

Developmental Writing Department Minutes

Tuesday, January 12, 2010

HBC 212

Beginning of semester updates: Stacey welcomed the new adjuncts to our department: Leslie Hancock, Susan Todd, Irene Miller, and Joy Clark. She also gave an update on DCA-CCA coordinator responsibilities and how they might be changing based on departmental data. Some of the data was presented, and more will be shared with us at a later date. She also reminded people that the laptop is available for use, and for full-time faculty who teach at multiple campuses, travel reimbursements will only be given in exceptional cases. There was a remaining 16-week class to be staffed, and there were two volunteers. The 12-week classes still need staffing too. Stacey also discussed the upcoming DEVED conference scheduled for April 9, 2010. She will be getting more information from Stephanie Hawley, but folks are encouraged to think about giving a 45m interactive and engaging workshop.

The department discussed the option of mandating the grammar exit test. After a lively discussion, it was put to a vote, and the grammar test will not be mandatory. Instructors will continue to assess their students as they see fit. The department also agreed upon the topics for the midterm and final departmental exit essays. Patti will have these posted on our Bb website so instructors will refrain from using them during the semester. Caryn handed out information on the Student Success Initiative, specifically change regarding to data indicating that approximately 54% of our students receive a D, F, W, or IP in all 3 courses. Caryn will be holding a Student Success Initiative meeting on Friday, February 5, 2010 from 1-3pm at the Northridge Campus in room 3140 so we can discuss this data and possible solutions. This semester Jenifer will be holding workshops at one campus. Workshops will be held on **Mondays from 4-5pm**. The Calibration session was held from 5:30-7:00. The meeting was adjourned at 7:00 p.m.

Faculty Attendees: Jenifer Hamilton, Laura Ore, Joy Clark, Patricia Dungan, Tina McGaughey Heidi Flynn, Jeanne Chaltain, Caryn Newburger, Donna McLemore, Deanna Johnson, Bill Martin, Brian Yansky, Linda Thune, Susan Glover, Susan Todd, Frank Cronin, Leslie Hancock