

ACC Meeting Name: Staff Meeting

Office of Institutional Effectiveness and Accountability

Date: April 23, 2009

Time: 9:30

Chair: Soon Merz

Location: HBC 603.0

Attendees:

Soon, Anna, Lina, Mike, Charlene, Connie, Rich, Roslyn, Swapna, Ziv.

Minutes

Agenda Item 1: Announcements

Presenter: All

Discussion:

1. Judith Wynn starts 5/18/09. She will come in on 5/4 or 5/6 to meet everyone.
2. Toni's birthday lunch at Olive Garden is on 5/1/09.

Decisions/Actions:

Follow Up Items and Responsible person:

Agenda Item 23: Update on Projects

Presenter: All

1. Mike:
 - A. SSR
 - i. Mike put a handout in everyone's box for review.
 - ii. Discussed Mike's question of "where do we go from here?"
 - iii. Decided we needed another meeting to identify improvement points.
 - B. SENSE data
 - i. Mike to share Sense information with Soon today prior to her going to the conference next week.
2. Rich:
 - A. Checking Factbook stuff and editing.
 - B. Working on the ACC Transportation survey.
 - i. This is a followup to the previous survey to get more detailed information.
 - ii. Survey to be up on Monday for students, faculty, and staff.
 - iii. Rich wants to met with Soon today to discuss this survey.
 - C. Working on the longitudinal database and SENSE.
 - D. Finished the VCT survey analysis.
3. Roslyn:
 - A. Working on the course-tracking report and the formatting. May have it done by Monday.
 - B. Program review
 - i. Most departments have their information in.
 - ii. Some departments have approved extensions.
 - iii. ULEAD deadline for the improvement plan update has been extended.
 - C. CE has asked questions about course evaluation questions (Marie Fofi).
4. Anna:

- A. Working on College Connection
 - B. Working on SAS and College Connection
 - C. Working on Factbook.
5. Charlene:
- A. Factbook
 - i. Running the CE factbook queries.
 - ii. Should meet the 5/15 deadline for a copy to Dr. Kinslow.
 - B. Working on the Closing the Gaps publication.
 - C. Working on the SAS and SACS websites.
 - D. Coming projects:
 - i. Kansas Study
 - ii. NCCBP
 - iii. Retreat
 - iv. FTACC
6. Connie:
- A. Working on the Self-reported errors for the State Auditors Office. It is due 5/5/09.
 - B. Responding to College Connection data requests.
 - C. Verifying the Accountability System information.
7. Ziv:
- A. Data Requests in process:
 - i. Tobin's PSYC-1300 request
 - ii. Student Success information
 - iii. Fonken / CB request on Course Redesign
 - iv. ECS Data with Course-tracking
 - v. Miscellaneous faculty Requests
 - B. Helping with the Closing the Gaps publication.
 - C. Working on the departmental snapshot.
8. Swapna:
- A. Moving student application data into SQL Server.
 - B. Working on a grade distribution report.
 - C. Assisting Rich and Anna with SAS.
9. Lina:
- A. Working on FTIC.
 - B. ODS was discussed. It is a new functionality in order to get data.
 - C. SQL Server as a recovery or back-up job.
 - D. Trying to get SSN encrypted.

Follow Up Items and Responsible person:

- 1. Mike to set up meeting for OIEA staff to discuss SSR.
- 2. Rich to meet with Soon today to discuss the transportation survey.

The meeting was adjourned at 11:30.

Next meeting: May 7, 2009
