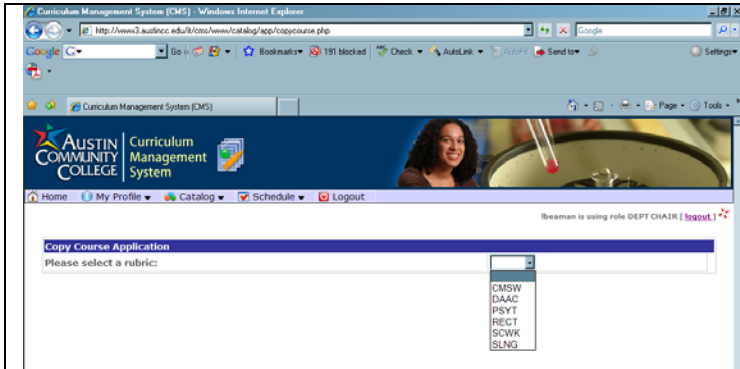
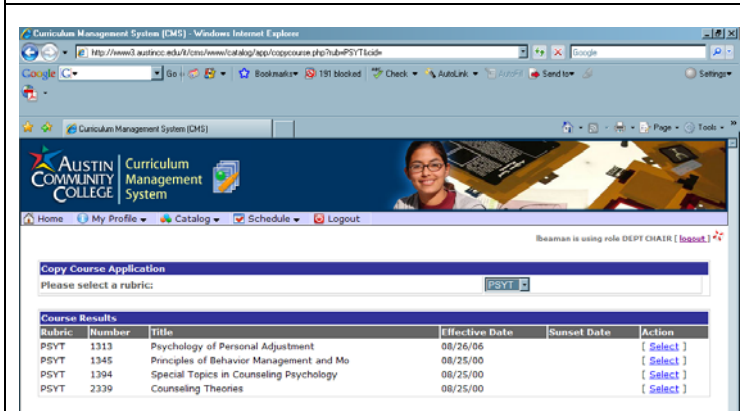


### Copy Course

Use **Copy Course** to develop a new course based on an existing course.



1. Select **Copy Course** from the **Application** drop down menu.
2. The **Copy Course Application** screen opens.
3. Use the down arrows to select the **Rubric** of the course you want to copy.



4. A list of matching courses will open.
5. Click **Select** for the course you want to copy.

- The **Copy Course Application** screen opens with the information from the existing course entered in the application.
- You must enter the new rubric and/or course number.

*If your department has a new course rubric, please contact Instructional Support Services prior to completing the application.*

**Note:** For Honors Courses, please use the regular course title followed by the word “Honors”. The course description should read, “Please contact the Honors Department at 223-3255 or honors@austincc.edu for additional information.”

- Modify data as needed to reflect the new course. (See [Course Definitions](#) for making changes to the fields.) Fill in the fields accordingly. The course field definitions and helps can be found at the front of this training document or here: <http://www.austincc.edu/ITdocs/cms/terms.html>
- Answer the series of questions by clicking the Yes/No buttons. Click **Continue**.
- Click **Continue Course Application** or **Save and Close Application**.

# Curriculum Management System 1.0

## Catalog Applications

Home | My Profile | Catalog | Schedule | Logout

Beaman is using role DEPT CHAIR [Logout]

**Warnings:**  
The following form field(s) may encounter issues with application approval:  
 • Prerequisites - Course: SLNG 1413 is not an active course  
 • Corequisites - Course: SLNG 1511 is not an active course

**Please Review Application For Any Changes...**

Application Type	NEW
Department	HUSE
Dean	DWATM
Department Chair	PCHUS
Budget #	36020
CIP Code	1616030000
Course Rubric - Number	SLNG-1423
Integrated Course Rubric - Number	
Hours	Semester Credit Hours/CE Units: 4 Lecture Hours: 2 Lecture Contact Hours: 32 Non-Lecture Hours: 2 - Laboratory Non-Lecture Contact Hours: 32 Total Contact Hours: 64
Credit Type	IN
Fees	FLABC - \$16.00 FODDC - \$40.00
Section Size	Maximum Students: 12 Minimum Students: 8
Department Approval Required	N
Prerequisite (191) Skills	I
Repeatable for Credit	N
Rider 50 (Rule of Three) Applies?	N
Workforce Education Course Manual (WECM) Course	Y
Academic Course Grade Manual (ACGM) Course	N
Workforce Local Needs Course	N
Certificate Only	N
Published Course	Y
Prerequisites - Course	SLNG 1413
Prerequisites - Noncourse	Fingerspelling speed of 80 wpm.
Corequisites - Course	SLNG 1511
Corequisites - Noncourse	
Student Outcomes and Objectives	Utilize visualization skills and apply them to form and meaning of written and spoken texts; paraphrase propositions and discourse; and identify main and supporting ideas. Re-tell written and spoken material; demonstrate the use of working and long-term memory, cloze skills, and recognition of patterns; and demonstrate a broader vocabulary and cultural literacy.
Student Evaluation	Tests including interpreting speed.
<b>Course Titles</b>	
<b>Master Title</b>	
Title	Intra-lingual Skills Development for Interpreters
Terms Offered	First Term: 207U000 Final Term:
Description	Concentration on the development of intra-lingual (English to English) skills necessary for future development of inter-lingual (English to American Sign Language [ASL]/ASL to English) skills. Focus on linguistic and cognitive skills development in areas of paraphrasing, summarizing, main idea identification, comprehension, memory, delayed repetition, multi-tasking, vocabulary, and cultural literacy.
Published Notes	Taking this class will require several meetings outside of the listed class times.

**Finalize Application**

Justification: Our department would like to add this course because...

Save and Close Application OR Submit Application

- When you get to the next screen, if you get an **Orange** warning, you may continue as long as you agree with the message that is given. If you receive a **Red** alert, you will not be allowed to continue your application.
- After you click **Continue**, review the application and enter the required justification for the application. Part of the justification will need to state what was changed and why.
- Click **Submit**.

The application is submitted for review to the next level supervisor.