

**Austin Community College
Instructional Program Review Status Report
Academic Year 2005-2006**

Each year about one fourth of the instructional programs at ACC undergo an intensive program review. The intensive review requires that the program conduct the following activities:

- A SWOT analysis to identify the strengths and weaknesses of the program, as well as the opportunities and threats in the external environment that can impact the program.
- An analysis of the program's performance relative to eight areas listed in Board Policy E-5 Review of Instructional Programs and submit three documents to be published on the Office of Effectiveness and Accountability web site:
 - an *Instructional Program Review Summary* report summarizing the findings of the analyses,
 - a *Program Status Form* rating the performance of the program, and
 - a *Quality Improvement Plan* detailing the activities (and their costs) the program intends to implement in the next four years, to enhance the quality of the program's performance.

The Instructional Program Review Committee conducts a "peer review" of each program's submitted reports and provides feedback to the program. The Deans review the program's documents and submit a response to each of the Quality Improvement Plans for programs in their area.

Twenty instructional programs were scheduled to conduct an intensive program review during academic year 2005-2006.

- Of those, eleven (55%) have submitted all required documents. One program has submitted all required documents except the Quality Improvement Plan.
 - The Instructional Program Review Committee has submitted Program Status Forms for one program.
 - Deans have submitted responses to the Quality Improvement Plan for four programs.
- The remaining eight programs scheduled for intensive review have submitted no documents.
 - Three programs (health sciences) have requested that they be allowed to substitute their external accreditation documentation for the ACC Instructional Program Review reports.

The Instructional Program Review Committee proposed, and the Academic and Campus Affairs Council approved the following changes to the Instructional Program Review process:

- Revision of the Instructional Program Review Summary report
- Extension of the Instructional Program Review "cycle" from four years to five Programs scheduled to complete an intensive review during the 2006-07 academic

year will submit an additional (year four) Quality Improvement Plan update instead.

The following issues need to be addressed by the Instructional Program Review Committee during academic year 2006-07:

1. Revision of the schedule to accommodate the five year cycle.
2. Integration of the Commission on Colleges requirements into the Instructional Program Review process, to provide documentation for SACS requirements.
 - Identification of program-level outcomes needs to be included in the IPR process and summary report.
 - “Program” needs to be defined to ensure appropriate inclusion in or deletion from the IPR process
 - Documentation of assessment of student learning outcomes needs to be integrated into the IPR process (U-LEAD process needs to be revised.).
3. Participation in the IPR process
 - Externally accredited programs.
 - All programs who are not currently participating.
 - Administrators (Deans)
 - IPR committee members
4. Revision of process, forms and guidelines