Policies for Science Field Activities

Activity:  
 Semester/Year:  
 Responsible College Official:  

A. Standard Policies for All Field Activities:

1. You must:
   - Complete two forms before participating in field activities for this course: the Science Field Activity Waiver & Release of Liability Form and the Emergency Information and Acknowledgement of Responsibilities Form.
   - Observe all Austin Community College (ACC) policies and procedures including, but not limited to, policies regarding drugs, alcohol, tobacco use, concealed weapons, standards of conduct, and sexual harassment.
   - Follow instructions of person(s) in charge.
   - Wear appropriate clothing and footwear for the field activity. This will be explained to you in advance by your leader or described on a checklist provided to you.
   - Be on time for the field activity or you will be left behind and miss the activity.
   - Wear seatbelts in equipped vehicles whenever they are in operation.
   - Report any unsafe conditions to an activity leader as soon as possible.
     - If this involves fatigue or sleepiness of the driver of your vehicle, then you must alert other passengers and immediately request that the driver take a break.
     - Any resistance to such a request must be reported to the professor, or if the resistance is from the leader, then you must make a confidential report to the ACC Environmental Health Safety & Insurance Office (512-223-1015 or pager: 512-849-5537).

2. You must not:
   - Leave the group at any time without first informing the person(s) in charge of the group.
   - Endanger the safety of another group member - if you do so you will be dismissed immediately and may be subsequently disqualified from participation in other ACC activities.
   - Litter or improperly dispose of cigarette butts which might cause a fire hazard.

3. If you:
   - Damage or lose ACC property you may be required to reimburse the College for repair or replacement of the loss.
   - Are stopped or arrested for illegal activities during the field activity you will be dismissed immediately.
   - Fail to observe these policies and procedures you will be disciplined as specified in the ACC Student Handbook.
B. Specific Policies for This Course:

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8. Your safety comes before all else. Notify your leader if you observe any unsafe conditions.

Trip participants must receive a copy of this form and possess the form during the field activity.