- Many colleges are yielding increased persistence rates with Developmental Education initiatives such as Learning Communities and Math Emporiums.
- Similar results at ACC are possible with institutional commitment.

### **Data Analysis & Use**

Data Retreat Debrief

Soon Merz

Data Retreat was well attended and 78% of total attendees responded that the retreat was useful. 32% of Faculty Coaches said they would use the small group exercises in their departments, and 52% said that the small group discussions were helpful to understand the data.

Next year the Data Retreat will have smaller workshops for new Faculty Coaches.

The data pointed to several areas in the college as identified by the OIEA staff as needs improvement and will be assessed.

There will be training for Faculty Coaches on how to use the data portal system with be held on November 11, 2010.

OIEA continues to add more data to the portal system and the OIEA website. Updates and changes will be noted in the OIEA newsletter.

The data portal can be found at the following address:

<http://www.austincc.edu/oiepub/portal/main.html>

Proposed Target Goals for SSI

Soon Merz

Institutional targets for Closing the Gaps have been drafted and will be reviewed by Mike Midgley.

**Faculty & Staff Engagement**

Dr. Hawley requested that the SSIC complete questions 1-3 from the following list before December 13, 2010:

- 1) Identify priorities and primary focus for spring 2011
- 2) Identify ways to further integrate programs & services for greater impact
- 3) Confirm proposed target goals
- 4) Articulate SSIC preparation and responsibilities in the QEP topic selection process in December.

These can be answered via the SSIC Blackboard site. Instructions on how to access Blackboard will be sent out to the committee.

QEP (SACS) Topic Selection Process Update & Next Steps

Soon Merz

The subcommittee of the QEP committee; Achieving Excellence committee, will code the QEP responses into 6 or 7 broad themed categories. The categories will be in alignment with SSI.

Once the QEP topics have been consolidated, an RFP process will take place to choose the QEP topic.

Update on the Communication Plan

Brette Lea

The ACC mascot to be revealed on November 18<sup>th</sup> at the Northridge campus.