

ACC'S TRAVEL CONTRACTS

	ACCENT TRAVEL	NATIONAL TRAVEL SYSTEMS	SOUTHWEST AIRLINES
COMPANY INFO:	3737 Executive Center Dr, Suite 100 Austin, Texas 78731, 512-338-2838 (tel) 512-338-2813 (fax)		8008 Cedar Springs Rd. Suite 111N Dallas, Texas 75235 512-794-1047 (tel) 214-792-2573 (tel)
REPRESENTATIVES:	Tina Cantu		Vanessa Renna or Dora Tanton
COMPANY'S WEBSITE:	www.accent-online.com	www.nationaltravelsystems.com	www.southwest.com
WEBSITE—FOR RESERVATIONS	Same as above	https://www.dotres.com/meridia?page=home PageMessage_default&action=mainMenu&osid=P6OA	www.swabiz.com
METHOD OF RESERVATION:	Phone only	Phone, online	Online only
COST	\$25 phone or online \$20 Southwest \$35 International \$15 ticket refunds \$20 online for hotel/car	\$8.75 online \$12.75 full service: airline, hotel, and car \$3.00 separate reservation \$12.75 phone	No charge
ACCOUNT #S:	CALL FOR INFORMATION	EMAIL PURCHASING	purchasing@austincc.edu
TRAINING:	Upon request	http://www.nationaltravelsystems.com/state/intro2.htm Software used is similar to Travelocity, Expedia, Orbitz, etc; user-friendl	Software used is similar to Travelocity, Expedia, Orbitz, etc; user-friendly
SPECIAL INSTRUCTIONS	Users will need to provide 14 GL codes when making reservations via phone	Users will need to enter their own profile. The 14 GL code will be entered on line 2 "miscellaneous information."	Users will need to enter the rapid rewards program and enter their own profile. Users will need to use their own credit card. Under billing information (internal reference #), users will need to include the 14 GL codes
Note:	ALL CONTRACTORS WILL NEED THE FULL 14 GL-CODES WITH THE REQUIRED SUBCODE OF 6402. FOR CAR RENTALS, IT IS 6402 OR 6551. WITHOUT THESE SUBCODES, RESERVATIONS ARE NOT CONFIRMED.		

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CAR RENTALS THROUGH STATE CONTRACTS:

VENDOR NAME	CONTACT PERSON	TELEPHONE #	E-MAIL ADDRESS	ACC's ACCOUNT #S	METHOD OF RESERVATION
Advantage	Vicki Goldman	(866) 404-8253 (512) 731-2169 FAX (512) 206-0071	vicki.goldman@arac.com	To be determined	800-777-5518 or www.arac.com/texas
Avis	Theresa Stottlemyre	(800) 525-7521 Ext. 1144 FAX (918) 621-4820	tstottle@avis.com	F952270 (also known as award#)	Phone or online at: www.avis.com
Enterprise	Heather Pastrick	(800) 250-4501 (512) 912-0332 Ext. 265 FAX (512) 462-0878	heather.pastrick@erac.com	TXJ2270	Phone or online at: www.enterpriserental.com

All car rentals will require a purchase order for final payment. Rentals will be processed as a confirmation received. Prices obtained through the state contractors consist of two kinds of insurance: Loss/damage waiver or comprehensive (LDW) and Liability. Click on: www.tbpc.state.tx.us/travel/index.html under "contract rental cars" for further details.

CHARTER BUS SERVICES THROUGH BUYBOARD CONTRACT #210-04:

VENDOR NAME	ADDRESS:	CONTACT PERSON:	TELEPHONE #S:	E-MAIL:
DAN DIPERT COACHES	7301 West Pioneer Parkway Arlington, Texas 76013	Jessica Ross	800-527-8800	jessicar@dandipert.com
GRAYLINE OF HOUSTON	1710 Delano Street Houston, Texas 77003	John Graner	713-227-1850	jgraner@greyhound.com