

Austin Community College

ESOL 0326 Writing and Grammar 5

For Students who are Deaf or Hard of Hearing

Course Description, Policies and Syllabus Packet

Course Information:

Course: ESOL 0326

Synonym: 45243

Section: 003

Time: M/W, 12:50pm- 2:35pm

Location: RVS A1130

Instructor Information:

Instructor: Erin Bunce

Contact: ebunce@austincc.edu

Office hours: M/W 12:00 –
12:30pm

Office location: Annex 400

Course Description/Rationale:

This exit level course prepares students for general English classes, other college writing assignments and writing in the workplace. By examining grammatical features of both American Sign Language and American Standard English, the students will recognize how grammatical functions differ and apply this knowledge when writing. The grammar component focuses on complex structures: adverbial and noun clauses, as well as conditionals and subjunctive forms. Students practice writing more sophisticated formal essays in different academic modes, including the persuasive mode. There is an increased emphasis on revising and editing. Students are exposed to aspects of stylistics such as word choice and sentence variety. This is an exit-level course; students who are not ready for the writing assignments required in mainstream classes will be asked to repeat this course. This course may be repeated for up to six hours of credit.

Texts:

Focus on Grammar. (Advanced) 4rd Edition. Volume B. Jay Maurer. Pearson Education.

Evergreen: A Guide to Writing with Readings. Susan Fawcett

- I will be handing out additional readings, writing samples and rubrics throughout the semester as well.

Supplies:

• pocket dictionary and thesaurus
highlighter pens (must have variety)

USB flashdrive/ thumbdrive
one subject, lined notebook (for journals)

Instructional Methodology:

Due to the interactive nature of this course, a variety of instructional methodologies will be used including, but not limited to: lecture, group discussion, group activities, guest speakers, exploration activities, videotapes, newspapers and magazines articles to generate ideas for writing. All instruction will be given in American Sign Language and course material will be presented visually via textbooks, handouts, and/or computer software.

Common Course Objectives/Outcomes:

The main goal of the Academic ESOL program for deaf students at ACC is to prepare students to handle the “listening”, “speaking”, reading and writing assignments required in higher education. To accomplish this purpose, the ESOL faculty has adopted a communicative approach that integrates these four macroskills with crucial subsidiary skills. Although the focus of each class is on a particular set of skills, activities involving the other skill areas are incorporated at all levels; students are taught microskills such as American Sign Language to English translation and strategies that will prepare them to become independent learners. Throughout the course, deaf cultural issues will be incorporated and all instruction will be given in American Sign Language (ASL).

Course Objectives:

Upon completion of this course, students will demonstrate the ability to do the following:

- Perform complex translations from American Sign Language to written English
 - Write longer, more complex sentences incorporating the grammatical structures studied in this course and all previous ESOL courses;
 - Write an essay persuading someone about his or her point of view;
 - Write an essay that incorporates research with appropriate in-text citations;
 - Write more sophisticated essays in a variety of academic modes;
 - Apply revising and editing techniques to their own writing and that of others;
 - Demonstrate an understanding of the interrelationship between ideas by using a variety of conjunctions and transition devices;
 - Write essays from a prompt that exhibit the structural and contextual characteristics of a persuasive TSI-type essay.

Evaluation:

This is an advanced, exit-level composition course designed to prepare you for regular college composition. Therefore, you must expect to write, and write often as well as revise what you have written. **IT IS NOT UNCOMMON FOR STUDENTS TO HAVE TO REPEAT THIS COURSE.**

Exit Criteria:

In order to pass this course and exit the writing program you must...

- **Pass the final essay with a score of 87 on the composition profile.**

If your final essay receives a passing score, you must also...

- **Have an average of 75% or better in your class work and**

- **Pass the grammar final with a 75% or better.**

The following categories and percentages represent how your final grade will be determined. A grade of “C” or above is required to go on to the next course.

Preparation/Participation/Homework	20%
Tests	20%
Written Compositions (final drafts)	30%
Final Exam	30%

Grade Breakdown:

A	100%-90%
B	80%-89%
C	70%-79%
D	65-69%
F	Below 65%

Attendance Policy

In accordance with departmental policy, the instructor reserves the right to withdraw any student who misses more than three classes. Any student who misses class is required to make up the work. Missed weekly quizzes and/or tests will be counted as a zero unless prior arrangements are made with the instructor or a doctor’s note is presented. Late work will be accepted only up until a week after the student’s return to class.

Excessive Tardiness

Class begins promptly at the scheduled time; therefore, students are expected to be on time. The instructor will not repeat material for those who are tardy. Two instances of tardiness (10 minutes or more) may be counted as an absence. Therefore, it is of utmost importance that you attend every class and be on time.

Participation

Class participation is mandatory. Students must arrive to class with homework completed, ready to participate. Students who are not prepared or who choose to not participate in class activities may be asked to leave the class. If this becomes a chronic problem the instructor withholds the right to withdraw the student from the class. In order to participate better, please refrain from talking, leaving during class time and/or talking/using pagers during class activities and discussions.

Cell phones and pagers

These devices are disruptive to class. As a courtesy to your classmates and your teacher, please turn them off during class (please see ”Participation” above). If, in the event that you are using a phone during classroom hours, then please be aware that I will ask you to put the phone away. Failure to do so will result in the instructor confiscating the phone for the duration of the class period or result in being asked to leave the class for the day.

Withdrawal Policy

It is the responsibility of each student to ensure that his or her name is removed from the roll should he or she decide to withdraw from the class. The instructor does, however, reserve the right to drop a student should he or she feel it is necessary. If a student decides to withdraw, he or she should also verify that the withdrawal is submitted before the Final Withdrawal Date. The student is also strongly encouraged to retain their copy of the withdrawal form for their records.

Students who enroll for the third or subsequent time in a course taken since Fall, 2002, may be charged a higher tuition rate, for that course.

State law permits students to withdraw from no more than six courses during their entire undergraduate career at Texas public colleges or universities. With certain exceptions, all course withdrawals automatically count towards this limit. Details regarding this policy can be found in the ACC college catalog.

Incompletes

To qualify for an incomplete, a student must have completed 90% of the work for the course, meet the minimum requirements for satisfactory progress, and have a grade of C or better. Students who have made progress but are not ready for the next level may be assigned an IP grade. An incomplete grade cannot be carried beyond the established date in the following semester. The completion date is determined by the instructor but may not be later than the final deadline for withdrawal in the subsequent semester. .

Scholastic Dishonesty

A student attending ACC assumes responsibility for conduct compatible with the mission of the college as an educational institution. Students have the responsibility to submit coursework that is the result of their own thought, research, or self-expression. Students must follow all instructions given by faculty or designated college representatives when taking examinations, placement assessments, tests, quizzes, and evaluations. This also applies to assignments/quizzes taken electronically or on paper; projects either individualized or group; classroom presentations and homework. Actions constituting scholastic dishonesty include, but are not limited to, plagiarism, cheating, fabrication, collusion, and falsifying documents. Penalties for scholastic dishonesty will depend upon the nature of the violation and may range from lowering a grade on one assignment to an "F" in the course and/or expulsion from the college. See the Student Standards of Conduct and Disciplinary Process and other policies at <http://www.austincc.edu/current/needtoknow>

Academic Freedom

Each student is strongly encouraged to participate in class. In any classroom situation that includes discussion and critical thinking, there are bound to be many differing viewpoints. Students may not only disagree with each other at times, but the students and instructor may also find that they have disparate views on sensitive and volatile topics. It is my hope that these differences will enhance the class and create an atmosphere where students and instructors alike will be encouraged to think and learn. Therefore, be assured that your grade will not be adversely affected by any beliefs or ideas expressed in class or assignments. Rather, we will respect the views of others when expressed in classroom discussions.

Safety Statement

Austin Community College is committed to providing a safe and healthy environment for study and work. You are expected to learn and comply with ACC environmental, health and safety procedures and agree to follow ACC safety policies. Additional information on these can be found at <http://www.austincc.edu/ehs>.

Because some health and safety circumstances are beyond our control, we ask that you become familiar with the Emergency Procedures poster and Campus Safety Plan map in each classroom. Additional information about emergency procedures and how to sign up for ACC Emergency Alerts to be notified in the event of a serious emergency can be found at <http://www.austincc.edu/emergency/>.

Please note, you are expected to conduct yourself professionally with respect and courtesy to all. Anyone who thoughtlessly or intentionally jeopardizes the health or safety of another individual will be dismissed from the day's activity, may be withdrawn from the class, and/or barred from attending future activities.

Student Rights and Responsibilities

Students at the college have the rights accorded by the U.S. Constitution to freedom of speech, peaceful assembly, petition, and association. These rights carry with them the responsibility to accord the same rights to others in the college community and not to interfere with or disrupt the educational process. Opportunity for students to examine and question pertinent data and assumptions of a given discipline, guided by the evidence of scholarly research, is appropriate in a learning environment. This concept is accompanied by an equally demanding concept of responsibility on the part of the student. As willing partners in learning, students must comply with college rules and procedures.

Office of Students with Disabilities

Each ACC campus offers support services for students with documented physical or psychological disabilities. Students with disabilities must request reasonable accommodations through the office for Students with Disabilities on the campus where they expect to take the majority of their classes. Students are encouraged to do this three weeks before the start of the semester. Students who have received approval for accommodations from OSD for this course must provide the instructor with the 'Notice of Approved Accommodations' from OSD before accommodations will be provided. Arrangements for academic accommodations can only be made after the instructor receives the 'Notice of Approved Accommodations' from the student.

Students with approved accommodations are encouraged to submit the 'Notice of Approved Accommodations' to the instructor at the beginning of the semester because a reasonable amount of time may be needed to prepare and arrange for the accommodations.

Additional information about the Office for Students with Disabilities is available at <http://www.austincc.edu/support/osd/>

*** I reserve the right to change the course schedule at any time. If I make any changes, I will inform you.*