

**RTVB 2388 Internship-Radio and Television
Broadcasting Technology/Technician**

Section 42705 Int 001

NUMBER OR CREDIT HOURS 3

I. FACULTY INFORMATION:

NAME OF INSTRUCTOR: Deborah L. Hill

OFFICE LOCATION: NRG 4 4253

OFFICE HOURS: by appointment

E-MAIL: dhill@austincc.edu PHONE: 223-4732

II. INTRODUCTION AND PURPOSE OF COURSE

A. COURSE DESCRIPTION: Practical general training and experiences in the workplace. The course relates the workplace training and experiences to add to the student's general and technical course of study.

**B. COURSE PREREQUISITE: COMM1335
Introduction to Radio and Television, RTVB 1305
Introduction to Television Technology, COMM 1336
Television Production I, ENGL 1301**

C. COURSE LEARNING OUTCOMES:

As outlines in the learning plan the student will:

- **Master the equipment needed to complete assignments**
- **Demonstrate ethical behavior**
- **Demonstrate good workplace safety habits**
- **Enhance interpersonal and teamwork skills**
- **Communicate appropriately both verbally and in writing in applicable technical language**

III. Instructional Materials: no text required

IV. Methods of Instruction:

The methods of instruction for this class include the following:

- **Demonstrations**
- **Hands-on experiences**

V. Methods of Evaluation:

A. Point Spread for each letter grade:

A = 100 - 90

B = 90 - 80

C = 80 - 70

D = 70 - 60

F = less than 60

B. Student Evaluation: Students will be evaluated on the following:

10% - copy of your current *resume*, and completed *information sheet due on, or before Sept. 2, 2009*

20% - written essay style *evaluation* of your internship experience due on or before December 9, 2009

20% - copy of your final *journal due on or before December 9, 2009

20% - *mid-tem evaluation of you internship to be completed by your supervisor and returned directly to me due on or before October 28, 2009.*

20% - final evaluation to be completed by your internship supervisor, and returned directly to me on or before December 9, 2009.

10% - updated copy of your resume to show your new credential due on or before December 9, 2009.

Note: 5 pts will be deducted form your grade for every day materials are delivered to the instructor past the due date.

***Journal**

During the entire time you are in the course, you must keep a journal, You will write daily/weekly in your journal information about the following:

- **Job-related skills you have learned from working on productions**
- **Productions on which you worked**
- **Your contributions to your assigned duties**
- **Job-related skills you have learned from conversations with employees at the practicum location**
- **Job-related skills you have learned from your observations of employees accomplishing their work**
- **Skills you feel you need to obtain beyond those obtained during the course.**
- **MUST INCLUDE: dates, times, and a running total of your hours. (Final total must be 192 hours)**

VI. Student Time Required:

- **Students are required to work a minimum of 192 hours in order to receive 3 credit hours for the course.**
- **The schedule of these hours will be reflected in the work plan**
- **If needed hours cannot be finished during the course, students may take an “Incomplete” and finish the course during the next semester Application for an incomplete must be submitted on or before November 23, 2009.**
- **Students unable to meet the required schedule will be dropped from the course.**
- **No work will be accepted after Dec. 9, 2009**

Attendance and Tardiness: Students who miss their scheduled work times more than three times for any reason, or are habitually tardy may be withdrawn from the course.

VII. Scholastic Dishonesty:

Acts prohibited by the college for which discipline may be administered include scholastic dishonesty, including but not limited to cheating on an exam or quiz, plagiarizing, unauthorized collaboration with another in preparing outside work, Academic work submitted by students shall be limited to tests, quizzes, whether taken electronically or on a paper;

projects, either individual or group; classroom presentations, and homework.

VIII. Office of Students with Disabilities:

Each ACC campus offers support services for students with documented physical or psychological disabilities. Students with disabilities must request reasonable accommodations through the Office for Students with Disabilities on the campus where they expect to take the majority of their classes. Students are encouraged to make this request three weeks before the start of the semester.

IX. Student Handbook:

A current copy of the ACC Student Handbook can be located on the ACC Internet Page under Student Services. Students are encouraged to review this handbook to familiarize themselves with college rules and policies that may affect them.

