ADDENDUM NO. 2
REQUEST FOR QUALIFICATIONS FOR
Architectural and Engineering Services Highland Mall Campus, Phase 2
RFQ No. 906-15015RW

1.0 Purpose of the Addendum

In accordance with ACC's Request for Qualifications (the "RFQ"), This Addendum addresses changes to certain provisions and requirements of the RFQ in response to questions received by the Purchasing Department since its date-of-issue.

Except as specifically stated herein, this Addendum which will be addressed to all interested parties, is not meant to relieve any proposer of their duty to respond fully and completely to any requirement of the RFQ.

2.0 Attachments listed below are hereby incorporated into the RFQ:

2.1 Agenda for the Mandatory Pre-Submittal Conference
2.2 Sign-In Sheets from the Mandatory Pre-Submittal Conference
2.3 Business Cards from the Mandatory Pre-Submittal Conference
2.4 Questions and Answers from the Mandatory Pre-Submittal Conference excluding Small Business Development Program (SBDP) inquiries and response information.
2.5 SBDP Forms

Note: Vendor Questions received and ACC responses relating to SBDP will be provided in the next Addenda to this RFQ.

Offerors shall acknowledge receipt of this Addendum No. 2 by certifying below and returning this sheet with the RFQ package.

Company Name: _______________________________________________________
Signature of Authorized Representative: ____________________________________
Print Name and Title of Representative _____________________________________
Date: _______________________________________________________________

RFQ 906-15015RW     Addendum No. 2 dated February 25, 2015
2.1 Mandatory Pre-Submittal Conference Agenda

AGENDA
MANDATORY PRE-SUBMITTAL MEETING
February 23, 2015  10:00 AM

Location:    ACC Highland Campus Room 1390    Highland Mall
6101 Airport Blvd    Austin, TX 78752

AUSTIN COMMUNITY COLLEGE DISTRICT (ACC) has a solicitation for qualifications for professional services that will provide for the quality growth and maintenance of our district.

RFQ 906-15015RW  A&E Service for ACC Highland Campus    10:00AM-12:00PM

I.    Pre-Submittal participants sign-in and provide business cards. Respondants to the RFQ MUST sign in.

II.   Introductions

III.  Overview of A&E Services HLC Phase 2
      a. Selection Process – Two Step
      b. ACC use of the submitted SF330
      c. Time Tables and Schedules
      d. Small Business Development Program Summary

IV.   HLC Phase 2 Overview

V.    Questions & Answers

VI.   Solicitation Addendum
      a. Deadline for additional written questions is February 24, 2015; Noon.
      b. Final Addendum with questions and answers will be posted by close of business Tuesday March 3, 2015; link: http://www.austincc.edu/purchase/advertiseds.php
      c. Addenda must be signed and enclosed as part of the submittal.

All qualifications submitted must be properly identified, sealed and returned to the ACC Purchasing Office, ACC Service Center, 9101 Tuscany Way, Austin, Texas 78754, on or before the deadline for submission of qualifications. Only addendum acceptance can be electronically transmitted. All other electronic submissions will NOT be accepted. Late submittals will be retained by ACC unopened.

ACC reserves the right to accept or reject any and all statements of qualifications, in whole or in part, to waive informalities or technicalities, to clarify ambiguities, to establish evaluative determinations regarding the qualifications consistent with criteria contained in the Request for Qualifications and to award items or groups of items as may be in the best interest of ACC.

ACC Business Offices will be closed for the College spring break March 14, 2015 to March 22, 2015.

RFQ A&E Pre-Submittal Meeting    Rodney Wheeler, Construction Buyer T: (512) 223-1056
rwheeler@austincc.edu

RFQ 906-15015RW    Addendum No. 2 dated February 25, 2015
### 2.2 Sign-In Sheets from the Mandatory Pre-Submittal Conference

**MANDATORY PRE-PROPOSAL CONFERENCE SIGN-IN**

**ACC RFQ-006-15015RW**
**Provision of A&E Services for Highland Mall Phase 2**

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<td>SAMUEL GUZMAN</td>
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<td>MAWEN ZHANG</td>
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If you have your company business card you need only to leave your business card, check the box marked 'Business Card' and print your name.

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**MARI CARMEN TAMEZ (HOK)**

**MANDATORY PRE-PROPOSAL CONFERENCE SIGN-IN**

**ACC RFQ-006-15015RW**
**Provision of A&E Services for Highland Mall Phase 2**

If you have your company business card you need only to leave your business card, check the box marked 'Business Card' and print your name.

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**RFQ 906-15015RW Addendum No. 2 dated February 25, 2015**
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<td>John Blyum</td>
<td>Century</td>
<td>512-220-3244</td>
<td><a href="mailto:jblyum@century.com">jblyum@century.com</a></td>
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<tr>
<td>2</td>
<td>Elyse Zanella</td>
<td>City Architecture</td>
<td>512-447-0847</td>
<td><a href="mailto:ezanella@cityarchitecture.com">ezanella@cityarchitecture.com</a></td>
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<td>3</td>
<td>Michael Schreiber</td>
<td>E International</td>
<td>512-900-0000</td>
<td><a href="mailto:mschreiber@einternational.com">mschreiber@einternational.com</a></td>
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<td>Jack Vaughn</td>
<td>Joeris</td>
<td>512-900-0000</td>
<td><a href="mailto:jvaughn@joeris.com">jvaughn@joeris.com</a></td>
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<td>Bondi</td>
<td>512-900-0000</td>
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<td>Mark Breun</td>
<td>Blyer</td>
<td>512-600-0000</td>
<td><a href="mailto:mbreun@blyer.com">mbreun@blyer.com</a></td>
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<td>Stephanie Tom</td>
<td>Jifli</td>
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<td><a href="mailto:stom@jifli.com">stom@jifli.com</a></td>
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<td>Robert Harris</td>
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ACC RFQ-906-15015RW
Provision of A&E Services for Highland Mall Phase 2

Mandatory Pre-Proposal Conference Meeting Sign-In

Date: February 23, 2015; 10 a.m. Highland Mall Room 1390

Please sign in to indicate your attendance.

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<td>STANLEY CONSULTING</td>
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<td>Moody Architects</td>
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<td>Ramona Scott</td>
<td>BROWN SCOTT ARCHITECTS</td>
<td>972-666-7400</td>
<td><a href="mailto:ramona@brownscottarchitects.com">ramona@brownscottarchitects.com</a></td>
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RFQ 906-15015RW- A&E Services for Highland Campus; Phase 2

Mandatory Pre-Submittal Meeting- BUSINESS CARDS

Andy Albin, LEED AP
Marketing and Business Development
1508 West 5th Street
Suite 200
Austin, Texas 78703
512.476.7133
albin@bgkarchitects.com
www.bgkarchitects.com

2840 Commercial Center Blvd.
Suite 104D
Katy, Texas 77494
713.807.7887 tel
JaffeHoldenTech.com

Carlos Rivera
Principal, Owner
HUB
crivera@jaffeholdentech.com

ANTENORA ARCHITECTS LLP
Architecture + Planning + Interior + Graphics

MICHAEL S. ANTENORA, AIA
SPECIALIZING IN
225/400/700/900 SF
michael@antenorarch.com
www.antenorarch.com

JACQUI DODSON, AIA
2105 Arpacie Street
Austin, Texas 78704
512/699.9708
jadial@gmail.com
www.jadial.com

LOREN SIEGEL
loren@dynamiccreographics.com
512-474-8842
dynamiccreographics.com

CORA BROWN
cora@dynamiccreographics.com
512-474-8842
dynamiccreographics.com

RFQ 906-15015RW Addendum No. 2 dated February 25, 2015
Mandatory Pre-Submittal Meeting - BUSINESS CARDS

SASHA EARL
President, P.E.
(512) 944-0677
sasha@bluegoldaustin.com
3005 S. Lamar Blvd.
Suite D109 #144
Austin, Texas 78704
WWW.BLUEGOLDAUSTIN.COM

Deanna Bounds is the Marketing Director at Studio 8. She is an expert at tethering joy to solutions.

Her Lite-Brite is located at 611 West 15th Street, Austin, Texas 78701. Get her on the line at (512) 473-8989 or write: dbounds@studio8architects.com.

ANTENORA ARCHITECTS LLP
Architecture + Planning + Interiors + Graphics

GORDON R. BINGHAM, AIA
Associate Principal
912.462.1648
gbingham@antonarichitects.com
ANTONARICHITECTS.COM
200 East 6th St.
Austin, TX 78701

Catherine Saunders
Marketing Coordinator
catherine.saunders@tbg-inc.com
901 South MoPac, Bldg. 2, Suite 350, Austin, Texas 78746
TEL 512.327.1011 FAX 512.327.0488 WEB www.tbg-inc.com

ANTENORA ARCHITECTS LLP
Architecture + Planning + Interiors + Graphics

JAMES C. GARTA
Associate Principal
p: 512.462.1648 t: 512.462.1648
jlba@antoniarchitects.com
ANTONARICHITECTS.COM
250 East 6th St.
Austin, TX 78701

Amy Jones
Principal
cjones@connellrobertson.com
p: 512.477.7286
t: 512.477.7414
811 Barton Springs Road, Suite 900
Austin, TX 78704
coremarkkenosh.com

Baer Engineering
and Environmental Consulting, Inc.

John Klingler
Industrial Hygiene Services Manager, Controller
www.BaeEng.com
7756 Northcross Drive, Suite 211
Austin, Texas 78757
Main: (512) 453-3733
Fax: (877) 283-0997
JKlingler@BaeEng.com

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RFQ 906-15015RW- A&E Services for Highland Campus; Phase 2

Mandatory Pre-Submittal Meeting- BUSINESS CARDS

Jay W. Barnes, III, FAIA
Principal
1508 West 5th Street
Suite 200
Austin, Texas 78703
512.478.7133
Fax: 512.478.2624
jfbarnes@bgkarchitects.com
www.bgkarchitects.com

Lauren Goldberg, AIA, LEED AP BD+C
Associate
1508 West 5th Street
Suite 200
Austin, Texas 78703
512.478.7133
Fax: 512.478.2624
lrgoldberg@bgkarchitects.com
www.bgkarchitects.com

Julia M. Harrold, PE, F.NSPE
President | CEO
305 East Hustland Drive, Suite 200
Austin, Texas 78752
p 512.453.0767 xt. 113
c 512.797.5983
jharrold@wmmdesigngroup.com

Debbie S. Warner
Marketing Manager
debbie@wmmdesigngroup.com
305 East Hustland Drive, Suite 200
Austin, Texas 78752
p 512.992.2970
c 512.769.4170
o 512.453.0767
w mwm@wmmdesigngroup.com

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a LifeStructure improves lives

Phil L. Scott, Jr., AIA
Regional Director, Texas

---

Scott Beadstee, AIA
scott@pflugerarchitects.com

Office: 512.476.4040 | Mobile: 512.658.7818
209 E. Riverside Drive Austin, Texas 78704

pflugerarchitects.com | Austin | Houston | San Antonio

---

Paulette R. I. Gibbins, PE
SE, LEED AP BD+C, CPSM
Director of Business Development
C: 512.658.0126
paulette@structuresru.com

ta structural engineering firm

---

WESLEY W. STIDHAM, P.E., LEED AP
PRINCIPAL

SHAH SMITH & ASSOCIATES, INC.

HOUSTON AUSTIN DALLAS

1946 SOUTH I-35, SUITE 305
AUSTIN, TEXAS 78704
Ph: 512.851.0404
EMAIL: wstidham@shahsmith.com

---

AUTOARCH ARCHITECTS

6200 Swoy, #100
Houston, TX 77036
Ph: 713 952 3365
Fax: 713 952 3002
www.autoarch.net

Lina Sabouni, AIA NCARB
Principal
Cell: 832.336.8321
Lina@autoarch.net

---

Ryan Therrell
LEED AP
DIRECTOR OF BUSINESS DEVELOPMENT
RYANTHERRELL@BECKGROUP.COM
DIRECT 512.997.5013 CELL 512.587.5809
1108 LAVACA STREET, SUITE 520, AUSTIN, TEXAS 78701
THE BECK GROUP 512 997 5000

Architectural Engineers Collaborative

Littlefield Building
106 East Sixth Street
Suite 450
Austin, Texas 78701
512 472 2111
cnaee@aecollab.com
G. Charles Naeve, PE
Founding Principal

---

JOHN PELHAM, PE
Vice President
jpelham@garzabury.com
C: 512.298.3284
F: 512.298.2592
C: 512.473.2244

221 W. Sixth Street | Suite 180 | Austin, TX 78701

---

garzabury
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TREANOR ARCHITECTS

James Reittinger
Associate AIA
STUDENT LIFE
DIRECTOR OF DESIGN
jreittinger@treaenorarchitects.com
www.treaenorarchitects.com

1040 Vermont Street
Lawrence, Kansas 66044-2920

Direct: 785.371.0776
Office: 785.842.4858
Fax: 785.042.7636

COMBS Consulting Group
technology & security

Matt Thrasher
Infrastructure Studio
901 South MoPac
Building 3, Suite 700
Austin, Texas 78746
Matt.Thrasher@Combs-Group.com
www.Combs-Group.com

ENCOTECH
8500 Bluffstone Cove, Suite B-103
Austin, Texas 78731
512.338.1101 main
512.756.7254 direct
512.746.4055 mobile
akhataw@eec-inc.com

Robert Fry, P.E.
Vice President

Datum Gojer Engineers, L.L.C.
5929 Balcones Drive, Suite 100
Austin, Texas 78753
512 459 9490 512 469 2924 Fax
roberty@datumengineers.com

DATACOM DESIGN GROUP LLC

John Rob Hicks, RCDD
Principal

7500 Burnet Road, Suite 350
Austin, Texas 78757
T> 512.478.6001
C> 512.699.9598
E> jhicks@datacomdesign.com

AON

Fire Protection Engineering
9442 Capital of TX Hwy North
Arboretum Plaza 7 Suite 830
Austin, TX 78759
T 512.241.2105 F 512.343.0418
866.321.0902
jerry.hunter@aon.com / aonrips.com
Aon Fire Protection Engineering Corporation
Texas Fire Firm Registration No. F-1593

Kiewit

JENIFER FINCH
LEED AP BD+C
Conrad Richardson, Manager

Kiewit Building Group Inc.
AECOM Technology Center
3500 Congress Ave., Suite 200
Austin, TX 78704-1309
512.313.2734 Direct
512.347.0065 Fax
jennifer.finche@kiewit.com

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M Mandatory Pre-Submittal Meeting - BUSINESS CARDS

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**MELISSA COAD, PE, LEED® AP**
ASSOCIATE
PROJECT MANAGER
MCOAD@DBRINC.COM
7800 SHOAL CREEK BOULEVARD
SUITE 100-W
AUSTIN, TEXAS 78757

- 512.657.4903
- F 512.657.4996
- M 512.762.3641

WWW.DBRINC.COM

**LAWRENCE GROUP**
Architects

- I. Earl Swisher
  Principal
  AIA, NCARB

Austin
900 E. 6th Street, Suite 105
Austin, TX 78702
p 512.391.1932 c 512.423.2449
f 512.391.1920
earl.swisher@thelawrencegroup.com

---

**THE BOMMARITO GROUP**

Marcus P. Bove, AIA, IIDA, LEED AP
President

---

**EEA CONSULTING ENGINEERS**

Lacey Proffitt
Marketing Manager

EEA Consulting Engineers
6615 Vaught Ranch Road, Suite 200
Austin, Texas 78730-2314 USA
www.eeace.com

- main 512.744.4400
direct 512.744.4419
fax 512.744.4444
cell 512.294.3916
laceyproffitt@eeace.com

---

**ENCOTECH**

Kristine Bryant, MBA
Director of Marketing

EEA Consulting Engineers
6615 Vaught Ranch Road, Suite 200
Austin, Texas 78730-2314 USA
www.eeace.com

- main 512.744.4400
direct 512.744.4419
fax 512.744.4444
cell 512.294.3916
laceyproffitt@eeace.com

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Mandatory Pre-Submittal Meeting - BUSINESS CARDS

HENSEL PHELPS

Alexis Moore
Project Development Manager
8326 Cross Park Drive
Austin, Texas 78754
612.884.0849 (O)
512.934.1164 (M)
alexis.moore@henselphelps.com

Brian J. Penner
Operations Manager
8326 Cross Park Drive
Austin, Texas 78754
512.834.0848 (O)
512.834.9844 (F)
bpenner@henselphelps.com

Andrew Waddle
Associate
Gensler
Direct 512.867.8125
Main 512.867.8100
andrew_waddle@gensler.com
212 Lavaca Street
Suite 390
Austin Texas 78701
USA

Mark Florly, AIA
Gensler
Direct 512.867.8136
Main 512.867.8100
Mobile 214.794.8455
mark_flory@gensler.com
212 Lavaca Street
Suite 390
Austin TX 78701
USA

CLARK NEXSEN
Architecture & Engineering
4102 Paseo Lane
Round Rock, Texas 78681
Direct 518.314.1235
Cell 512.635.7839
juarqued@clarknexsen.com
http://www.clarknexsen.com

Jaime Urquidi, P.E.
PMP, LEED AP BD+C
Sr. Project Manager
AAN GARRETT-COLEMAN
President | ASLA, LEED AP
512 751 2090 mobile
aan@colemanandassoc.com

CLARA BELL ARCHITECTS
ARCHITECTS
Stephanie Press, AIA
MARKETING COORDINATOR
3021 Janglione, Ste 104-4th floor, Austin, TX 78723
512.458.5700 - fax 512.459.5705
stephanie@clara-bell-architects.com

Jaime Beamam, AIA
LEED AP
3021 Janglione, Ste 104-4th floor, Austin, TX 78723
512.458.5700 - fax 512.459.5705
beamam@clara-bell-architects.com

COLEMAN & ASSOCIATES

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Mandatory Pre-Submittal Meeting- BUSINESS CARDS

LACKEY de CARVAJAL

CHRIS S. THOMPSON, CEM, CBCP, CAVTP, CD3M
COMMISSIONING AND ENERGY SPECIALIST III
CERTIFIED DEMAND-SIDE MANAGEMENT PROFESSIONAL
CERTIFIED MEASUREMENT AND VERIFICATION PROFESSIONAL
CERTIFIED BUILDING COMMISSIONING PROFESSIONAL
CERTIFIED ENERGY MANAGER

Mailing:
1306 Quail Park Dr.
Austin, TX 78758
cstthompson@lc-cx.com
Cell: 512.560.3456
www.lc-cx.com

Performance Services
Greg Mizell | Project Manager
gmizell@performanceservices.com
www.performanceservices.com
m: 214.991.9876 t: 888.390.2709
3010 LBJ Freeway, 1215-A | Dallas TX, 75234

JENSEN HUGHES
Advancing the Science of Safety
2301 West Plano Parkway
Suite 210
Plano, TX 75075
O: +1.469.645.7200
F: +1.469.645.7200
H: +1.469.994.9546
mpak@jensenhughes.com
jensenhughes.com

Randy Schrecengost, P.E., CEM
Project Manager/Senior Engineer

Global Engineering Service Provider
Energy, Environmental, Transportation, Water.
6836 Austin Center Blvd.
Suite 350
Austin, TX 78731
schrecengostandy@stanleygroup.com
tel 512.427.3600
fax 512.427.3699

Dean H. Barnes, AIA, RID
Vice President

T 713.622.1100
M 832.765.1101
dean.barnes@morris-hz.com

A Huitt-Zollars Company

DATA COM DESIGN GROUP LLC

Sean T. Doyle, RCDD, PSP
Associate Principal
TX PSB Lic. B18031
7600 Burnet Road, Suite 350
Austin, Texas 78757
T> 512.478.6001
C> 512.470.0332
E> sdoyle@datacomdesign.com

1120 Capital of Texas Hwy, So.
Building I, Suite 150
Austin, Texas 78746

Joe S. Reyes, P.E., LEED AP
Director of Operations
t 512.306.9650
c 512.983.3841
jreyes@mepeengineering.com
mepeengineering.com

MORRIS

1001 Fannin Street, Suite 300
Houston, Texas 77002
www.morris-hz.com

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Performance Services
Doug Kirkley | Business Development Manager
dkirkley@performanceservices.com
www.performanceservices.com
m: 940.238.4833 t: 888.380.2700
3010 LBJ Freeway, 1215-A | Dallas, TX 75234

N.E. (Sonny) Krause, P.E.
project principal
Stanley Consultants INC.
Global Engineering Service Provider
Energy, Environmental, Transportation, Water.
6836 Austin Center Blvd.
Suite 350
Austin, TX 78731
krause@stanleygroup.com
tel 512.427.3659
fax 512.427.3699
cell 512.964.7838

Jim Whitten Roof Consultants, LLC
CONSULTANTS IN ROOFING AND WATERPROOFING
www.jimwhitten.com
Robert Hernandez
Senior Consultant
rob@jimwhitten.com
P. O. Box 200925
Austin, TX 78720
office (512) 250-0999
mobile (512) 963-4995

Cardno Haynes Whaley
Shaping the Future
David Carter
Associate Vice President
Business Development
Engineering & Environmental Services
David.Carter@cardno.com
5113 Southwest Parkway
Suite 295
Austin, TX 78735
USA
Phone +1 512 396 9669
Cell +1 512 498 4830
Fax +1 512 306 9779
www.cardno.com
www.cardnohayneswhaley.com

Page/ Architecture/Engineering/Interiors/Consulting
Daniel Brooks, AIA, LEED AP
Principal
dbrooks@pazethink.com
TEL 512 472 6721
DIRECT 512 382 3462
FAX 512 477 0211
Page Southerland Page, Inc.
400 W. Cesar Chavez St., Suite 500
Austin, Texas 78701
pazethink.com

Donna Coussons
m 832.341.7001 donna.coussons@4btechnology.com

PSCE
Professional StrucCivil Engineers Inc.
STRUCTURAL • CIVIL • TRANSPORTATION • ENVIRONMENTAL
Jeff Guipe
Associate Engineer
7777 Research Blvd., Ste. 350, Austin, TX 78759
www.psceinc.com
psce@psceinc.com

MARICARMEN TAMEZ ASID
Director of Business Development
maricarmen.tamez@hok.com
+1 512 407 7700 f +1 713 407 7709 m +1 512 819 8543
HOK
2800 Post Oak Boulevard, Suite 3700 / Houston, TX 77056 USA

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2.4 Questions and Answers from the Mandatory Pre-Submittal Conference
(excludes SBDP information)

Q1. What is the format for items to respond to this RFQ? How many copies? Flashdrive?
A1. Section V, page 10 of 14 of the RFQ provides that information. One (1) Original, marked as “ORIGINAL”, twelve (12) copies and the original saved on a CD, DVD or flashdrive in a paper or plastic sleeve. NO Jewel Cases. Qualifications are limited to twenty (20) pages. Qualifications submittal should be tabbed, indexed and labeled. Tabs and indexes do NOT count toward the 20 pages.

Q2. Do we need to submit an SF330 for just the prime and team or for each of the sub-contractors?
A2. There should be an SF 330 for the prime and one for each of the subs.

Q3 Will these questions received during the pre-submittal conference be transcribed and SBDP forms be provided?
A3. Yes. The conference questions and answers and SBDP forms are included in this addendum to the RFQ.

Q4. Will ACC include in the contract as Basic Services or will it be an Additional Service for furniture space planning, selections and specifications? Will it be for all areas of the building to include the interior and exterior? Will the phases be from programming through installation? (This is a great service for LEED POINTS to help you hit GOLD.)
A4. Yes, all Interior Design work involving FFE space planning, specifications, and selections will be Basic Services for the interior and exterior of the project.

Q5. Question regarding the schedule for the project: Par II,E. Schedule: calls for beneficial occupancy by February 2019. Can you please provide milestone dates for the Design Period - Start and Finish Dates; as well as the Construction Period – Start and Finish dates?
A5. Project Schedule estimates are as follows:
Abatement: July 2015 - March 2016
Design: September 2015 - February 2017
Permitting: February 2017 - April 2017
Construction: May 2017 - January 2019
Install FFE: January 2019 - March 2019
Owner Move-in: April 2019 - May 2019
2.5 SBDP Forms

These Austin Community College District SBDP Forms are hereby incorporated into the RFQ:

**FORMS REQUIRED WITH RFQ SUBMISSION**

1. FORM SBDP – A  SLBE Participation Commitment Form
2. FORM SBDP – B  SLBE Statement of Intent
3. FORM SBDP – C  SLBE Participation Affidavit
4. FORM SBDP – D  SLBE Contact Summary
5. FORM SBDP – E  Commercial Non-Discrimination Affidavit
6. FORM SBDP - F  SLBE Misrepresentation Affidavit

**FORMS REQUIRED AT CONTRACT AWARD**

7. FORM SBDP – G  SLBE Subcontractor Utilization Form (Summary & Detail)
8. FORM SBDP – H  SLBE Participation Waiver Request
9. FORM SBDP – I  SLBE Unavailability Form

The SBDP forms may be downloaded and printed by accessing this link: http://www.austinecc.edu/purchase/documents/SBDPforms_20150224_000.pdf

**END ADDENDUM No. 2**