

FITT 2264 Fitness Technology Practicum Course Master Syllabus

Instructor Name

Course Name and Number

Section Number and Synonym

Course Schedule/outline: see individual instructor syllabus

Office Hours

Office Location and Number

Phone, Email, Website, etc.

Arranging Conferences/Appointments

Textbooks: none required

1. **Course Description** – Practical, general workplace training supported by an individualized learning plan developed by the employer, college, and student. The plan relates the workplace training and experiences to the student's general and technical course of study. This is a capstone course.

Prerequisite courses: FITT 1343 and FITT 2409

Co-requisite courses: None

2. **Instructional Methodology** – Off-site lab based instruction
3. **Course Rationale** - This course offers practical experience in a fitness operation. Multiple learning objectives direct the student to complete exposure of how fitness facilities are operated. A minimum of 236 hours of on-site participation are required. A student may choose a secondary site to complete a portion of the required hours.
4. **Common Course Objectives/Outcomes** - Upon completion of the course the student will be able to:
 - a. Understand the organizational layout of the facility in terms of personnel hierarchy and job responsibilities.
 - b. Demonstrate competence in front desk operation, equipment maintenance and general repair.
 - c. Describe the emergency procedures for minor and serious injury.
 - d. Describe all services offered to clientele and the associated costs, restrictions and benefits.
 - e. Observe a pre-test interview of a client, a cardiovascular assessment, and a strength assessment of a client.
 - f. Actively participate in multiple seminars, special events or classes offered by the facility.
5. **Grading System** - The FITT Program uses the following grading scale when assigning performance grades in theory and lab courses:
A = 90-100% B = 80-89% C = 70-79% D = 60-69% F = <60%

6. Course Policies (lecture/lab)* –

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|-----------------------------|-----------|
| • Learning Specific Goals | 30% |
| • Final Project | 25% |
| • Mid hour Performance Eval | 10% |
| • Mid hour Site Visit | 10% |
| • Final Performance Eval | 25% |
| • Departmental Exit Exam# | pass/fail |

* The student is expected to adhere to all rules, regulations and expectations required by staff members of the facility. Punctuality, neatness, professional demeanor, and a positive attitude during the entire practicum are expected. Absences will not be tolerated unless due to illness or arrangements with the Internship Supervisor are made previous to the absence. Any deviation from these expectations will warrant the following:

- First infraction- Written documentation of infraction and verbal warning to student.
- Second Infraction – conference with Internship Supervisor, Faculty Advisor and student. Student is placed on probation.
- Third Infraction- student is removed from Practicum and receives an failing grade in the course.

#During the final week of the semester, a comprehensive departmental exam will be administered. The exam will contain questions that include material from each class completed up to the practicum experience. Questions will be multiple choice and will be based on both written and visual material. Students must answer 70% or more of the questions correctly to pass the practicum. Those who do not reach the minimum passing score will have the opportunity to take the exam a second time. If a passing score is not reached a second time, the student must take an Incomplete for the practicum, review the material that they are scoring poorly in, and take the exam for a third time in the subsequent semester. If the third score is not at a passing score, the student will not pass the practicum.

Please review the following departmental policies:

Personal Fitness Trainer Students: In order to fulfill the program requirement of this course for either the certificate or the AAS, you must achieve a final grade of a “C” or better. Scores lower than this will not be credited to your required curriculum.

Continuing Education Students: In order to receive credit for this course, you must achieve a final grade of “C” or better. A certificate of completion for the course will be issued if you attend at least 80% of the class/lab hours scheduled.

8. SCANS Competencies:
Interpersonal Skills - Works with others

SCANS Foundations:

Locates, understands, and interprets written information in prose and in documents such as manuals, graphs, and schedules (Reading)

Communicates thoughts, ideas, information, and messages in writing; and creates documents such as letters, directions, manuals, reports, graphs, and flow charts (Writing)

Displays responsibility, self-esteem, sociability, self-management, and integrity and honesty (Personal Qualities)

9. **Program Specific Learning Outcomes:**

- Demonstrate functional ability to perform basic fitness assessment skills and use of basic training equipment for an apparently healthy adult
- Demonstrate an understanding of wellness and its role in health.
- Demonstrate an understanding of the standard fitness facility in organization structure, financial management and legal concerns.
- Demonstrate the capacity to integrate anatomical structures in regards to human movement.
- Articulate acute and chronic adaptations of multiple human systems to overloads created by resistance, aerobic and anaerobic methods of training.
- Create and implement a comprehensive training program for an individual that demonstrates appropriateness and goal oriented design elements.
- Demonstrate professionalism in the workplace and the ability to work with others.

Course Policies

Attendance/Class Participation

Regular and punctual class and laboratory attendance is expected of all students. If attendance or compliance with other course policies is unsatisfactory, the instructor may withdraw students from the class.

Withdrawal Policy

It is the responsibility of each student to ensure that his or her name is removed from the roll should he or she decide to withdraw from the class. The instructor does, however, reserve the right to drop a student should he or she feel it is necessary. If a student decides to withdraw, he or she should also verify that the withdrawal is submitted before the Final Withdrawal Date. The student is also strongly encouraged to retain their copy of the withdrawal form for their records. Students who enroll for the third or subsequent time in a course taken since Fall, 2002, may be charged a higher tuition rate, for that course. State law permits students to withdraw from no more than six courses during their entire undergraduate career at Texas public colleges or universities. With certain exceptions, all course withdrawals automatically count towards this limit. Details regarding this policy can be found in the ACC college catalog.

Incompletes

An instructor may award a grade of "I" (Incomplete) if a student was unable to complete all of the objectives for the passing grade in a course. An incomplete grade cannot be carried beyond the established date in the following semester. The completion date is determined by the instructor but may not be later than the final deadline for withdrawal in the subsequent semester. Generally, to receive a grade of "I", a student must have completed approximately 70% of the course requirements, have a satisfactory score in the class, and have personal circumstances that prevent course completion that occur after the deadline to withdraw with a grade of W

Statement on Scholastic Dishonesty

A student attending ACC assumes responsibility for conduct compatible with the mission of the college as an educational institution. Students have the responsibility to submit coursework that is the result of their own thought, research, or self-expression. Students must follow all instructions given by faculty or designated college representatives when taking examinations, placement assessments, tests, quizzes, and evaluations. Actions constituting scholastic dishonesty include, but are not limited to, plagiarism, cheating, fabrication, collusion, and falsifying documents. Penalties for scholastic dishonesty will depend upon the nature of the violation and may range from lowering a grade on one assignment to an "F" in the course and/or expulsion from the college. See the Student Standards of Conduct and Disciplinary Process and other policies at <http://www.austincc.edu/current/needtoknow>

Student Rights and Responsibilities

Students at the college have the rights accorded by the U.S. Constitution to freedom of speech, peaceful assembly, petition, and association. These rights carry with them the responsibility to accord the same rights to others in the college community and not to interfere with or disrupt the educational process.

Opportunity for students to examine and question pertinent data and assumptions of a given discipline, guided by the evidence of scholarly research, is appropriate in a learning environment. This concept is accompanied by an equally demanding concept of responsibility on the part of the student. As willing partners in learning, students must comply with college rules and procedures.

Statement on Students with Disabilities

Each ACC campus offers support services for students with documented disabilities. Students with disabilities who need classroom, academic or other accommodations must request them through the Office for Students with Disabilities (OSD). Students are encouraged to request accommodations when they register for courses or at least three weeks before the start of the semester, otherwise the provision of accommodations may be delayed.

Students who have received approval for accommodations from OSD for this course must provide the instructor with the 'Notice of Approved Accommodations' from OSD before accommodations will be provided. Arrangements for academic accommodations can only be made after the instructor receives the 'Notice of Approved Accommodations' from the student.

Students with approved accommodations are encouraged to submit the 'Notice of Approved Accommodations' to the instructor at the beginning of the semester because a reasonable amount of time may be needed to prepare and arrange for the accommodations.

Additional information about the Office for Students with Disabilities is available at <http://www.austincc.edu/support/osd/>

Safety Statement

Austin Community College is committed to providing a safe and healthy environment for study and work. You are expected to learn and comply with ACC environmental, health and safety procedures and agree to follow ACC safety policies. Additional information on these can be found at <http://www.austincc.edu/ehs>. Because some health and safety circumstances are beyond our control, we ask that you become familiar with the Emergency Procedures poster and Campus Safety Plan map in each classroom. Additional information about emergency procedures and how to sign up for ACC Emergency Alerts to be notified in the event of a serious emergency can be found at <http://www.austincc.edu/emergency/>.

Please note, you are expected to conduct yourself professionally with respect and courtesy to all. Anyone who thoughtlessly or intentionally jeopardizes the health or safety of another individual will be dismissed from the day's activity, may be withdrawn from the class, and/or barred from attending future activities.

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Use of ACC email

All College e-mail communication to students will be sent solely to the student's ACCmail account, with the expectation that such communications will be read in a timely fashion. ACC will send important information and will notify you of any college related emergencies using this account. Students should only expect to receive email communication from their instructor using this account. Likewise, students should use their ACCmail account when communicating with instructors and staff. Instructions for activating an ACCmail account can be found at <http://www.austincc.edu/accmail/index.php>.

Testing Center Policy

Under certain circumstances, an instructor may have students take an examination in a testing center. Students using the Academic Testing Center must govern themselves according to the Student Guide for Use of ACC Testing Centers and should read the entire guide before going to take the exam. To request an exam, one must have:

- **ACC Photo ID**
- Course Abbreviation (e.g., ENGL)
- Course Number (e.g., 1301)
- Course Synonym (e.g., 10123)
- Course Section (e.g., 005)
- Instructor's Name

Do NOT bring cell phones to the Testing Center. Having your cell phone in the testing room, **regardless of whether it is on or off**, will revoke your testing privileges for the remainder of the semester. ACC Testing Center policies can be found at <http://www.austincc.edu/testctr/>

Student And Instructional Services

ACC strives to provide exemplary support to its students and offers a broad variety of opportunities and services. Information on these services and support systems is available at: <http://www.austincc.edu/s4/>

Links to many student services and other information can be found at: <http://www.austincc.edu/current/>

ACC Learning Labs provide free tutoring services to all ACC students currently enrolled in the course to be tutored. The tutor schedule for each Learning Lab may be found at: <http://www.austincc.edu/tutor/students/tutoring.php>

For help setting up your ACCeID, ACC Gmail, or ACC Blackboard, see a Learning Lab Technician at any ACC Learning Lab.