1.0 Purpose of the Addendum

In accordance with ACC's Request for Qualifications (the "RFQ"), This Addendum addresses changes to certain provisions and requirements of the RFQ in response to questions received by the Purchasing Department since its date-of-issue.

Except as specifically stated herein, this Addendum which will be addressed to all interested parties, is not meant to relieve any proposer of their duty to respond fully and completely to any requirement of the RFQ.

2.0 Items listed below are hereby incorporated into the RFQ:

2.1 AIA Construction Contract Forms
2.2 Revised Link for SBDP Forms (6/1/2015)
2.3 Pre-Submittal Meeting Sign-In Sheets
2.4 ACC Insurance Requirements and link
2.5 Questions and Answers from written inquiries and from the Pre-Submittal Meeting

Offerors shall acknowledge receipt of this Addendum No. 1 by certifying below and returning this sheet with the RFQ package.

Company Name: _______________________________________________________

Signature of Authorized Representative: ____________________________________

Print Name and Title of Representative _____________________________

Date: _______________________________________________________________
2.1  AIA Construction Contracts Forms- Website Link:

Here are web links to the documents:

http://www.austincc.edu/faoadmin/documents/AIA_A133_ExhibitA_guaranteedmaximumpriceamendment.pdf

http://www.austincc.edu/faoadmin/documents/AIA_A133_standardformofagreementbetweenownerandconstructionmanagerasconstructor.pdf

http://www.austincc.edu/faoadmin/documents/AIA_A201_generalconditionsofthecontractforconstruction.pdf

2.2  REVISED LINK for SBDP FORMS

SBDP Forms (as of 6/1/15)

### 2.3 Pre-Submittal Meeting Sign-In Sheets

**ACC RFQ-909-15030RW**  
Provision of Construction Manager at Risk Services for ACC Highland Campus, Phase 2

<table>
<thead>
<tr>
<th>Business Card</th>
<th>Name (PRINTED)</th>
<th>Company (PRINTED)</th>
<th>Phone</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Mark Walker</td>
<td>Austin Commercial, Inc.</td>
<td>512.291.8882</td>
<td><a href="mailto:MWalker@Austin-Ind.com">MWalker@Austin-Ind.com</a></td>
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<tr>
<td>3</td>
<td>Matthew취리니스버그</td>
<td>American Roofing, Inc.</td>
<td>512.292.0768</td>
<td><a href="mailto:americanroofing@comcast.net">americanroofing@comcast.net</a></td>
</tr>
<tr>
<td>5</td>
<td>Nick Keller</td>
<td>Keller</td>
<td>512.940.2050</td>
<td><a href="mailto:nickk@keller.com">nickk@keller.com</a></td>
</tr>
<tr>
<td>6</td>
<td>Mike Huston</td>
<td>Whitney Mechanical</td>
<td>512.891.1244</td>
<td><a href="mailto:mike@whitneymechanical.com">mike@whitneymechanical.com</a></td>
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<tr>
<td>7</td>
<td>Jonn McCall</td>
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<td>512.309.6713</td>
<td>jmc@dpcc窗帘.com</td>
</tr>
<tr>
<td>9</td>
<td>Jeff Edanke</td>
<td>S&amp;P Glass</td>
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<td>Jeff.Edanke@S&amp;Pglass.com</td>
</tr>
<tr>
<td>10</td>
<td>Debra Thomas</td>
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<td><a href="mailto:deb.thomas@skanska.com">deb.thomas@skanska.com</a></td>
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<tr>
<td>12</td>
<td>Cary Adams</td>
<td>Baker</td>
<td>512.769.4355</td>
<td><a href="mailto:baker@bakerconstruction.com">baker@bakerconstruction.com</a></td>
</tr>
<tr>
<td>13</td>
<td>Doug McCloud</td>
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<td><a href="mailto:dmccloud@vaughnconstruction.com">dmccloud@vaughnconstruction.com</a></td>
</tr>
<tr>
<td>14</td>
<td>Brian Nellor</td>
<td>Nellor Construction</td>
<td>512.301.3211</td>
<td><a href="mailto:bnellor@nellorconstruction.com">bnellor@nellorconstruction.com</a></td>
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<tr>
<td>15</td>
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<tr>
<td>16</td>
<td>Robert T. Company</td>
<td>Robert T. Company</td>
<td>512.893.9694</td>
<td><a href="mailto:robert.t@roberttcompany.com">robert.t@roberttcompany.com</a></td>
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<tr>
<td>18</td>
<td>Nick He</td>
<td>Naylor Glass</td>
<td>512.308.0580</td>
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<tr>
<td>19</td>
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<tr>
<td>20</td>
<td>Chris Meyer</td>
<td>Finley &amp; Co.</td>
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<td><a href="mailto:chris.meyer@finleyco.com">chris.meyer@finleyco.com</a></td>
</tr>
</tbody>
</table>
2.4 **ACC Insurance Requirements and link**

Contractor shall procure and maintain at its own expense the following minimum insurance coverages insuring all services, work activities and contractual obligations undertaken in this contract. These insurance policies must be written by insurers acceptable to ACC. The minimum insurance requirements are published on the ACC website on this page.

11.1 ACC shall have no responsibility of liability for such insurance coverage. Coverage is to be primary and non-contributory with other coverage, if any, purchased by the College. All of these required policies must include a Waiver of Subrogation in favor of Austin Community College, its trustees and employees.

11.2 Contractor shall submit a properly endorsed Certificate of Insurance by no later than the tenth (10th) day after execution of the contract and prior to any payment being made to, or work performed by, the contractor.

2.5 **Questions and Answers from written inquiries and from the Pre-Submittal Meeting**

Q1. Par II,E. Schedule: calls for beneficial occupancy by February, 2019. Can you please provide milestone dates for the Preconstruction Period - Start and Finish Dates; as well as the Construction Period – Start and Finish dates. Furthermore we would suggest that a fixed duration be provided for the construction duration (even if an estimate at this time), so that for the RFP stage all the GCs are pricing the same duration for General Conditions.

A1. Please assume 16 months for pre-construction (September 2015 - December 2016) and 24 months for construction (January 2017 - December 2019).

Q2. What is the anticipated schedule/dates for the following: RFP shortlist firms notification, Staff Interview and Board of Trustee interview dates?

A2. Step 1 submittals are due June 17. Purchasing will notify respondents on or about June 25 whether or not they proceed to Step 2 with Step 2 submittals due July 9. Staff interviews will occur either July 20 or July 21. Purchasing to notify respondents on or about July 22. Board of Trustees presentation/interview on August 3. Fiscal year 2016 dates have not yet been posted, but we expect the board to select the CMaR for the project at the September board meeting.

Q3. SBDP program: The submittal requirement for the RFQ submission was discussed at the pre-proposal meeting on 6/2/15. It was stated that if the CMAR was self-performing all the preconstruction phase services that only forms SBDP – A and E were required. Furthermore, if we were using any outside firms that qualified in the SBDP, then we would fill out the balance of the SBDP forms. If an outside firm assists with preconstruction services, but doesn’t qualify as a SLBE, it’s our
understanding that no other SBDP forms (besides A & E) need to be filled out. Please clarify.

A3. We will be requiring CM at Risk General Contractors (primes) to only submit SBDP Forms A & E during the initial bid response unless the prime will be using a qualified SLBE/ESLBE firm during preconstruction work in which case forms A-F will need to be completed. Consequently, the selected GC will be required to perform significant outreach to Small and Local firms during the bidding of work throughout the life of the project and all efforts will be documented to provide proof of a good faith effort of inclusiveness. Furthermore, we will be looking for primes with creative and unique ideas and approaches to assist small/local businesses with typical barriers experienced by disadvantaged firms (bonding, insurance, access to capital, etc.) when attempting to secure work with large organizations similar to ACC.

Q4. RFQ, page 13, item E: “Maximum of 20 printed pages”. Print on front and back count as one (1) page. Please confirm this equates to 40 sides of printed/numbered material, and that you want double sided print.

A4. RFQ Part IV, E states “Qualification Statements shall be a MAXIMUM OF TWENTY (20) PRINTED PAGES (SF 330 do not count toward this maximum). Print on front and back count as one (1) page.” This translates to a maximum of 20 SHEETS of paper. Single-sided print: twenty pages. Double-sided print: 40 pages.

Q5. On the CMAR evaluation methodology, please define “jurisdiction” as part of the criteria for individual and team experience. What is that area?

A5. City of Austin

Q6. What is the timing of the plant RFP in how it relates to construction activities?

A6. We don't know at this time.

Q7. Would it be coordinated with the CMAR?

A7. It would have to be.

Q8. Will this project require abatement services for the escalators and any demolition work?

A8. We have not yet tested the escalators for asbestos, but we anticipate positive results after testing, and potential work for the abatement contractor. There will be some demolition for the CMAR after abatement which could include the roof, openings in exterior walls, and other interior demolition not included in the abatement contractor's scope of work.
Q9. The submittal requirement for the RFQ submission was discussed at the pre-proposal meeting on 6/2/15. It was stated that if the CMAR was self-performing all the preconstruction phase services that only forms SBDP – A and E were required. Furthermore, if we were using any outside firms that qualified in the SBDP, then we would fill out the balance of the SBDP forms. If an outside firm assists with preconstruction services, but doesn’t qualify as a SLBE, it’s our understanding that no other SBDP forms (besides A & E) need to be filled out. Please clarify.

A9. We will be requiring CM at Risk General Contractors (primes) to only submit SBDP Forms A & E during the initial bid response unless the prime will be using a qualified SLBE/ESLBE firm during preconstruction work in which case forms A-F will need to be completed. Consequently, the selected GC will be required to perform significant outreach to Small and Local firms during the bidding of work throughout the life of the project and all efforts will be documented to provide proof of a good faith effort of inclusiveness. Furthermore, we will be looking for primes with creative and unique ideas and approaches to assist small/local businesses with typical barriers experienced by disadvantaged firms (bonding, insurance, access to capital, etc.) when attempting to secure work with large organizations similar to ACC.

Q10. Who will be approving compliance with SBD Program requirements?

A10. The Entermedia Group (“TEG”) is assisting ACC with this task.

Q11. Are prime contractors required to be local?

A11. No.

Q12. Where can we get a copy of the ACC insurance requirements?

A12. See link in section 2.4, above, for insurance requirements.

Q13. Are there penalties for a general contractor who subcontracts a firm who misrepresents their SLBE status?

A13. ACC makes final decisions on retribution actions. ACC is taking steps to reach out to the business community in providing information about its SBD Program.

Q14. There are several questions about certification and the processes in the SBD Program—do you anticipate there will be more information about processes prior to final evaluation for this project?

A14. We will probably not have processes finalized before the evaluation for the project is completed. In the interim, we are using past performance in evaluating responses until we are 100% in the program and its processes.
Q15. If we choose to submit as a prime consultant on this RFQ, would we also be able to submit as a sub on another team?

A15. Yes.

**END ADDENDUM 1**