

DEVW MINUTES
FOR MEETING HELD ON
TUESDAY, JANUARY 13, 2009
HBC 212 1:00 PM TO 4:28 PM

MEMBERS PRESENT: Stacey Thompson Stover, Dr. Hazel Ward, Linda Thune, Carrie Price, Wendy Lym, Brian Yansky, Deanna Johnson, Caryn Newburger, Patricia Dungan, Laura Ore, Ann McGaughey, Frank Cronin, Kim Martinez, Stephanie Lundell-Bailey, Joseph Wiseman, Bill Martin, Jenifer Hamilton, Susan Glover, Louella Tate, Maxine Garcia and Marshall Levett.

MINUTES TAKEN BY: Stephanie Lundell-Bailey

- I. Approval of Minutes from November 14, 2008: There was a motion to accept the minutes. Frank Cronin seconded the motion. All members were in favor. The minutes passed.
- II. Dr. Ward requested that we table the discussion regarding the CYP/FTF position until next time, but Stacey suggested we go ahead and discuss it. Dr. Ward stated the designation for this FTF must be housed at CYP (or at least have a home campus), and Stacey would be responsible for getting the schedule together for this person.
- III. Dr. Ward's update:
 - a. She is a member of the search committee for the VP position which has been reposted.
 - b. Wendy Lym is working to bridge the gap between high school and college levels.
 - c. Literacy still continues to be a problem in the United States.
 - d. TAKS will be gone in two years and will be replaced by end of school exams.
 - e. She has blueprints of the ROR campus and she invites anyone who wants to see them to come by her office.
 - f. Master Plan Initiative:
 - i. The dean has asked for updates to this plan.
 - ii. What is important is that it remain a plan that we all want to continue to fight for.
 - iii. Mike Midgley is requesting grant funds for \$75K for special projects.
 - g. The 81st legislature is about to open and we are waiting to see if funds will be restored along with better benefits.
 - h. We will be going back to San Marcos for another election.
 - i. The kill session depends on the paid enrollment at the time.
- IV. With so many new faces, we went around and made introductions.
- V. Brian's Faculty Showcase: Brian stated that writing is a skill and his process is taking it apart and putting it back together. He also passed out "Writing and Introduction" handout that he has his students fill out to demonstrate this process.
- VI. Stacey's Updates:
 - a. Stacey went through and updated the catalog based on current placement chart. DEVW 1411 and 1412 requires students to be TSI complete in reading.
 - b. There are three sections in danger of being killed, and two are still unstaffed.
 - c. The Bridge program will be in the 8 wk summer session, campus is still to be determined, and there will be four sections offered; interested faculty should contact Stacey.
 - d. The D4 change: students will not be removed from their college credit courses if they are withdrawn from DEVW. Instead, they will be monitored by the campus CCA coordinator.
- VII. Deanna reported that she is in the process of making a manual for mentoring purposes and adjunct hiring.
- VIII. Frank updated us on adjunct hiring. All of the interviews scheduled were cancelled and will be rescheduled.
- IX. Exit Essay Discussion for WSII P/F scale:
 - a. Score essays 15 – 19 only

- b. 18 is passing
- c. Edits: Only on essays that have earned a score of “17”
 - i. Midterm: No
 - ii. Final: Yes
 - iii. Track time: be sure proctors monitor students’ beginning and ending time on the tests.
 - iv. Keep writing comments in the margins only.
 - v. 1 point will be allowed for the edit.
 - vi. The instructor can decide if the student will correct major errors or content.
- d. Kim passed out a handout from the curriculum committee.
- e. Joe discussed that he had a student place an essay in the Pearson publication.
- f. Suggestions for prompts:
 - i. Prompts should be geared to the ACC experience or a daily experience. Some examples are the shuttle bus/meals/smoking/a mascot/a football team.
 - ii. Essays should have information pertaining to the topic.
 - iii. Maybe we could get surveys from students.
 - iv. Give students a broad subject and on reminder cards.
 - v. There is a need to supply them with more information.
 - vi. There was a suggestion that there be greater communication with the reading instructors.
 - vii. Respond to the reading vs. the prompt.
 - viii. Info has to be the same.
 - ix. Give bonus points for responding.
 - x. Library assignment can be related to the prompt.
 - xi. We should keep thinking about this and revisit the idea later.
 - xii. This could be implemented next year.
 - xiii. Laura, Deanna and Patti agreed to volunteer to pilot this program this semester.
- g. Frank passed out topics and asked that all members look at the topics and see if they are appropriate.

X. The Midterm Departmental Exam:

- a. Week 10: Testing March 30 through April 2, Grading on Saturday April 4. Frank will check on NRG’s availability.
- b. Keep final as is—Testing, Friday, May 8th/grading, Saturday, May 9th.

XI. Pass/Fail Scale Discussion:

- a. Topic and thesis sentences should be underlined, but no points will be given or taken away.
- b. The placement of the topic sentences and thesis needs to be flexible.
- c. Errors and annotations should be in the margin for proofreading purposes and we will use those abbreviations on the scale to refer to each error. Example: (ccw) commonly confused words.
- d. The phrase “Sentences logically connected” was changed to “All sentences flow together and contribute to the topic sentences.”The updated scale will be emailed to all faculty before classes as this change is to take place this semester.

XII. Tina heard from her colleagues regarding student concerns for class prep.

XIII. WSI Grading policy: The question that arose is: Do we need to continue to share essays amongst each other for grading? After some discussion the answer was NO. You still have the option to do this, but it is no longer required.

XIV. Caryn gave us an update on the A&A/English committee: The recommendation is that we approved the 10/ 90 option. Caryn will forward this recommendation. Also, the placement chart has been approved but we do not know when it will be implemented college-wide.

XV. Grammar Test: Grammar test will be given as a final by the full-time faculty and adjunct faculty representatives for the spring semester.

XVI. Marshall Levett’s update will be rescheduled.

- XVII. General Assembly is at the Crowne Plaza on Friday, January 16, 2009. All full-time faculty are expected to attend.
- XVIII. The meeting was adjourned at 4:28 p.m.