

Minutes of
DEVW Departmental Meeting
Faculty Coach Session
HBC 103.3
April 23, 2010
12:00-4:00 p.m.

Chair Stacey Stover opened the meeting with a series of announcements. She congratulated and thanked the adjunct faculty who will serve in the coming year as Adjunct Faculty Representatives. The adjunct instructor position has been opened for applications. Please encourage those who are qualified to apply. The Administrative Assistant III position is a work-in-progress that has started with an internal posting drawing 20 applications. The Assistants to the Department Chair have been appointed for the next year, fall 2010-spring 2011: Laura Ore f/s, Frank Cronin fall, and Patricia Dungan spring. The following campus Developmental Writing Advisors have been appointed for the same term:

Frank Cronin, NRG/CYP

Patricia Dungan, RGC

Brian Yansky, PIN/SAC

Caryn Newburger, RVS

Laura Ore, RRC

TBA, EVC

These advisors will be the contact person for DEVW students on each campus. There will need to be training for the new tasks (preparing student contract, advising, etc) and perhaps more release time. Stacey passed out "What Works" by Hunter Boylan for us to fill out individually. We will self-evaluate and discuss at our first fall meeting the best practices that we are currently using with our students. Please be prepared to return the Boylan survey at that time. Additionally, we should all be using the revised tutoring lab form on Blackboard (Bb) for our students' lab visits. We agreed that the fall 2011 DEVED conference should be held in September.

Learning Lab Issues

We are also improving our lab requirements and communication with the lab tutors. Jenifer Hamilton will conduct information sessions with each lab this summer. On February 18, 2011 there will be a Tutor Conference for us and the lab tutors. Plan to participate then. Be sure to review the Lab Tutoring Guidelines.

Prompt Changes

Patricia Dungan presented some proposed changes to our writing prompts. There is a need to provide the students with more authentic topics and assignments. In the summer Stacey Stover and Laura Ore will pilot some of the scenario prompts while Joe Wiseman will compose prompts that concern issues faced by our students. We want them to write from knowledge and with fewer stilted sentences.

House Bill 2504

Jenifer Hamilton briefed us on the new challenges and changes that the state of Texas has passed into law which will go into effect in fall 2010. Each of us will need to put a copy of the syllabus for each class (FOW, WSI, WSII) on the web. Stan Gunn in IT is working on helping us to meet this obligation.

IA Update

Jenifer continued her report with information about the workshops that are being held so that we may share what works in our classrooms. There will be a short meeting right before our grading session on May 8, 2010. Please send ideas about tutor training to Jenifer as she will be conducting tutor training sessions this summer.

Faculty Coach Session

Coach Caryn Newburger presented some data that have been gathered by the OIEA. While the office has been helpful, it has also been overwhelmed with requests. Some of the data that we reviewed did not seem complete; other data seemed wrong. Caryn will continue to make suggestions and try to get answers to our questions. In the sessions that she has attended, she has noticed that there are lots of questions, but fewer answers. The "position" of faculty coach will evolve. Stay tuned.

Placement Chart Changes

Caryn continued the discussion by bringing us updates on the changes that we have proposed. Perhaps the changes will be in place by spring 2011 (still not approved by all groups). WSII will be the most affected course. Perhaps we need to prepare our own survey to find out how the placement chart is working. Deanna Johnson offered to prepare a survey this summer in order to bring it to our group in the fall for discussion. We need to look closely at what we are doing on the first day of our classes.

Course Name Changes

As the numbers of our courses have been changed and since we want students, counselors, and others to know how the courses move in a sequence, we voted unanimously to change the names of our courses to Writing Skills I (formerly

Fundamentals of Writing), Writing Skills II (formerly Writing Skills I), and Writing Skills III (formerly Writing Skills II). These changes will go into effect in the fall of 2011.

Developmental Education Update

Dr. Stephanie Hawley addressed our group. She started by thanking Caryn for all her hard work and service as a faculty coach and then presented us with the new, big picture of developmental education in Texas and at ACC. Our college and our president are committed to the idea that all sectors must be supported by the best practices that research affords. While our teaching will not be “data driven” it will be “data informed.” We need to prepare for changes in our teaching and changes in our work with students. We are moving toward more learning communities, more lab-based courses, more self-paced courses. Our students must be successful. We will be planning for an exchange of goals and strategies at our Developmental Education Conference that we will have in the fall of 2011. Be prepared to share our success across the college. Proof of what works will be verified by OIEA.

We were adjourned after agreeing to meet again on May 8 (Sat.) 2010 for our grading session from 9:00-12:00 p.m. We will meet at 8:00 a.m. to share successful classroom strategies.

Attended by Patricia Dungan, Caryn Newburger, Jeannie Chaltain, Frank Cronin, Laura Ore, Deanna Johnson, Brian Yansky, Irene Miller, Joy Clark, Donna McLemore, Joe Wiseman, Kim Martinez, Tina McGaughey, Bill Martin, Jenifer Hamilton