

Report

From: Don Becker, Chair, Shared Governance Review Council (SGRC)
To: Steve Kinslow, President/CEO, Austin Community College
Re: Recommendations of the SGRC of 4/13/06

The Shared Governance Review Council passed motions to make the following three recommendations:

- 1) To place the HIPAA Committee within ACC's Organizational Reference as a committee subordinate to the Environmental Health and Safety Committee. [This motion was passed with the support of Eileen Klein, Chair HIPAA Committee, and Becky Cole, Chair Environmental Health and Safety Committee.]
- 2) To modify sections 3.1 and 3.2 of Administrative Rule 3.05.005 as shown in strikethrough and underline in the attached file "[Proposed Revision of Shared Governance AR.pdf](#)".
- 3) To replace the existing discussion of "Shared Governance Structure" in ACC's Organizational Reference with the discussion in the attached file "[Proposed—Shared Gov Structure \(for Org Ref\).pdf](#)".

I'd like to note three things related to these recommendations:

- 1) Entailed in these recommendations are several issues of nomenclature (that, hopefully, will ultimately make it easier for people to understand and make use of our system of Shared Governance).
 - The Institutional Planning Committee becomes the Institutional Planning Council.
 - The word "Taskforce", wherever it appears in the name of a general governing body of the college (but not in the name of a body that governs a specific academic program) will be changed to "Committee".
 - All committees will include one of two designations: Standing or Ad Hoc. (Personally, I would suggest that this be added in parentheses after the name of each committee. It would be part of the official name of the committee but needn't be employed in less formal communications.)
- 2) In the proposed revision of the "Shared Governance Structure" (for inclusion in our Organizational Reference) we call for all committees to complete a self-evaluation each year that will be considered by its superior committee or council in the process of determining whether either the functions or the membership of the committee should be modified or the committee should be dissolved. (This is a revised version of a plan that a subcommittee of the ACAC began to develop this winter and that the SGRC thought should be modified for general application throughout the Shared Governance system.) It is possible that this process should be more formally promulgated in a Policy or Administrative Rule.
- 3) The current Chairs of all Councils and Committees will need to be informed of these changes (if the recommendations are adopted) and we will need a system for the education of future Council and Committee Chairs.