

## **BMGT 1040**

### **Course Syllabus**

#### **1. Name of Course:**

PMP Exam Prep

#### **2. Number of Clock Hours: 35**

#### **3. Course Description:**

BMGT 1040 PMP Exam Prep

This is an intense course in preparing for the PMP Exam. Spread over 5 weekends, this class will start off with an overview of the PMP Exam including how to apply, eligibility criteria, and scheduling the actual test. The class will then focus on definitions and formulas in addition to addressing all the processes and knowledge areas covered on the exam. Several practice questions from each section will be discussed and explained in class. Exam strategies will be presented as well. This is a fast paced class and quite a bit of material will be covered in a short amount of time. Considerable practice and preparation outside of the class is necessary to successfully pass the PMP exam.

#### **4. Prerequisites**

At least 12 months experience working as a member of IT projects.

#### **5. Course Learning Objectives:**

- Demonstrate knowledge of project management;
  - Use analysis for project management;
  - Differentiate project management implementation;
1. Learn about the PMP Exam
    - a. About the PMP Exam
    - b. Study techniques
    - c. Exam techniques
  2. PM Framework and Processes
    - a. Chapter 2 and 3 from the text book
  3. Knowledge Areas and more
    - a. Integration Management
    - b. Scope Management
    - c. Time Management
    - d. Cost Management
    - e. Quality Management
    - f. Human Resource Management
    - g. Communications Management
    - h. Risk Management
    - i. Procurement Management
    - j. Professional and Social Responsibility

4. Practice Questions
  - a. Over 150 questions

#### **6. Rationale:**

- In a survey conducted by the ACC High Technology Institute, 86% of respondents listed project management skills as important for career advancement.
- Organizations benefit by having employees that can successfully manage more complex projects and have better risk identification and response procedures.

#### **7. Required Materials:**

*Required:*

- PMI, Guide to the PMBOK, 4<sup>th</sup> Edition (2009), ISBN: 978-1-933890-51-7
- PMP Exam Prep, Seventh Edition: Rita's Course in a Book for Passing the PMP Exam by Rita Mulcahy, 7th Edition, ISBN-10: 1932735410, ISBN-13: 978-1932735413.

#### **8. Evaluation**

Work in this course will be evaluated as follows: Attendance 9 out of 12 sessions (6 morning and 6 afternoon sessions).

A completion certificate worth 3.5 continuing education units (CEUs) will be awarded with minimum attendance. 3.5 CEU's are equivalent to 35 PMI Professional Development Units (PDU's).

Students are expected to arrive on time, stay for the entire class period, and actively participate in class by asking questions and sharing personal experiences. Any student counted as missing more than 3 sessions of class will not receive a completion certificate. There will usually be a short break about half way through each session. There will be a 1 hour break for lunch between the morning and the afternoon session.

## 9. Course Outline

Week	Class		Focus	Read Chaps	Presentation Coverage	
1	1	Sa	Thummalapalli	75 Practice Questions,	1	Introduction, Practice Questions
	2	Sa	Thummalapalli	PMP Study and Exam techniques		Study and Exam techniques
2	3	Sa	Thummalapalli	Framework, Processes	2, 3	Framework, Processes
	4	Sa	Thummalapalli	Integration	4	Integration
3	5	Sa	Thummalapalli	Scope	5	Scope
	6	Sa	Thummalapalli	Time	6	Time
4	7	Sa	Thummalapalli	Cost	7	Cost
	8	Sa	Thummalapalli	Quality	8	Quality
5	9	Sa	Thummalapalli	HR	9	HR
	10	Sa	Thummalapalli	Communications	10, 11,	Communications
6	11	Sa	Thummalapalli	Risk	12, 13	Risk
	12	Sa	Thummalapalli	Procurement, Professional Resp.	10, 11, 12, 13	Procurement, Professional Resp.