

DEVW Department Fall Beginning of Semester Minutes

Tuesday, August 17, 2011
HBC 301, 3:30-7:00 p.m.

Chair's Report

Stacey started the meeting with congratulations and acknowledgements. Jenifer Hamilton is our new FTF and Shelly Walters is a new adjunct faculty member. Joy Clark will be the new departmental IA, and Ashley Williams accepted a full time teaching position on HTC.

The 2011-2012 assistant department chairs for fall will be Frank and Laura, and the assistant department chairs for spring will be Patti and Laura.

The 2011/12 adjunct faculty representatives will be J. Clark, L. Tate, J. Wiseman, K. Martinez, B. Martin, and T. McGaughey.

The 2011/12 ENGL representatives will be Wendy Lym and Patricia Garcia.

Adjunct time sheets—Hours for the grading sessions must be submitted in a timely matter. Failure to do so will result in not being paid. Frank will send out an email informing them of the deadline.

Brown bag luncheon dates: Every other Friday was reserved for faculty-led workshops. Faculty should send Rahelina an email reserving a Friday date. Once these workshops are scheduled, they will be posted on Bb and open for the DEVW department. See below for some Friday workshops that have already been scheduled.

Friday, October 7th, Frank Cronin, DEVW Calibration Session, 12:30-2:00, HBC 221
Friday, October 21st, Caryn Newburger, Faculty Coach Update, 12:00-2:00, HBC 221
Friday, November 4th, Bill Martin, Discussion of articles by Pete Elbow, 12:00-2:00, HBC 221
Friday, September 9th and Friday, November 18th are still available.

Unstaffed classes

We have one unstaffed class. In the event that this class has to be killed, those students will be given preference to be overloaded into other courses.

NEW College Course Policies and Syllabus

Stacey shared the new course policies and syllabus. This will be posted on Bb and should be used no later than spring 2012.

Budget Update

Funds were temporarily put on hold until September.

Grade of IP/Financial Aid

For financial aid purposes, students were asking that grades be changed from IP to D. Per a Financial Aid supervisor, financial aid employees were interpreting IPs as I's and asking students to ask their professors for a grade change. I explained that IPs remain IPs and they are final grades.

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OSD—shared that decisions affecting students in OSD should be done in a more holistic fashion with guidance from OSD counselors.

Blackboard Training—Bb will be changing in the spring, and dates are posted on Bb. Stacey will try to schedule departmental training as well.

Weekend campus closures—effective spring 2012: NRG, CYP, and RVS will be open on the weekend. All others will be closed.

Men of Distinction Program

Jarrell McCullough visited us from the Men of Distinction (MOD) program, housed at the EVC campus. Their purpose is to recruit and retain young black men at ACC, and he would appreciate support from us.

Prompts

Jeanne discussed and brought examples of new prompts for WSI, WSII, and WSIII. It was decided after a lengthy discussion that we would implement new prompts for WSI, DEVW 0310. Everyone teaching DEVW 0310 will use these prompts. We also agreed that DEVW 0310 will be given two opportunities on the exit essay as well. We will continue to use persuasive prompts for WSII and WSIII. All prompts will be posted on Bb.

NEW paragraph PF scale

Patti discussed the new 4 paragraph PF scale and the department agreed upon its use. This **NEW** 4 paragraph PF scale will be used in all three levels. This scale will be posted on Bb.

Student Services Pp presentation

Joy presented the Student Services Pp presentation that all DWAs will use when they meet with Deans of Student Services and their staff. We all made recommendations, suggestions, and deletions, and this Pp, along with an accompanying outline, will be sent to all FTF by the second week of the semester. DWAs are encouraged to schedule these meetings early in the semester.

Editorial share

Tina shared with us two editorials for our review. One was written by Dr. Raymund Paredes, THECB Commissioner, and the other was written by Nicholas Carr. Both articles will be kept in the DEVW office.

Calibration session

The calibration session started around 6:15 p.m.

The meeting adjourned at 7:05 p.m.

Absent: Joe Wiseman, Susan Glover, Donna Mclemore, Kendall Dingee, Shelly Walters,