Advising

Checking your students’ prerequisites:

You are responsible for checking prerequisites in your MATD or MATH course. How you are expected to do this varies with the level of course. For more details, check with your course committee. In MATD courses and in MATH 1314, 1324, and 1316, usually instructors use one of the Student Information sheets in this Manual and some pretest or prerequisite review sheet for homework as well. In the MATH courses, often instructors use the one-page Student Information sheet provided in this Manual. Notice that the student is required to sign a very strong statement about the truthfulness of their information.

Information about the course prerequisites is contained in the catalog description, which is included in the student handout. Information about the ACC Assessment Test cut-offs for various courses is available at http://www.austincc.edu/mthdept2/advising/mman03/

Advising students about other courses besides your course:

The flow chart for the MATH courses that was in the Math Manual in previous years is now at http://www.austincc.edu/mthdept2/advising/mman03/

Information about advising students about MATD courses and TASP Mandation and CCA (formerly NCBR) is available on the next four pages of this Manual.

Answering other advising questions:

Feel free to refer other advising questions to the full-time faculty members if you cannot find the information you need in this Manual or on the website. http://www.austincc.edu/mthdept2/advising/mman03/

Information in this Manual:

- Advising for MATD courses (two pages)
- Understanding TASP Mandation and CCA (formerly NCBR) (two pages)
- Student Information Sheet (one-page)
- Student Information Sheet (two-page)

Information on the website http://www.austincc.edu/mthdept2/advising/mman03/:

- ACC Placement Information (cut-off scores)
- Math Prerequisite list
- Flow Chart