

My Profile Page

By clicking on the My Profile button, the user will be provided the details of their active role assigned in CMS.

At the Department Coordinator level, all courses assigned to their role will also appear.

Note: the user does not make any editions or changes here.

At the VP or Dean level, the reporting positions and department coordinators will also be listed.

Note: Coordinators will not see the Positions Reporting section.

Set Active Role
DEPT COORD - DEBT - CEACC

Active Role Details

Role	DEPT COORD
Position Code	CEACC
Position Title	Accounting/Bookkeeping Series
Department	DEBT
Dean	CEBUS

Courses Related to Marcela Nouzovska

Rubric	Number	Title	Effective Date	Sunset Date	Action
ACNT	1003	Accounting/Bookkeeping Series	01/01/03		[View]
ACNT	2000	Compilation and Review	08/01/06		[View]
ACNT	2043	Tax Preparation Update	08/01/06		[View]
ACNT	4005	Accounting I	02/11/00		[View]
ACNT	4006	Accounting II	01/01/01		[View]
ACNT	4007	Financial Statement Analysis	01/01/03		[View]
ACNT	4008	Business Tax Forms	01/01/03		[View]
ACNX	3003	Audit Update	01/01/07		[View]

Figure 3A – Profile Page for Department Coordinator (CEACC)

Set Active Role
CE DEAN - DEBS -

Active Role Details

Role	CE DEAN
Position Title	Continuing Education
Department	DEBS

Positions Reporting to Kirk White

Code	Role	Title	Department	Last Name	First Name
CEBUS	PROG COORD	Business and Industry Institute	DEBT	Hargrave	Pauline
CEBUS	PROG COORD	Business and Industry Institute	DEBT	Petty	Sara
CEISP	PROG COORD	Independent Study	DEBT	Huss	Elizabeth
CEPDV	PROG COORD	Community Programs	DEBT	Petty	Sara
CETEA	PROG COORD	Teacher Certification	DEBT	Gomez	Leticia
CETEA	PROG COORD	Teacher Certification	DEBT	Duncan	Sharon
CETEA	PROG COORD	Teacher Certification	DEBT	Wilkin	Melaina
CEAPP	PROG COORD	Apprenticeship - (512) 223-7525	DEBT	Ardizoni	Edward (Ed)

Figure 3B – Profile Page for CE Dean