Request for Qualifications
Asbestos Abatement Services Firm
RFQ# 926-15041RW

Austin Community College District

Asbestos Abatement Services for Abatement of the Old Section of Highland Mall

QUALIFICATION STATEMENTS ARE DUE ON OR BEFORE 2:00 P.M.,
September 10, 2015

Addressed to:
Attn.: Rodney Wheeler - RFQ#926-15041RW
Austin Community College District
9101 Tuscany Way
Austin TX 78754

Key Event Dates:
August 17, 2015 Release RFQ
August 18, 2015 & August 25 Advertise
August 27, 2015; 1:30pm-3pm Mandatory Pre-Submittal Meeting
August 31, 2015; Noon Deadline for Questions
September 2, 2015 Deadline for Final Addendum (If required)
September 10, 2015; 2:00pm Deadline for submittals

I. General Information & Requirements

A. Declaration - The Board of Trustees of Austin Community College District has delegated to the Administration the following responsibilities with respect to the selection of service providers for the design and construction of this project:

1. Selection of a firm that will work with the ACC Environmental, Health Safety and Insurance Department to provide Texas Department of State Health Services licensed Asbestos Abatement Services for the asbestos abatement project at the original section of Highland Mall located at 6001 Airport Blvd, Austin, Texas.

2. The contract resulting from this solicitation will have a value exceeding one million dollars ($1MM).

B. Asbestos abatement services to include:

a) Provide full asbestos abatement of the old section of the mall, per federal, state and local regulations and in compliance with the project specifications developed by the contracted licensed asbestos abatement consulting firm.

b) Contractor will control and minimize exposures to asbestos and/or any other environmentally hazardous materials for all ACC employees, faculty, staff, students, and general public
visiting Highland Mall during the dislodgement or removal of materials.

c) Contractor shall take all necessary precautions to insure the safety of ACC employees, students, public, and Contractor’s employees and shall perform all work in strict accordance with safety rules, government codes, regulations and ACC Contractor Safety Program.

d) Contractor shall collaborate with ACC’s current environmental engineering services contractor(s), in conjunction with ACC’s Environmental Health Safety and Insurance department for requested services.

e) Contractor shall inspect and be solely responsible for the inspection of all abatement/remediation in every respect to the requirements of ACC and all local, state and federal regulations.

f) The Contractor shall protect as necessary, all of the existing Mall structures and operations adjacent to the work that are affected by any operations connected with the work.

g) At all times during the abatement/remediation process and upon completion of services, the Contractor shall clean up, remove, and dispose of all surplus materials, containers, trash, and debris as per applicable state and federal regulations.

h) The Contractor shall procure at his own expense all necessary licenses and permits and shall conform to all laws, regulations, and ordinances applicable to the performance of this contract.

i) A mandatory pre-bid meeting will be done in order to allow all companies wishing to bid on the project the opportunity to understand the project scope and gather information in order to appropriately formulate a quote for the required work.

j) The company who is selected to perform the work will submit a copy of their company’s Health and Safety Plan to the ACC EHS Department before beginning work.

k) Contractors will be required to comply with the Austin Community College Contractor Safety Program. All aspects of this program can be viewed at http://www.austincc.edu/offices/environmental-health-safety-and-insurance/contractor-safety. Contractor shall maintain compliance with all federal, state and local regulatory requirements. Non-compliance may result in the contract being cancelled or in a reduction of the final payment for reimbursement to ACC for any cost incurred by ACC to maintain regulatory compliance.

C. A mandatory pre-submittal meeting will be held on August 27, 2015; at 1:30pm in ACC Service Center, Conference Room 133, 9101 Tuscany Way, Austin, TX 78754.
D. **Selection Process** – This Request for Qualifications is the first step in a two-step process for selecting an Asbestos Abatement firm or team for the following renovation project:

**ACC Highland Mall Asbestos Abatement Services**

The steps in the selection processes are as follows:

1. **Step 1** – The Initial Qualification Statement provides the information necessary for consideration and initial ranking by the Owner. Based upon the initial ranking, the Owner may select up to ten (10) of the top ranked qualified respondents to provide additional information for Step 2.

2. **Step 2** – In Step 2, the most qualified respondents will be asked to provide more detailed and project-specific information and participate in an interview with the Owner and its Evaluation Committee. The committee will then select up to five (5) finalists for a final ranking and presentation to the RFQ evaluation committee, which will make the final selection.

C. **Eligibility** - Any Asbestos Abatement firm or project team is invited to submit a statement of qualifications for consideration as a candidate for this project. Each project team must present a statement of qualifications in order to be considered as a candidate, and an authorized representative of the Asbestos Abatement firm/project team’s prime contractor must sign the statement of qualifications.

D. **Licensure** – All respondents must have legally required licensure so that all services required from them may be delivered in accordance with applicable law. Although proof of licensure is not required as a part of this response, team members are encouraged to submit photocopies of relevant current licenses.

E. **Inquiries** – ACC will try to answer written inquiries concerning this RFQ, but shall not be obligated to do so. If a firm believes the scope of work to contain an error or is unclear, then the firm shall make a written inquiry of ACC. The foregoing shall not limit ACC's right to issue addenda to the scope of work prior to opening or to delay the date and time of opening in order to ensure that all firms are aware of and have had sufficient time to consider the addenda. Written inquiries should be addressed to:

Purchasing Construction Buyer,
ACC Purchasing, RFQ926-15041RW
9101 Tuscany Way
Austin, TX 78754
Fax: (512) 223-1902
rwheeler@austincc.edu

F. **Public Information** – ACC is a public institution and subject to the Texas Public Information Act. Any information submitted to ACC is presumed to be public information and available to the public. Any information or materials submitted to ACC that is considered confidential must be clearly marked "CONFIDENTIAL". If an outside individual or entity requests review or copies of the information marked Confidential, ACC will advise the Supplier of the request. If requested by the Supplier, ACC will request an Open Records Decision from the Attorney General's Office asserting appropriate exceptions to disclosure. The Supplier shall be
responsible for substantiating the confidentiality of the information or materials requested.

G. **Small Business Development Program** – Pursuant to ACC’s Board Policy G-2, Sections D through F, ACC is committed to maximize the vitality and robustness of the economy of the College’s service area through enhanced opportunities for the utilization of Small Local Business Enterprises as defined within that Small Business Development Program. The vendor is required to use its best efforts to assist ACC in achieving this objective through providing maximum opportunities for Small Local Business Enterprises to participate on its team, and by using its best efforts to encourage the maximum use of Small and Local Business Enterprises and Emerging Small and Local Business Enterprises (SLBE/ESLBE) by other vendors, suppliers, professionals, subcontractors and sub-vendors when possible. Vendors may contact the Small Business Development Coordinator, 512-223-1039, jason.clark@austincc.edu for assistance or clarification with issues specifically related to ACC’s policy, the completion of SLBE/ESLBE forms and related reports, by the terms of the contract, and/or by ACC Board Policy G-2 Section E. **See Exhibit A.**

Vendors are required to provide a plan describing the Vendor’s actions to encourage and utilize SLBE/ESLBEs in all phases of the contract. Vendor’s plan will be reviewed for strength of proposed SLBE and ESLBE participation on Respondent’s team and plan to ensure compliance with Small Business Development Program by other firms performing on this project under Respondent’s supervision.

All SBDP forms must be completed and submitted with the qualifications packages. Failure to fully complete the forms or failure to submit the forms as required will result in the qualifications package being deemed incomplete and non-responsive to this provision and the response will not be evaluated. **See Forms Link Exhibit B.**

H. **Waiver of Formalities** - Austin Community College District reserves the right to reschedule or extend the date for submission prior to the submission deadline and to cancel or terminate this request for qualifications at any time. ACC may waive irregularities and informalities in the RFQ process and may consider submissions not made in compliance with this request for qualifications if it elects to do so, in a manner consistent with applicable law, although the District will have no obligation for such consideration.

I. **Exceptions** – Firms should read and understand all terms and conditions contained herein. Exceptions to the requirements of this RFQ or any Purchase terms and conditions MUST be taken at the time that the qualification statements are submitted, NOT during the Contract Award process.

J. **No Reimbursement for Costs** – Respondent acknowledges and accepts that any costs incurred from the respondent’s participation in this RFQ shall be at the sole risk and responsibility of the respondent.

K. **Rejection of Proposals**
In addition to those stated elsewhere in this RFQ, grounds for the rejection of proposals include, but shall not be limited to:

1. Failure of a proposal to conform to the essential requirements of the RFQ.

2. A proposal imposing conditions that would significantly modify the terms and conditions of the solicitation or limit the proposer’s liability to ACC in any contract awarded on the basis of such solicitation.

3. Failure of the proposer to certify the RFQ.

L. Award Protest

Pursuant to Board of Trustee Policy G-2 (Purchasing) and Administrative Rule 7.02.001, the Purchasing Customer Handbook governs award protest. The Purchasing Customer Handbook is available on the ACC Purchasing Website at: http://www.austincc.edu/purchase/docs/handbook_revision311.pdf

A. Rights

Any bidder who is aggrieved in connection with procurement may protest to the Director of Purchasing.

B. Notification

The protest shall be submitted in writing and received in the office of the Director of Purchasing within ten (10) calendar days after the aggrieved knows or should have known the facts giving rise thereto.

C. Resolution

The Director of Purchasing shall review and determine validity. If a mutual resolution is not made, then the protest shall be submitted to the Executive Vice President of Finance and Administration.

D. Authority

The college President or his designee shall have the final authority for determination to take any action to resolve a protest appeal.

M. Submission of Qualifications – The Owner will receive Qualification Statements at the time and location described below:

QUALIFICATION RESPONSES MUST BE RECEIVED ON OR BEFORE SEPTEMBER 10, 2015 2:00 P.M. CENTRAL DAYLIGHT SAVINGS TIME.

Qualifications must be submitted in a sealed package and labeled with:
Attn: Rodney Wheeler - RFQ#926-15041RW
Austin Community College District
Procurement and Materials Management Department
9101 Tuscany Way
Austin, TX 78754

Qualification responses received after the date and time specified will be retained by ACC without consideration.

Pre-submittal Conference – There will be a mandatory pre-submittal meeting at 1:30pm on August 27, 2015, conducted at ACC Service Center, Conference Room 133; 9101 Tuscany Way, Austin, TX 78754.

N. Evaluation Methodology - See Exhibit C

1. Criteria for Evaluation - Pursuant to the provisions of Section 2254.004 of the Texas Government Code, the Board of Trustees has adopted the following criteria for evaluating providers for the asbestos abatement services for Highland Mall:

   a) Demonstrable recent firm and team experience in provision of site specific Asbestos Abatement services, knowledge of Abatement procedures and regulations, qualifications of staff, and licensing through State of Texas.

   b) Demonstrable recent team experience in providing asbestos abatement services for abatement projects of similar size, cost and complexity (abatement costs over $1,000,000).

   c) Availability, flexibility and commitment of personnel; capacity to complete the project.

   d) Demonstrated team or firm experience in utilization of sustainable principles as it relates to owners requirements for managing used building materials.

   e) Provide organizational chart of the team structure and describe how firm intends to ensure a line of communication exists with owner.

   f) Demonstrated ability to work cooperatively with other vendors/firms that are required in conjunction with an abatement project of this size.

   g) Demonstrable recent experience and evidence of similar projects completed at academic institutions.

   h) Regulatory compliance history of past 5 years and how issues were resolved. Describe what corrective actions were put in place to prevent reoccurrence?

   i) Professional references demonstrating the following:

      i) Quality of work.

      ii) Keeping within established budgets.

      iii) Timely completion of project

   j) Past project compliance (as supported by references and other documentation) with economic inclusion provisions including compliance with commercial non-discrimination policies and compliance with participation requirements for including all segments of the business community, including, but not limited to, Disadvantaged Business Enterprises (“DBEs), Minority and Women Business Enterprises (“M/WBEs”), Historically Underutilized Businesses (“HUBs”),
Small Business Enterprises (“SBEs”), and Small Local Business Enterprises (“SLBEs”).

2. Acceptance of Evaluation Methodology – By submitting Qualifications in response to the RFQ, respondent accepts the evaluation process and acknowledges and accepts that determination of the “most qualified” firms/respondents will require subjective judgments by the Owner. BY SUBMITTING A RESPONSE TO THIS REQUEST FOR QUALIFICATIONS, THE RESPONDENT AGREES THAT IT WAIVES ANY CLAIMS IT HAS OR MAY HAVE AGAINST ACC, ACC’S EMPLOYEES, OFFICERS, AGENTS, REPRESENTATIVES AND MEMBERS OF ACC’S GOVERNING BODY, IN CONNECTION WITH OR ARISING OUT OF THIS RFQ, INCLUDING THE ADMINISTRATION OF THE RFQ, THE BASIS FOR SELECTION, THE EVALUATION OF THE RESPONSES, THE METHOD USED FOR SELECTION, AND ANY DISCLOSURE OF INFORMATION REGARDING THE RESPONSES OR EVALUATIONS. THE SUBMISSION OF QUALIFICATIONS CONSTITUTES THE ACCEPTANCE BY THE RESPONDENT OF THE EVALUATION TECHNIQUE DESCRIBED IN THIS RFQ.

M. Scope of Services – Selection of a firm that will work with the ACC Environmental, Health Safety and Insurance Department to provide experienced, qualified, Texas Department of State Health Services licensed Abatement services for the full asbestos abatement of the original section of Highland Mall (Phase 1) located at 6001 Airport Blvd, Austin, Texas. This project includes a full and total abatement of all asbestos in the stores/suites/common areas located in the section of the building erected in the early 1970’s. The four anchor stores are not included in the scope of this project, beyond what may be necessary to completely abate the areas adjacent to their store fronts. Any state licensed and certified Asbestos Consulting services firm or project team is invited to submit a statement of qualifications for consideration as a candidate for this contract. All services performed under this contract are to be conducted in strict accordance with all local, state and federal regulations governing requested services. All contractors are required to comply with the ACC Contractor Safety Guidelines.

1. Asbestos abatement contractor services to include:

   a) Perform asbestos abatement services per provided asbestos abatement technical specifications and in compliance with all applicable state and federal laws,
   b) On site abatement project management
   c) Provide all close out reports and documentation for the project.
   d) Work with the owner and abatement contractor regarding any changes in the scope of work, emergencies, or unforeseen events.

II. Project Description - Services sought under this RFQ will be used to provide the legally required Asbestos Abatement Services for the full asbestos abatement of the original (Phase I) section of Highland Mall. This section of the mall, approximately 300,000 square foot, was built
in the early seventies and contains asbestos containing spray on fireproofing, flooring mastic and loose asbestos fibers inside the demising walls. This project does not include any abatement in the anchor stores, beyond what may be necessary to completely abate the areas adjacent to their store fronts.

A. **Scope of Work** – The finalized scope of work will be provided by ACC personnel and provided to the firm prior to initiating work

B. **Budget** – Budget will be set by the ACC EHS & I Executive Director, based on proposal for pricing provided by contractor, and will be provided to the Contractor prior to initiating work.

C. **Schedule** – Schedules will be set by the ACC EHS & I Executive Director for this project and provided to the Contractor prior to initiating work. In some cases, schedules will be determined or constrained by specific needs of the end-user. Asbestos Abatement Services firm will be expected to work within the schedule constraints given them.

### III. Step 1 Submittal Requirements Vol. I (initial submittal)

A. Provide a Cover Sheet showing the RFQ number, RFQ title, the name, principal business address and principal Texas business address if it is not the same, telephone, and fax numbers of the Prime Firm. Include an email address for the signature authority. This cover sheet must also include the name of the individual representing the firm. Finally, the cover sheet must have a statement that the response and all attachments are being submitted to Austin Community College District as a statement of qualifications and request for consideration of the firm as a candidate to provide Asbestos Abatement Consulting services for the project, and it must be dated and signed by the authorized representative.

B. Provide a statement of interest for the project including a narrative describing the Prime Firm’s and Project Team’s unique qualifications as they pertain to these projects.

C. Provide a descriptive list of successful projects, of similar size and scope, completed by this firm/team including details on past project participation goals/percentages/successes outlined and referenced.

D. Provide a statement of availability and commitment of the Prime Firm and its principal(s) and assigned professionals to undertake the project. Provide qualifications, work experience and licensing through the state of Texas for professional team members assigned to this project.

E. Provide a brief history of the Prime Firm and each consultant proposed for the project.

F. Provide an organization chart of the project team, identifying the Prime Firm and each consultant proposed for the project and clearly delineating the primary point of contact.

G. Provide regulatory compliance history for past 5 (five) years. Identify how issues were resolved and corrective actions that were put into place.

H. **SLBE/ESLBE Participation**
   1. Provide a detailed plan describing the firm’s plans and actions to encourage and utilize Small and Local Business Enterprises and/or Emerging Small and Local
Business Enterprises in providing services in all phases for this project.
2. Submit completed Small Business Development Program (“SBDP”) Subcontracting Requirements Forms.

Forms required with OFFER SUBMISSION (Exhibit B)
1. FORM SBDP – A SLBE Participation Commitment Form
2. FORM SBDP – B SLBE Statement of Intent
3. FORM SBDP – C SLBE Participation Affidavit
4. FORM SBDP – D SLBE Contact Summary
5. FORM SBDP – E Commercial Non-Discrimination Affidavit
6. FORM SBDP - F SLBE Misrepresentation Affidavit

Forms required at CONTRACT AWARD
7. FORM SBDP – G SLBE Subcontractor Utilization Form (Summary & Detail)
8. FORM SBDP – H SLBE Participation Waiver Request
9. FORM SBDP – I SLBE Unavailability Form

I. Provide evidence of Insurance that meets ACC Standard Insurance Requirements: https://drive.google.com/a/austincc.edu/file/d/0B_9nSFtR0vcOVjEtLXZaRm1JdjQ/view?pl i=1 Certificates of Insurance for all subcontractors being used are also required when project is started.

J. Provide a copy of the index of firm’s Safety Manual.

IV. Step 2 Submittal Requirements Vol. II (when requested)
A. Identification of Key Personnel
1. Identify key project personnel proposed for the project and include resumes.
2. Define roles & responsibilities of key personnel proposed for the project.
3. Demonstrate availability of key personnel to work on the project.
4. Provide an organizational chart showing lines of authority and responsibilities of key personnel.
5. Describe how the firm’s internal communication process will keep all team members informed.

B. Experience of Key Personnel in Similar Projects
1. Provide a brief description of the experience of key personnel on Education Projects of similar size, scope, complexity, or cost.
2. Provide the following information on three of the projects described in B.1 above.
   a) Location of the project;
   b) Approximate size of the project in square feet, number of buildings, if more than one, and number of stories in each building;
   c) Approximate cost of the project;
   d) Owner of the project at the time of completion of services, including owner’s contact information;
   e) Firm’s role in the project and specific person from the firm who had principal responsibility for that project;
   f) Aspects of that project which are similar to this project for which the firm is
submitting.
3. Describe the roles of key personnel in the projects listed in B.1 above.

C. Involvement in Stakeholder Participation
1. Provide a well-defined plan for stakeholder participation in the project, if applicable
2. Describe experience of key personnel with internal and external stakeholder participation.

D. Firm Experience in Similar Projects
1. Provide a brief description of the experience of the firm on three (3) Education Projects of similar size, scope, complexity, or cost.
2. Provide the following information on three of the projects described in D.1 above:
   a) Location of the project;
   b) Approximate size of the project in square feet, number of buildings, if more than one, and number of stories in each building;
   c) Approximate cost of the project and details on percentage/amount of costs attributed to actually utilizing subcontractors (include type of firms, e.g. HUBS, SLBEs, ESLBE’s) for the projects;
   d) Firm role in the project and specific person from the firm who had principal responsibility for that project;
   e) Aspects of the project similar to this project.
   f) Provide client references for each of the three projects listed above including:
      i) Owner of the project at the time of services, including owner’s contact information;
      ii) The reference listed must have direct knowledge of the firm’s work on the project and be able to speak about the project’s budget, schedule, completion, and quality of workmanship.

E. SLBE/ESLBE Participation
1. Provide a detailed plan describing the firm’s plans and actions to encourage and utilize Small and Local Business Enterprises and/or Emerging Small and Local Business Enterprises in providing professional services in all phases for this project. Provide completed Small Business Development Program (“SBDP”) Subcontracting Requirements Forms.

F. Project Approach
1. Provide a narrative workplan describing the firm’s approach and methodology for design and documentation of this project.
2. Provide a conceptual schedule that responds to the Owner’s schedule stated in II.C. above.
3. Describe the firm’s approach to quality control for the project(s).

G. Criminal History – A notice of criminal history as provided by the Texas Education Code Section 44.034 is required for each key personnel. (Failure to provide this information will be grounds for disqualification of any team).

H. Commercial Nondiscrimination – A summary of any charges filed against Respondent or any of Respondent’s team members (and resulting disposition, if any) alleging discrimination in the solicitation, selection, and / or treatment of
suppliers, subcontractors, vendors, or commercial customers on the basis of race, gender, national origin, sexual orientation, or any otherwise unlawful use of firm owner characteristics.

I. **Summary** - A half page or shorter summary of why your team should be picked to perform the asbestos project for Austin Community College District.

V. **Qualifications Statement Format (each submittal Volume)**
   a. Statements of Qualifications shall be prepared SIMPLY AND ECONOMICALLY, providing a straightforward, CONCISE description of the respondent's ability to meet the requirements of this RFQ. Emphasis shall be on the QUALITY, completeness, clarity of content, responsiveness to the requirements, and an understanding of Owner's needs.
   b. Respondents shall carefully read the information contained in this RFQ and submit a complete response to all requirements and questions as directed. Incomplete Statements of Qualifications will be considered non-responsive and subject to rejection.
   c. Failure to comply with all requirements contained in this Request for Qualifications may result in the rejection of the Statement of Qualifications.
   d. Page Size Binding, Dividers, and Tabs
      i. Qualifications shall be printed on letter-size (8-1/2” x 11”) paper and assembled with glue and tape, plastic comb binding, spiral-type bindings or staples. DO NOT USE METAL-RING HARD COVER BINDERS.
      ii. Additional attachments shall NOT be included with the Statements of Qualifications. Only the responses provided by the respondent to the questions identified in Sections III & IV of this RFQ will be used by the Owner for evaluation.
      iii. Responses to subject areas identified in sections III and IV of this RFQ must be identified by a separate tab and section containing the response.
   e. Qualification Statements shall be a MAXIMUM OF TWENTY (20) PRINTED PAGES. Print on front and back count as one (1) page.
   f. One original and six (6) copies of the submission must be provided, along with an electronic version of the original on CD, DVD or USB flash drive. NO JEWEL CASES. Paper or plastic sleeve only. Hard copy original **must** be marked on the cover page as “ORIGINAL.” SBDP Forms must be scanned and included as a file along with the electronic version of the original qualifications.
EXHIBIT A

Pursuant with ACC Board Policy, G-2 Purchasing
(adopted December 1, 2014)

Small Business Development Program

In an effort to maximize the vitality and robustness of the economy of the College's service area through enhanced opportunities for the utilization of Small Local Business Enterprise vendors, the College shall establish a Small Business Development Program (SBDP) that seeks to achieve this objective through race- and gender-neutral means. The SBDP shall ensure that SLBE firms are provided the maximum practicable opportunity to participate in all purchasing and contracting opportunities.

A Small Local Business Enterprise (SLBE) is defined as an independently owned and controlled for-profit business that:

II. Has been in existence for at least one year;

III. Has annual gross receipts that, when added with those of its subsidiary or subsidiaries and averaged over three (3) consecutive years, does not exceed the applicable small business size standards established by the SBDP. The applicable small business size standards shall initially be tied to some measure of the industry-based size standards established by the Small Business Administration (SBA) in 13 CFR 121.201, but may be periodically evaluated and adjusted by the College's administration based upon local market data collected pursuant to the SBDP to better serve the intent and objectives of this policy; (If a business has not existed for 3 years, the gross sales limits described above shall be applied based upon the annual averages over the existence of the business.) Once the gross annual receipts of a business exceed the gross sales average limits, it should no longer be eligible to benefit as an SLBE firm and should be graduated from the program;

[3] Has had no more than 50 full time and part-time employees in any year within the past three years;

[4] Is headquartered or otherwise located at a fixed, established commercial address located in the Austin-Round Rock-San Marcos MSA through which it performs a commercially useful function and maintains a significant business presence as defined by the SDBP; and

[5] Is certified by the Administration or the Administration’s designee as satisfying all eligibility requirements for SLBE firms as established by the SBDP.
Eligibility Requirements by Category:

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<thead>
<tr>
<th>CERTIFICATION CATEGORIES</th>
<th>CERTIFICATION CRITERIA</th>
<th>ANNUAL GROSS (AGR) LIMITS:</th>
<th>REVENUE</th>
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<tr>
<td>Small Local Business Enterprise (SLBE)</td>
<td>o Located in Austin-Round Rock-San Marcos MSA (Travis, Williamson, Hays, Caldwell and Bastrop)</td>
<td>o $9.125 million for Construction &amp; Specialty Trade firms</td>
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<td>o For profit, independently owned and operated</td>
<td>o $3.750 million for Architectural &amp; Engineering firms</td>
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<td>o Not a subsidiary of another business</td>
<td>o $1.875 million for Landscaping and other professional services firms</td>
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<td>o One year in business</td>
<td>o $1.875 million for Goods &amp; Services</td>
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<td></td>
<td>o No more than fifty (50) full-time employees</td>
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<td>o Significant employee presence in the MSA (25% of total employee headcount)</td>
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<td>o Documentation of three years average annual gross revenues</td>
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<td>Emerging SLBE (ESLBE)</td>
<td>All of the above for SLBE plus:</td>
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<td>o One year in business</td>
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<td>o No more than five (5) full-time employees</td>
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<td>o Significant employee presence in the MSA (25% of total employee headcount)</td>
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<td>o Documentation of three years average annual gross revenues</td>
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<td>o No more than five years in operation</td>
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<td>Joint Venture (JV)</td>
<td>o Certified on a bid-by- bid basis</td>
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<td>o Not subject to annual gross revenues and employee limits; however, each individual business participating in the joint venture must be certified by the SBDP Office as an SLBE.</td>
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EXHIBIT B

ACC SBDP Forms Link.
The SBDP forms may be downloaded and printed by accessing this link:

### EXHIBIT C

**RFQ Evaluation Form: Step-1**

<table>
<thead>
<tr>
<th>CRITERION</th>
<th>WEIGHT</th>
<th>Working</th>
<th>Final</th>
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<td>1 b) Demonstrable recent team experience in providing asbestos abatement services for abatement projects of similar size, cost and complexity (abatement costs over $1,000,000).</td>
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<td>1 f) Demonstrated ability to work cooperatively with other vendors/firms that are required in conjunction with an abatement project of this size.</td>
<td>10</td>
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<tr>
<td>1 g) Demonstrable recent experience and evidence of similar projects completed at academic institutions</td>
<td>10</td>
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<tr>
<td>1 h) Regulatory compliance history of past 5 years and how issues were resolved. Describe what corrective actions were put in place to prevent reoccurrence?</td>
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<tr>
<td>1 i) Professional references demonstrating the following: ii) Keeping within established budgets. iii) Timely completion of project</td>
<td>0</td>
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<tr>
<td>1 j) Past project compliance (as supported by references and other documentation) with economic inclusion provisions including compliance with commercial non-discrimination policies and compliance with participation requirements for including all segments of the business community, including, but not limited to, Disadvantaged Business Enterprises (&quot;DBEs&quot;), Minority and Women Business Enterprises (&quot;M/WBEs&quot;), Historically Underutilized Businesses (&quot;HUBs&quot;), Small Business Enterprises (&quot;SBEs&quot;), and Small Local Business Enterprises (&quot;SLBEs&quot;).</td>
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<tr>
<td><strong>TOTAL (All scorings are a value of 0-10)</strong></td>
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<td>Maximum Possible Score: 1100</td>
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<tr>
<td>CRITERION</td>
<td>WEIGHT</td>
<td>Working</td>
<td>Final</td>
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<td>--------------------------------------------------------------------------</td>
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<tr>
<td>Identification of Key Personnel.</td>
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<tr>
<td>Experience of Key Personnel in Similar Projects</td>
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<tr>
<td>Involvement in Stakeholder Participation</td>
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<tr>
<td>Firm Experience in Similar Projects</td>
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<tr>
<td>SLBE/ESLBE Participation. Past Experience with Utilization of HUBs</td>
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<td>Project Approach</td>
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<td>Criminal History</td>
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<td>Commercial Nondiscrimination</td>
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<tr>
<td>Summary</td>
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<tr>
<td><strong>TOTAL (All scorings are a value of 0-10)</strong> Maximum Possible Score:</td>
<td></td>
<td></td>
<td>1100</td>
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