



Office Hours – Monday 11-2 p.m., Tuesday 1-4 pm, Thursday 5-8 pm  
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### **1) Course Description**

Overview of casino operations including the economics of the casino and its interface with hotels and other organizations and the practices and problems associated with the casino management such as staffing, security, controls, taxation, and entertainment.

### **2) Required Texts and Materials**

Text and Materials will be provided in class during each class session. You may obtain my notes and research links from my web site: <http://www.austincc.edu/vlawrenc>.

### **Instructional Methodology**

As an educator, I strive to create an environment of applied learning for my students. My courses are designed using the most current information and techniques of modes of instruction. I base my course design to include elements of writing, critical analysis, and presentation techniques. I also design exams and projects that will challenge my students through research and group learning.

### **Course Rationale**

The course is aimed towards first year college students starting their degree in Culinary Arts, Hospitality Management, Meeting Planning and/or Travel and Tourism.

### **Common Course Objectives & Outcomes**

After completion of this course, the student will:

1. Examine the history and current trends of the gaming and casino industry
2. Identify the key elements and terminology of casino operations; including marketing, food and beverage, entertainment and special operations
3. Discuss the economic impact of casinos and gaming on the hospitality and tourism industry
4. Discuss key issues associated with casino management.

### **Evaluation System**

This course is graded on a total point system. Your grades are available for the Blackboard Online course development system of ACC. You will find the Evaluation System in your [Course Outline](#)

### **Instructions to login to Blackboard**

1. Go to this link- <https://acconline.austincc.edu/webapps/portal/frameset.jsp>
2. Enter your ACCeID login information. You must [Activate Your ACCeID](#) before you can access Blackboard.
3. Go to this link under "My Courses" where you find this course. Go to "My Grades".

### **Course/Class Policies**

You will be required to review the notes and links as well as research questions prior to a class period. We will begin the class on time.

- Communication- Communication for this course will be via the website of the instructor and email. Each student at ACC is given a Google gmail account. To login and activate your account go to <http://www.austincc.edu/google/>. You are expected to have activated this email by the second week of the course.
- Attendance is mandatory for all classes and there is an assignment associated with your attendance. It is imperative that you arrive on time and that you are prepared.
- Withdrawals- You will need to go to any ACC Admission's & Records office and submit the paperwork. Course withdrawals may occur at any time after the official reporting date of a semester and up to the established deadline for withdrawals in each semester. **If you wish to drop the course you must do so prior to April 27, 2009.**

(The established deadline is listed in the course schedule and on the web.) Withdrawals from a course, after the add/drop period, result in a grade of "W" and may be affected through action taken by the student or the instructor's immediate

supervisor. Students who wish to withdraw from specific courses should initiate withdrawal procedures with a campus Admissions & Records Office prior to the published deadline for withdrawals. Students who are not withdrawn as of the established deadline will receive a performance grade (A, B, C, D, or F). Students must present a picture I.D. to withdraw from the course.

Students are responsible for understanding the impact withdrawing from a course may have on their financial aid, veterans' benefits, international student status, and academic standing. Students are urged to consult with their instructor or an advisor before making schedule changes.

Per state law, students enrolling for the first time in Fall 2007 or later at any Texas college or university may not withdraw (receive a W) from more than six courses during their undergraduate college career. Some exemptions for good cause could allow a student to withdraw from a course without having it count toward this limit. Students are encouraged to carefully select courses; contact an advisor or counselor for assistance.

**Rule of Three or Third Course Attempt-Per state law, effective spring 2006 any student taking a class for the third time or more may be charged an additional \$60 per credit hour unless exempted. We call it the Rule of Three or Third Course Attempt.**

The Texas Higher Education Coordinating Board has mandated that all publicly funded higher-education institutions will not receive funding for courses a student takes for the third time or more. Without the state funding for those affected classes, ACC will charge additional tuition to pay for the cost of the class. The new "Third Course Attempt" tuition costs will not apply to developmental courses, Continuing Education courses, special-studies courses in which the content changes each time, or other select courses.

Students affected by this new policy should note the following:

- This policy affects class enrollments beginning with the fall 2002 semester (Aug. 2002).
  - Financial aid may be used to cover the additional tuition charge.
  - If you are taking a class for the second time and are considering a third attempt in the future, consult with your instructor and/or advisor. ACC is here to help you succeed.
  - Appeals for waivers will be reviewed on a case-by-case basis by the relevant Dean of Student Services at each campus.
- Incomplete Grades - Incompletes for this course are only given on a case by case basis. You must make an appointment with me as soon as possible if you wish to discuss the option of taking an Incomplete. The grade of "I" (for incomplete) may be given by an instructor for a course in which a student was unable to complete all of the objectives for the passing grade. A grade of "I" cannot be carried beyond the established date in the following semester or session. The completion date is determined by the instructor, but may not be later than two weeks prior to the end of the semester. The Department Chair will approve a change from "I" to a performance grade (A, B, C, D) for the course prior to deadline. Grades of "I" that are not resolved by the deadline will automatically be converted to a grade of "F." In extreme cases, permission may be granted to carry an "I" grade for longer than the following semester or session deadline; this must have the approval of the Academic or Workforce Dean.
- Grade Changes - ACC expects faculty members to use sound professional judgment in assigning grades. Instructors must be willing to discuss with a student the grade received and how the grade was determined. If a student believes an error has been made, the student must contact the instructor within six months and request a grade change. If the instructor does not believe the grade has been assigned in error and the instructor does not initiate the change, the student may request a College review of the disputed grade.

The Grade Change procedure is described in the College Catalog; faculty members should be familiar with the procedure, the documentation required, and the committee process. If a student requests a grade change, the faculty member must be able to provide the student with accurate information regarding options.

Student Handbook -Web Link <http://www.austincc.edu/handbook/policies.html>

- Valid Excuse/Make-Ups-death in the family, injury or illness with a doctors excuse (absolutely no exceptions), injury or illness of family member that you care for (must be contacted prior to class). Make-up work is only given on a case by case basis.
- Bonus Credit-projects MAY be assigned to **the entire class** to serve as bonus points to your grade. It is your responsibility to follow the instructions on these assignments and turn the assignments in on time.
- Due Dates-assignments are due by the date and time given. No late assignments will be accepted.

- Tardiness-Class will begin on time, if you are late, please be courteous to your classmates and enter the class quietly. You should ask for what you missed AFTER class is completed not during.
- Cell Phones and computers in class-ALL cell phones must be turned off during class and placed in front of you on the table. This is to make sure that there are no miss understandings concerning class dedication. If you forget to turn off you cell phone and place it in front of you, you will be asked to leave the class. It is not fair to be a disruption to me or your classmates. Computers will not be allowed in my class unless you have made special with me.

## **Policies at Austin Community College**

### **Students with Disabilities**

The following statement on students with disabilities must also be included: "Each ACC campus offers support services for students with documented physical or psychological disabilities. Students with disabilities must request reasonable accommodations through the Office for Students with Disabilities on the campus where they expect to take the majority of their classes. Students are encouraged to do this three weeks before the start of the semester"

(<http://www.austincc.edu/handbook/>).

### **Scholastic Dishonesty**

Acts prohibited by the College for which discipline may be administered include scholastic dishonesty, including but not limited to cheating on an exam or quiz, plagiarizing, and unauthorized collaboration with another in preparing outside work. Academic work submitted by students shall be the result of their thought, research or self-expression. Academic work is defined as, but not limited to tests, quizzes, whether taken electronically or on paper; projects, either individual or group; classroom presentations, and homework" (<http://www.austincc.edu/handbook/>). Specify the penalty that will be assessed for violation of the policy. If there is no departmental policy, each instructor must adopt one.

### **Freedom of Expression**

Each student is strongly encouraged to participate in class. In any classroom situation that includes discussion and critical thinking, there are bound to be many differing viewpoints. These differences enhance the learning experience and create an atmosphere where students and instructors alike will be encouraged to think and learn. On sensitive and volatile topics, students may sometimes disagree not only with each other but also with the instructor. It is expected that faculty and students will respect the views of others when expressed in classroom discussions.

### **Testing Center Policy**

In order to ensure test integrity and adequate space for testing, the following summary guidelines have been established; the entire guidelines are available in any Testing Center and will be issued by your instructor via course syllabi or other verbal or written information – which you are expected to follow.

Please see the website at <http://www.austincc.edu/testctr/index.php>

### **Dress Code**

Professionalism is the signature of this degree, and is the expectation for performance and appearance.

Students in our programs are required to wear a uniform for culinary laboratories and classes associated with those labs, and conservative business attire in non-culinary lab classes. The faculty of the program expects a dress code consistent with industry standards. Except for culinary labs, guest lectures, and other special events, a casual dress code is acceptable. The casual dress code does not include ripped clothing, cutoffs, short or tight clothing, baseball caps, and clothing with obscene or offensive wording. Students must dress professionally while on field trips and designated presentations. Professional dress includes a shirt, tie, and slacks for male students, and a dress or a professional shirt with a skirt or slacks for female students. Professional dress is also required for guest lectures and designated events. If students do not adhere to this standard, they will be excused from class and not receive attendance credit for the class that day.

### **Laboratories**

Uniform and personal appearance standards are strictly enforced. Students are required to be clean-shaven (neat mustache above the lip is allowed), have properly contained hair (top of ear and back of collar for men; tied up and under hat for women, utilizing a net if necessary - no protruding bangs). In labs, no excessive makeup and no jewelry are allowed, including rings, watches and earrings or visible piercing of any style. Students in Table service and/or Wine and Beverage Practicum may wear appropriate cosmetics, a watch, and a single set of post-style earrings. Hair must be restrained - the utilization of a French braid or discrete pinning/styling is required. Your instructor will mandate specific uniform requirements.