

## ACC Faculty Evaluation Administrative Input Form

This form provides the faculty evaluator with valuable information regarding specific aspects of a faculty member's performance and compliance with ACC policy and procedure.

This form is to be completed for every faculty member in your area that deserves praise or criticism. The following is a list of things that need to be considered along with any other comments you feel are important to the faculty evaluation process.

Person Completing Form \_\_\_\_\_ Date \_\_\_\_\_

Position \_\_\_\_\_ Campus \_\_\_\_\_

Faculty Name \_\_\_\_\_ Discipline \_\_\_\_\_

Comments and Observations (positive and/or negative)

If additional space is needed, attach additional pages to this form. When completed, please forward to the appropriate department chair.