

Agenda

Planning & Organization

Meeting Overview & Structure

Stephanie Hawley

Stephanie Hawley began the meeting with quick updates on various events since that have transpired since the committee last met.

- October 8, 2010 marked an event that took place at HBC, to discuss strengthening developmental education. The objective was to identify the strengths at Austin Community College (ACC) in terms of developmental education and identify what should be strengthened in this area. An action step to become more systemic in approach to developmental education was also discussed at this event. Over 150 people from across the college attended this event. Notes from this meeting are underway and will be shared with the Student Success Initiative Steering Committee (SSIC).
- This is an ongoing effort and future meetings will be planned by Developmental Education Chairs.
- Introduced handout for [Student Success Initiative Update](#) as a way for SSIC members to help share appropriate information with other committees.

SSI Planning Process & Plan Draft

Stephanie Hawley

Dr. Hawley encouraged anyone with outstanding objective plans to submit by Monday, October 18, 2010. Once all plans have been received, a draft will be prepared for the SSIC. All were encouraged to access the SSIC blackboard site to preview objective plans that have been submitted.

SSI Plan Target Goal- Methodology & Recommendations

Soon Merz

The Office of Institutional Effectiveness and Accountability is working with Dr. Kinslow to ensure the SSI data goals integrate with the goals of Closing the Gaps. The overarching goal of this effort is to push data down to the department level for their use.

Data Retreat

Soon Merz

The Data Retreat will be held on Friday, Oct.29th at the Holiday Inn from 9:00 - 1:00 p.m. Data will be presented for 8 courses that have high attrition and high enrollment from each Dean area. The data will show student retention, course progression, reasons for withdrawal and student intent (to get a certificate, associate degree, or transfer) for students within one

term; fall to spring, and fall to fall. Disaggregated data will be available by demographic characteristics.

Faculty will be able to view data weekly and find reasons for withdrawal. The withdrawal categories are: course-related, college-related, personal-related, and faculty-initiated.

The Data Retreat will provide the necessary tools to teach faculty how to obtain and use data to identify gaps.

Review AtD Facilitators' Site Visit

Stephanie Hawley

Discussed agenda for AtD Facilitators' visit scheduled for Wednesday, October 27 – Friday, October 29, 2010. The Facilitators will meet with OIEA, Achieving Excellence Committee, and SSIC to discuss: assessment of administrative functions, student learning outcomes, QEP and student learning inventories. They are also interested in sustainability strategies after AtD Facilitators stop college visits.

Communications Plan Development

Brette Lea

Brette presented a *draft* plan, “It Takes a College” and pointed to the SSI Communications Plan (p.2). To achieve the goals, everyone must play a role, It Takes a College. The following is a comprehensive, integrated communication plan to increase buy-in and participation among internal stakeholders, improve communications channels with students, and raise public awareness in the community.

The goal is to ensure that everyone is working together and to facilitate this, three integrated communications plans will be introduced to inform key audiences.

Focus I	Create internal buy-in
Focus II	Increase awareness and engagement among students
Focus III	Increase awareness among community-at-large

Brette is looking for one Advisor and one Faculty member to complete established focus group.

Student Engagement

Required Orientation/ FYE Update

*Kathleen Christensen
& Cheryl Richard*

In response to AtD, data has been collected for fall 2009 ACC students to measure student orientation. [ACC Baseline Indicators](#) have been collected and will measure current year data to previous year data. As shown, data is in aggregate form, but plans to have disaggregated data available at a later time.

Cheryl Richard shared results from the [Fall TOP Evaluation](#) and encouraged everyone to visit [The Orientation Program \(TOP\)](#), take the TOP and share the experience with their students. The results of the orientation have been positive and will be used for focus groups to improve the online orientation process.

[Math Department Update: DMA's & Math 0385](#)

Constance Elko

Presented intervention plan for MATD 0385- Mathematical Thinking (*see above hyperlink*)

Faculty & Staff Engagement

[Employee Success & Engagement Plan](#)

Derek Thomas

Presented *draft* ACC Student Success Initiative: Employee Success & Engagement Plan; an all faculty and staff approach to students' success through employee success. Identified initiatives the college currently participates in; and other initiatives the college has proposed.

This draft will be revised to include additional initiatives from Human Resources and Professional Development such as: Great Teaching Retreat, general assembly, staff development, supervisory training, and technology communications. There will also be an added focus on Student Life in this plan.

Dr. Kinslow noted his appreciation to the associations for their collaborate efforts with this plan. He suggested reintroducing this information to the Board.

Possible Implications: New Employee Orientation, Servant Leadership Training, Professional Development, Supervisory Training (particularly new supervisors) would have to be modified to include the Employee Success & Engagement Plan.

Derek will create a timeline so that staff can refer to chart and understand the progress of this initiative. This plan will be posted on the Classified Association webpage with a link to the SSI website.

Faculty Coaches

*Susan Thomason
& Terry Mouchayleh*

Will be reviewed at the next SSIC meeting.

Developmental Education Meeting Debrief Data Collection

Stephanie Hawley

(see Meeting Overview & Structure)

Adult Education Students in the Datatel System

David Borden

Stan Gunn, VP Information Technology was present and identified five main issues that need to be addressed to integrate ABE students into Datatel Colleague:

1. Creating new student type codes.
2. Creating new term system for ABE.
3. Creating new grading scheme.
4. Rules for interfacing with Continuing Education and college credit areas.
5. Integrating with HR personnel module for faculty.

Timeline: a committee will be formed in November and will be working on these issues. The following departments have been identified as participants in is effort: ABE, Curriculum Services, Admissions and Records, Continuing Education, and Information Technology.

Stann added that anyone else interested in participating will be included in this effort.

Timeline Goals: Summer 2011, identify and track students using Datatel Colleague; and Fall 2011, ABE to have full functionality.

Stephanie Hawley noted that without integration of ABE students into Colleague, Goal 2 of the Student Success Initiative will be difficult to achieve.