

## Fingerprinting & Probationary Certificate should be completed by February.

- ⊕ Fingerprinting processes
- ⊕ Certification Requirements

### USING THE EDUCATOR ACCOUNT TO APPLY AND PAY FOR

#### A. Probationary Certificate

- You will apply and pay SBEC for probationary and standard teaching certificates as well as fingerprinting fees (\$47) using your online [Educator Account](#).
- You will apply and pay for your **Probationary Teaching Certificate** in February when you begin the program.

#### B. Fingerprinting

- You must pay SBEC for the **Fingerprinting** prior to making an appointment to be fingerprinted.
- You will receive an email from **SBEC** that contains a document (**FAST Pass**) that allows you to use **Identix** as your vendor for the digital fingerprinting.
- Then make an appointment with the vendor, **IDENTIX**, present the (**FAST Pass**) at the appointment, and pay the vendor a fee of \$9.95 for the fingerprinting service.
- The average turnaround time for completion of the digital fingerprint process is 48 hours.
- **Do not contact IDENTIX directly for fingerprinting information. The Austin site is not able to provide information about appointments. To schedule an appointment, for questions about fingerprinting or your appointment, call toll-free 1-888-467-2080. The Austin site is located at 7940 Shoal Creek Blvd, Austin 78757.**
- **For information about IDENTIX visit the website at:**  
[http://www.identix.com/iis/locations\\_tx.html](http://www.identix.com/iis/locations_tx.html)

#### C. Standard Teaching Certificate

You will apply and pay for your Standard Teaching Certificate in **April** as you complete your first year of teaching.

**Name:** Alexandra Alissa Adams  
**SSN:** 111-00-2222  
**Educator Application Date:** 2/15/2007  
**Entity Applied to:** 227502 Austin Community College  
**Entity Recommendation Date:**  
**SBEC Certification Date:**  
**Subject Applied For:** Math 8-12  
**Proposed Certifications:**

After information entered see below:

Type	Description	Program	Effective Date	Expire Date
Probationary (PRO)	Mathematics 8-12 (2000-A8-MAT)	ALT		