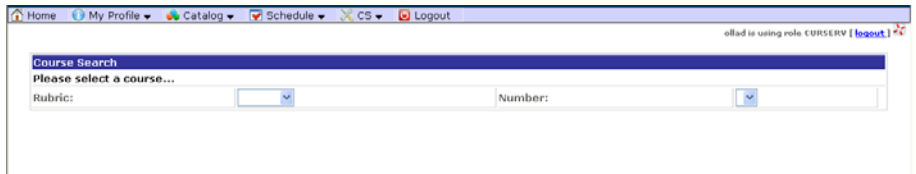


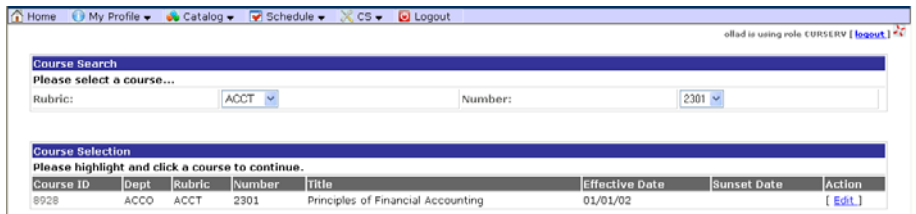
**Course Maintenance**

Select Courses Maintenance to view Course Search screen.

Use the pull down lists to conduct a course search by accessing departments, rubrics (subjects), and course numbers.

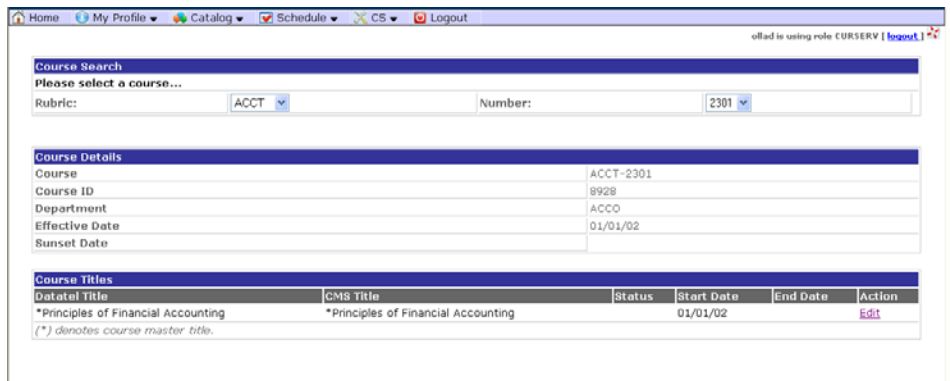


Resulting screen permits access to active courses within the selected rubric. Use the Number pull down to view a specific course. Use Course Selection to highlight and click on the course to continue.



Select Action Edit to view Course Details and Course Titles.

**Comment [ollad5]:** 7/27/07. IT indicates this screen will be removed from CMS.



In the Course Titles table, select Action Edit to revise information on this course. Editable fields are: CMS Title, CMS Description, CMS Prerequisites – Course, CMS Corequisites – Course, CMS Notes, and Display in Catalog?. Save or Cancel.

## Curriculum Management System Instructional Support Services User's Manual

The screenshot shows a web browser window with the following elements:

- Browser tabs: Home, My Profile, Catalog, Schedule, CS, Logout.
- User information: ellad is using role CURSERY | Logout.
- Form fields:
  - Course Title:** Principles of Financial Accounting
  - Datatel Title:** Principles of Financial Accounting
  - Start Date:** 01/01/02
  - End Date:** (empty)
  - CMS Title:** Principles of Financial Accounting
  - CMS Description:** An introduction to financial accounting concepts and the communication of financial information to external users. Examines the accounting process, transaction analysis, asset and equity accounting, financial statement preparation and analysis, and related topics.
  - CMS Prerequisites - Course:** (empty)
  - CMS Corequisites - Course:** (empty)
  - CMS Notes:** Before enrolling in ACCT 2301, it is advisable to 1) have taken the equivalent of ACNT 1403 or BUSI 1301: or 2) have recently taken high
  - Display in Catalog?:**  Yes  No
- Buttons: Save, Cancel.