**FY13 Monthly Pay Schedule**

This schedule includes Classified employees paid on a monthly basis, all Professional-Technical employees, Administrators, Adjunct Faculty and Full-Time Faculty (including Overload payments).

<table>
<thead>
<tr>
<th>Pay Date</th>
<th>Document Approval Date</th>
<th>Pay Period</th>
<th>ACCe Time Absences**</th>
<th>Submit cTime Timesheets by 11:30pm</th>
</tr>
</thead>
<tbody>
<tr>
<td>September 28</td>
<td>September 12</td>
<td>Sept. 1 – Sept. 30</td>
<td>Aug. 1 – Aug. 31</td>
<td>September 6</td>
</tr>
<tr>
<td>October 31</td>
<td>October 10</td>
<td>Oct. 1 – Oct. 31</td>
<td>Sept. 1 – Sept. 30</td>
<td>October 2</td>
</tr>
<tr>
<td>November 30</td>
<td>November 7</td>
<td>Nov. 1 – Nov. 30</td>
<td>Oct. 1 – Oct. 31</td>
<td>November 2</td>
</tr>
<tr>
<td>December 14*</td>
<td>November 21</td>
<td>Dec. 1 – Dec. 31</td>
<td>Nov. 1 – Nov. 3</td>
<td>Nov 16 <em>(estimated)</em></td>
</tr>
<tr>
<td>March 29</td>
<td>March 08</td>
<td>Mar. 1 – Mar. 31</td>
<td>Feb. 1 – Feb. 28</td>
<td>March 4</td>
</tr>
<tr>
<td>April 30</td>
<td>April 10</td>
<td>Apr. 1 – Apr. 30</td>
<td>Mar. 1 – Mar. 31</td>
<td>April 2</td>
</tr>
<tr>
<td>May 31</td>
<td>May 10</td>
<td>May 1 – May 31</td>
<td>Apr. 1 – Apr. 30</td>
<td>May 6</td>
</tr>
<tr>
<td>June 28</td>
<td>June 12</td>
<td>June 1 – June 30</td>
<td>May 1 – May 31</td>
<td>June 6</td>
</tr>
<tr>
<td>July 31</td>
<td>July 12</td>
<td>July 1 – July 31</td>
<td>June 1 – June 30</td>
<td>July 8</td>
</tr>
<tr>
<td>August 30</td>
<td>August 09</td>
<td>Aug. 1 – Aug. 31</td>
<td>July 1 – July 31</td>
<td>August 5</td>
</tr>
<tr>
<td>September 30</td>
<td>September11</td>
<td>Sept. 1 – Sept. 30</td>
<td>Aug. 1 – Aug. 31</td>
<td>September 6</td>
</tr>
</tbody>
</table>

Payroll documents received after the scheduled dates will be processed for payment by the next appropriate payroll.

*December 14: Employees will not receive another paycheck until January 31, 2013.

**This column does not pertain to Continuing Education Instructors. Leave and/or Overtime will be paid in the month after it was earned. For example: Leave and/or Overtime earned in September will be paid on October 31.*