Teacher TRAC Project Renewal Application

Application Deadline for Spring 2011 is October 15, 2010

IMPORTANT TEACHER TRAC INFORMATION

ACC Holds
You will be notified if you have any ACC holds. You must clear your ACC holds within 2 weeks of notification. If you do not clear your holds within this time frame, you will be placed on a waiting list. Funding for students on the waiting list will take place only if sufficient funds are available.

Employment Changes
The Teacher TRAC contract requires that you continue your employment at your current center for at least one year after finishing all your Teacher TRAC funded classes. Those students who change centers and want to continue receiving Teacher TRAC funding must complete a request for a waiver of this policy. This waiver will be reviewed and approved or denied by the Teacher TRAC Advisory Committee.

You must notify Teacher TRAC of any employment changes within 5 days of any change in employer or position. Failure to notify Teacher TRAC of employment changes may result in loss of funding.

To be eligible for a Renewal Scholarship, you must complete the following checklist:

☐ All holds on your ACC records must be cleared within 2 weeks of notification. See above.

☐ Accurately complete the Teacher TRAC application. Incomplete applications, as reflected by missing items from this checklist or information on the application, will delay consideration for selection.

☐ Be sure to return your Teacher TRAC Project Partnership Commitments page signed and dated by you and your center director (if other than yourself).

☐ Complete the Course Selection form and return to your instructor or the Teacher TRAC office with your updated application and Teacher TRAC Project Partnership Commitments page.

☐ You must keep your address current on record at ACC. It is your responsibility to change your address information within 5 days of moving your residence by completing a Student Data Change form and returning it to an ACC Admissions and Records office. You must provide a copy of your photo ID when submitting this form. Please also notify Teacher TRAC of your address change. You can get a Student Data Change form online at http://www3.austincc.edu/it/eforms/forms_int/ADRE.005.pdf

☐ Check your student online services regularly to see if you have new holds. Take care of these holds immediately so you remain eligible for a Teacher TRAC scholarship.

☐ Inform Teacher TRAC of changes in your employment status, including employer or position change, within 5 business days. See above.

☐ You must be eligible for funding from one of our funding sources. See the online policies for eligibility rules.
Renewing Applicant Information—PRINT LEGIBLY USING DARK INK OR TYPE
An incomplete application will delay the processing of your application.

Complete all pages of the application and return to the Teacher TRAC office or your professor by October 15. Complete the Course Selection form as directed and submit with your application and the Director TRAC Project Partnership Commitments page with your director’s signature.

Applicant Name: ____________________________

Date of Birth: _______ / _______ / _______ ACC ID #: ____________________________

Mailing Address: ____________________________
City: __________________ Zip: _______ County: ☐ Travis ☐ Other: ____________________________

Resident Address (if different from above): ____________________________
City: __________________ Zip: _______ County: ☐ Travis ☐ Other: ____________________________

How long have you been employed in the child care field? ____________________________

How long have you been employed with your current employer? ____________________________

What age group do you currently work with? ____________________________

What is your staff position? ____________________________

Check the one that describes your work hours: ☐ Full time ☐ Part time (29 hours or less)

Do you receive other scholarship funding? ☐ No ☐ Yes If so, what kind and how much? ____________________________

Have you received your first course bonus from your child care center? ☐ Yes ☐ No

Austin Community College does not discriminate on the basis of race, color, creed, national origin, religion, age, gender, sexual orientation, political affiliation, or physical disability.
Teacher TRAC Project Partnership Commitments
Please complete and return by October 15, 2010 for Spring 2011.

The Teacher TRAC Project, ___________________________ and sponsoring child care facility ___________________________

(Name of child care staff) (Name of child care facility)

AGREE TO THE FOLLOWING COMMITMENTS AS OUTLINED BELOW:

This agreement is effective from January 18 to May 15, 2011.

The child care employee commits to successfully complete all coursework with a grade of “C” or better, maintain a 2.0 Grade Point Average, and remain at their current child care center for at least one year after completing the Teacher TRAC Project; and agrees to meet with the Teacher TRAC Project coordinator upon request.

II

The child care employee participating in the Teacher TRAC Project must be sponsored by their center of employment. The sponsoring child care center commits to provide the participating child care employee with either a bonus of $25 after the completion of one college credit course or a salary increase of 1-2 percent of his/her current wage. After the completion of the first course, the center commits to provide a minimum of a $50 bonus or a salary increase of 2-4 percent after every 12 hours of college credit.

III

The child care employee agrees to notify Teacher TRAC of any changes in his or her employment status including change in employer or position within 5 working days of the change.

IV

The child care employee agrees to be eligible for enrollment at Austin Community College and to work with the appropriate ACC offices to remove student holds.

V

The Teacher TRAC Project will provide a scholarship which covers tuition for one ACC college credit course each semester the child care employee is selected to participate, required textbooks for this course, and support and life skills coaching to successfully complete coursework. A bonus of $75 will be provided after the completion of one college course and a bonus of $100 will be provided after completion of every 12 credit hours as funding permits.

VI

The Teacher TRAC Project will follow recommendations of the Advisory Committee regarding policies for students and child care centers who fail to meet the above guidelines. These guidelines will be posted on the Teacher TRAC website (www.austincc.edu/childdev).

VII

The Teacher TRAC Project scholarship recipient agrees to allow Teacher TRAC to provide information about completion of course work and course grades to the Teacher TRAC program and scholarship donors.

Signatures:

__________________________________________________________  Department Chair, Child Development, for Teacher TRAC

__________________________________________________________  Child Care Employee  Date

__________________________________________________________  Director of Sponsoring Child Care Facility  Date
Teacher TRAC and Director TRAC
Demographics Form

The City of Austin and Travis County asked us to find out more about Teacher TRAC and Director TRAC scholarship recipients. Please complete the following information. Note: all information provided will be kept confidential. **ALL SECTIONS ARE REQUIRED. INCOMPLETE SECTIONS COULD RESULT IN YOUR APPLICATION NOT BEING CONSIDERED FOR FUNDING.**

<table>
<thead>
<tr>
<th>ZIP CODE (NOT PHONE NUMBER)</th>
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<tbody>
<tr>
<td>Home Zip Code ___</td>
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**GENDER**

- [ ] Female
- [ ] Male

**ETHNICITY AND RACE** are required.

*YOU MUST CHECK AN OPTION UNDER BOTH HEADINGS*

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<th>ETHNICITY</th>
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<tr>
<td>Hispanic or Latino</td>
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<th>RACE</th>
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<td>Black or African American</td>
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<td>Native Hawaiian or Other Pacific Islander</td>
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<td>White</td>
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*IF YOU ARE MULTIPLE RACES, ANSWER BELOW*

- [ ] American Indian or Alaska Native and White
- [ ] Asian and White
- [ ] Black or African American and White
- [ ] American Indian or Alaska Native and Black or African American
- [ ] Black or African American and Asian
- [ ] Other

**AGE**

- [ ] 13 to 17
- [ ] 18 to 24
- [ ] 25 to 36
- [ ] 37 to 55
- [ ] 56 to 74
- [ ] 75 and over

**INCOME IS REQUIRED:** This includes everyone in your household.

1. **PLEASE CIRCLE YOUR FAMILY SIZE AND**
2. **COMPLETE THE TOTAL HOUSEHOLD INCOME PER MONTH OR PER YEAR**

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<th>Family Size</th>
<th>Income per month</th>
<th>OR</th>
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See Teacher TRAC website for income eligibility guidelines.