

Austin Community College Compliance Certification Response
Substantive Change Prospectus
South Austin Campus

Students who have earned credit in certain alternative credit courses may request that those hours be converted to college credit hours [1]. At Austin Community College, alternative credit courses are offered as “integrated” classes through Continuing Education. A student must meet the same objectives, pass the same exams, and demonstrate the same skills achievement as in the normal credit class. Faculty who teach these integrated classes must meet the academic qualifications for credit instruction. The college has an administrative rule [2] and guidelines [3] for converting continuing education coursework to credit coursework, provided the student has met all the requirements. This process requires concurrence of the credit program Department Chair and Dean, and the Continuing Education Executive Dean to ensure equivalency.

All procedures for posting the non-semester based credits are located in the Admissions and Records procedures manual. All procedures follow the ACC Administrative Rule.