NEW STUDENT ENROLLMENT STEPS
Early College Start (ECS)

1. Admission Application and Residency Information form
   - Apply online at www.austincc.edu/apply. See reverse for students without a social security number.
   - Print, complete, and keep Residency Information form.

2. ACC 101 and High School Transcript
   - Complete ACC 101 at www.austincc.edu/acc101, print, and keep "ACC 101 Checklist".
   - Obtain and keep high school transcript with test scores from registrar or counselor.

3. Testing
   - Visit high school counselor to determine if testing is required. See reverse for testing exemptions
   - Sign-up for ASSET test, if offered at high school campus
   - Obtain Application for a COMPASS Fee Waiver, if needed
     • Schedule COMPASS test by contacting an ACC campus Assessment Office
     • Present COMPASS waiver & picture ID to ACC Assessment Office on day of test

4. Advising
   - Meet with high school counselor to select courses and complete ECS form.
   - Meet with ACC advisor or ECS specialist.
   - Submit ALL paperwork to ACC admissions office or ECS specialist.
     ✓ Residency Information form
     ✓ Transcript and test scores (ACT, SAT, 10th/11th TAKS, PSAT, PLAN, or ASSET/COMPASS)
     ✓ ECS Co-Enrollment Approval and Tuition Voucher form
     ✓ ACC 101 Checklist

   If advising is not available at high school, advising can be completed at any of the following locations:

<table>
<thead>
<tr>
<th>Location</th>
<th>Room</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cypress Creek</td>
<td>Room 1003</td>
<td>223-2010</td>
</tr>
<tr>
<td>Eastview</td>
<td>Room 2113</td>
<td>223-5188</td>
</tr>
<tr>
<td>Fredericksburg</td>
<td>Room 830-997-6363</td>
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<td>Northridge</td>
<td>Room 224</td>
<td>223-8108</td>
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<td>Room 223-3139</td>
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<td>Room 223-6015</td>
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<td>Riverside</td>
<td>Room 223-9162</td>
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<tr>
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<td>Room 223-0142</td>
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<td>Round Rock</td>
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<tr>
<td>Fredericksburg</td>
<td>Room 223-9798</td>
<td>223-9798</td>
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</table>

5. Registration
   - Consult the ACC Course Schedule for Registration Worksheet, page 7.
   - Register by telephone or on the web AND verify your schedule.

6. Payment
   - Tuition payment can be made using the telephone or web registration system, or by visiting a campus Cashier’s Office. For payment questions call (512) 223-CASH.

   NOTE: You will be withdrawn from classes for failure to make payment by the deadlines posted in the ACC Course Schedule.
RETURNING STUDENT ENROLLMENT
Early College Start (ECS)

1. Meet with High School Counselor each semester.
2. Complete new ECS form with required signatures.
3. Meet with ACC academic advisor or ECS Specialist.
4. Submit ECS form to ACC Admissions Office or ECS Specialist.
5. Register for classes by phone or on the web.
6. Pay tuition and fees by published deadline.

IMPORTANT INFORMATION for all Early College Start students to ACC:

- ECS students are limited to two courses per semester.
- Textbooks are not included in tuition and fees. Textbooks can be obtained at an ACC Bookstore, if in Austin. See high school counselor for additional locations to purchase ACC textbooks.

<table>
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<th>Riverside</th>
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<th>South Austin</th>
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<tr>
<td>335-8363</td>
<td>927-1619</td>
<td>834-9366</td>
<td>288-2303</td>
<td>474-2607</td>
<td>385-5727</td>
<td>310-1761</td>
<td>445-7437</td>
</tr>
</tbody>
</table>

- Once you have completed your ACC course, you will need to send your official ACC transcript to your high school. To request an official ACC transcript, visit www.austincc.edu/support/admissions/transcripts or call any ACC Admissions and Records Office.

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<td>223-2022</td>
<td>223-5150</td>
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<td>223-8120</td>
<td>223-3030</td>
<td>223-6020</td>
<td>223-0016</td>
<td>223-9150</td>
</tr>
</tbody>
</table>

- Upon high school graduation, a final official high school transcript with posted graduation date must be submitted to an ACC Admissions and Records Office or mailed to: Austin Community College, Admissions and Records, P.O. Box 15306, Austin, TX 78761

- Grade reports are mailed approximately one week after the last official day of each fall, spring, and summer semester to the student’s address on file with Admissions and Records.

1 Non-U.S. Citizens without a SSN must complete the “ECS Student Data Form for Non-Citizen Texas Residents” to obtain an alternate number to be used on the ACC admissions application. Form can be obtained from high school counselor.

2 Testing exemptions:

  - TAKS (10th or 11th grade): ELA Lang Arts: 2200 and 3+ on essay, MATH 2200
  - SAT Combined critical reading and math of 1070; Critical Reading 500, Math 500
  - ACT Composite 23; English 19, Math 19
  - PSAT Combined critical reading and math of 107; Critical Reading 50, Math 50
  - PLAN Composite 23; English 19, Math 19

For more information, visit www.austincc.edu/ecs or call (512) 223-7355

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