

DEVW MINUTES
for Meeting held on
Friday, November 14, 2008
NRG 4103
3:00 pm to 4:00 pm

Members present: Stacey Thompson, Patti Dungan, Laura Ore, Brian Yansky, Joseph Wiseman, Frank Cronin, Caryn Newburger, Deanna Johnson, Louella Tate

Minutes taken by: Stephanie Lundell-Bailey

I **Approval of Minutes from October 17, 2008:** Laura Ore made the motion to accept the minutes. Joe second the motion. All members were in favor. The minutes passed.

II **Congratulations:** Joe Wiseman was congratulated because one of his students won an essay contest. Stacey said she will forward the good news about Joe's student to Hazel Ward.

III **New AF reps:** Carrie Price, Ann Ward and Louella Tate are the new AF reps. Louella Tate was present at the meeting.

IV **Grammar test/implementation:**

Frank took comments regarding the FOW, WSI and WSI test questions that need to be either simplified, more understandable, or more clear. Also the directions in the WSII test under sentence boundaries needs to be re-worded to make the language the same as the answers.

This test will be implemented this semester. The answers should be on a scantron. Frank said he would do this. Caryn said we need to compare the scantrons for an item analysis.

Send all scantrons for all classes to Frank.

V **CYP/FTF position:** This new FTF member will be at multiple campuses and information will be forwarded to Dr. Hazel Ward.

Patti requested that we ask Hazel to confirm that this new faculty member will not take any classes away from other full-time faculty. Also that we pick classes from seniority.

VI **WS II Grading session, Spring 09:** The date for the Spring 09 grading session is Week 12, Friday, April 17, 2009.

- VII **Spring Final Exit Essay Grading Session:** Friday, May 8, 2009 is the testing date and Saturday, May 9, 2009 is the grading session.
- VIII **IA position:** This person must be an adjunct writing skills faculty member on the eligibility list.
- We want this person to work with our writing skills students.
 - The EVC, RGC and RVS campuses are in need of this person.
 - The IA position is a grant position for 20 hours per week for 12 months.
 - Stacey said this person could work well with the CCA/CCE person.
 - A full-time faculty member would need to mentor this person.
 - The following considerations need to be thought of when finding the right person for this position:
 - The students' needs,
 - Faculty involvement
 - Their availability
 - Stacey recommended for everyone to check out the website:
http://www3.austincc.edu/it/ehire/posting/online_version.php?strJobNumber=0809033.adjunctimpact.com/u/acc
- IX **Comp 4.0:** Stacey asked if anyone else is interested to contact her. Brian said he was interested.
- X **Spring meetings:** Most members agreed that Tuesday was better (January 13, 2009) from 1pm to 4pm and then 6pm to 9pm at NRG.
- XI **Other comments:** Stacey met with Sharon King for the Bridge Program. They are going to offer 6 LEH, 80 hours/8wk session. Let Stacey know if you are interested and the classes can be created. Laura indicated that she would be interested.

We get to decide if want two levels. The Bridge program is for new students coming into ACC or for writing students and will be offered at EVC. It is also a mix of the program and writing skills classes.

Caryn added that we may want to change the retest days. The days should be 10 and 90 days. Caryn will take this back to them and say that we are not comfortable with this change. Also that the development plan's language needs to be more general.

Meeting adjourned at 4:00 pm