

**Austin Community College Children's Lab School  
Waiting List Application for EVENING CARE**

Please complete the following information. Your child will be placed on the waiting list on the date this form is received in our office. Please mail the application to the address listed above the guidelines. Being on the waiting list *does not* guarantee admission.

Child's Name: \_\_\_\_\_ Birth Date: \_\_\_\_\_

Gender: M F Ethnicity: \_\_\_\_\_

|                  |             |            |            |             |            |            |             |            |               |
|------------------|-------------|------------|------------|-------------|------------|------------|-------------|------------|---------------|
| <u>Desired</u>   | <u>fall</u> | <u>spr</u> | <u>sum</u> | <u>fall</u> | <u>spr</u> | <u>sum</u> | <u>Fall</u> | <u>spr</u> | <u>Other:</u> |
| <u>Entrance:</u> | <u>18</u>   | <u>19</u>  | <u>19</u>  | <u>19</u>   | <u>20</u>  | <u>20</u>  | <u>20</u>   | <u>21</u>  |               |

Parent 1: \_\_\_\_\_ ACC Student ID or SS# : \_\_\_\_\_

Address: \_\_\_\_\_  
Street City Zip

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Parent 2: \_\_\_\_\_ ACC Student ID or SS# : \_\_\_\_\_

Address: \_\_\_\_\_  
Street City Zip

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Were you previously enrolled in Evening Care? Y N If so, when? \_\_\_\_\_

I am eligible and interested in participating in the CCAMPIS grant program Y N  
(See back for CCAMPIS eligibility)

Are both parents ACC students? Y N If not, is the student attending ACC a single parent? Y N  
How did you hear about us? \_\_\_\_\_

Other information that would be helpful for us to know so that we may better accommodate you & your child/ren (including any special needs):  
\_\_\_\_\_  
\_\_\_\_\_

**I have read, been given, and understand the Evening Care waiting list guidelines.**

Signature: \_\_\_\_\_ Today's Date: \_\_\_\_\_

**For ACC Staff Use Only**

Date received at ACC CLS \_\_\_\_\_ Staff Initials \_\_\_\_\_

| Semester | Called? | Notes (nights needed, etc.) |
|----------|---------|-----------------------------|
|          |         |                             |
|          |         |                             |
|          |         |                             |

TO RETAIN FOR RECORDS



**Austin Community College Children's Lab School  
3401 Webberville Rd., Bldg. 5000 Austin, TX 78702**

Phone: (512) 223-5200 Fax: (512) 223-5220 Email: [childlab@austincc.edu](mailto:childlab@austincc.edu)

Website: [www.austincc.edu/childdev/labschool](http://www.austincc.edu/childdev/labschool)

**EVENING CARE PROGRAM WAITING LIST GUIDELINES**

\*This application places a child on the waiting list only and is not a guarantee of admission.

**\*PARENTS MUST NOTIFY THE EVENING CARE PROGRAM OF REGISTRATION FOR THE SEMESTER THEY NEED CARE BEFORE THEY WILL BE CONSIDERED FOR ENROLLMENT.** Spots cannot be held for families that do not have an official ACC schedule.

\*Admission for Evening Care is done on a "first-come, first-serve" basis of those who qualify, are accepted, and complete the appropriate paperwork by the due dates requested. Students taking six or more hours that are PELL eligible, & participate in the CCAMPIS grant program have priority. *(see backside for more information about the CCAMPIS grant program)*

\*Tuition for Evening Care is per night per family & is charged once a semester. Reduced fees are available to those that qualify, & those that participate in our CCAMPIS grant program.

\*All children in Evening Care must be children of an enrolled ACC student of an ACC evening course the semester the child is enrolled in Evening Care. The adult student may be taking any official ACC evening course at any ACC campus. The time your child is present in Evening Care must be the time of your class unless you qualify for our CCAMPIS grant program. Violation of this policy terminates enrollment in the Evening Care program.

\*After schedules are confirmed, when positions for admission in Evening Care become available, we will call you 1 to 2 weeks before the beginning of a new academic semester to offer positions. *If you are offered a spot, & do not attend or communicate with program coordinator, your spot will be dropped after the first week of Evening Care.* If you do not receive a call, it is because no positions are yet available.

\*Evening Care is open to children who are at least 2 years old and no older than 10 as of the first day of the semester that care is requested.

\*Evening Care is offered only at the ACC Children's Lab School on the Eastview campus. The program runs Monday through Thursday from 5:30 to 9:30 p.m., and enrollment is for one semester at a time.

\*We do not offer any type of "drop-in" care. If your child is enrolled in Evening Care, we expect him or her during the time the parent is in class.

\* Information and waiting list applications for the ACC Children's Lab School daytime program are available by calling (512)223-5200.

FOR PARENT TO KEEP

## CCAMPIS Grant Program Information

The CHILD CARE ACCESS MEANS PARENTS IN SCHOOL (CCAMPIS) grant is a collaboration between the following ACC areas: Children's Lab School, Student Support, Student Life and Financial Aid. The goal of the collaboration is to support student families in balancing the many demands of parenting with being a full-time college student or part-time college student and working.

### Student Benefits:

- Reduced tuition (\$1/night per family) for Evening Childcare
- Extra study or tutoring time during Evening Care hours
- Access to onsite academic and personal counseling during Evening Care hours
- Opportunities to network and learn with other student parents

### Student Eligibility:

- Receiving a Pell grant or Pell eligible
- Taking 6 or more, or taking 3 hours while also working (at least one class needs to be during evening care hours)
- Working toward a stated certificate or associate degree

### Student Requirements:

- Complete orientation to ACC
- Intake and regular meetings with a specialist from Student Support Center
- Attend at least one parenting workshop
- Participate in one other relevant event or workshop from a list of choices
- Successfully complete coursework

### OTHER IMPORTANT INFORMATION FOR US TO KNOW: