

ON-LINE ORIENTATION

Greetings and Orientation!

Hello New Real Estate Appraisal Students – Welcome!

- After you have completed enrollment in an on-line class, ACC will add you to the Blackboard system - approximately 3-4 days prior to the first day of class. This is usually the Thursday before classes begin.
- You will need to use your new ACCeID to login to Blackboard. If you need assistance setting up your new ID and password, you can go to: <http://www.austincc.edu/acceid/>
- Please read “Passport for Success” at: <http://dl.austincc.edu/passport/>
- This short course will show you how to make sure you succeed in this on-line learning environment.
- Take time to get acquainted with your Blackboard site and all of its buttons and links. Read each and every one carefully.
- Log onto Blackboard On-line at <http://acconline.austincc.edu> and follow instructions under “Student Guide – Getting Started with Blackboard”. This is the address that you will go to and log on each time you want to enter the Blackboard system.
- Once you have read the on-line syllabus, please send me an ORIENTATION CONFIRMATION e-mail including the affirmative statements below. This is a *Student commitment* for online instruction:
 1. Your Contact Information: Name, Phone Numbers (work and home), E-mail address.
 2. I have read the Syllabus thoroughly.
 3. I understand the course requirements, policies and procedures.
 4. I have located ACC's Blackboard site and successfully logged in.
 5. I have located and viewed my Blackboard class webpage tabs: Assignments; Discussion Boards Procedures; and Technical Support.
 6. I have noted the due dates for all assignments, Discussion Board participation deadlines, and exams and I understand that becoming late in my assignments without Professor contact and approval may be grounds for being dropped from the class by Professor initiation, or that I will receive an “F” for the course for failure to complete the required work.
 7. I have found the Student Tools section.
 8. I have changed my e-mail address in Blackboard. I promise to update and correct my e-mail address at all times during the semester.
 9. I know how to check my grades through Blackboard.

Send your Orientation e-mail to: stacia@austin.rr.com within 5 days of the first day of class.

Please note that I will not consider you fully enrolled in the course until I have received this orientation information e-mail from you.