

ACC FY 2009 Intensive Year Instructional Program Review Calendar

Color code:	2008			2009			2010					
Activity	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL
OIEA collects data and prepares documentation notebooks	●											●
IPR committee chairs revise IPR Guidelines, if needed, and publishes them on IPR web site	●————●											
Deans select self-study chairs and IPR Committee representatives		●————●										
IPR committee chairs and OIEA orient Self-Study Chairs and IPR Committee			●									
Programs conduct SWOT (with facilitation assistance from OIEA, if needed)			●————●									
Programs conduct program reviews			●————●									
Program self study team chairs submit <i>Instructional Program Review Summary</i> and <i>Quality Improvement Plan</i> to OIEA as email attachment									15th			
OIEA publishes reports from self-study teams on IPR web site									20th			
IPR committee reviews programs' IPRS, QIP, and completes Program Status Forms									●————●			
IPR committee provides feedback to programs									●————●			
Deans review findings and improvement initiatives with departments	●————●								●————→			
Self study chairs make presentations of findings to instructional vice presidents	-----●								●-----→			
Self study team chair enters Quality Improvement Plan initiative into Master Plan database			●————●									
Self study team chair makes presentation to IPC						●						