

# ACC Meeting Name: Office of Institutional Effectiveness and Accountability

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**Date:** July 12, 2007

**Time:** 9:30

**Chair:** Soon Merz

**Location:** HBC 603.0

**Attendees:**

Soon, Connie, Rich, Ziv, Alice, Jim, Charlene and Roslyn.

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## Minutes

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**Agenda Item 1:** Review of Minutes

**Presenter:** All

**Discussion:**

The minutes for June 28, 2007 were reviewed.

**Decisions/Actions:**

1. The June 28, 2007 minutes were approved with changes.
  - a. Agenda Item 3, **Blinn College Course Tracking Report, Follow Up Items:** Change to “At the next staff meeting Roslyn will report results of the discussion with the department chairs to find out their preferences for foundation target performances courses.”
  - b. Agenda Item 4, **NCCBP, Heading:** Change to “NCCBP and Kansas Study.” Change the **Presenter** to Charlene.
  - c. Agenda Item 4, **NCCBP and Kansas Study, Discussion:** Change “NCCBP” to “Kansas Study”.
  - d. Agenda Item 4, **NCCBP and Kansas Study, Follow Up Items:** Change to “...NCCBP data confirmation report...”.
  - e. Agenda Item 5, **ICS Update, Discussion, #1:** Change to “Soon said that the target date for Rich to submit the full ICS Report to Soon is July 16, 2007”.
  - f. Agenda Item 6, **IPEDS Update, Peer Analysis System and Data Analysis System** change the first bullet to read “Soon will show staff the new version of these tools”.
  - g. Agenda Item 7, **Hiring Update, Discussion, #1:** Change to “Swapna’s starting date is delayed due to paperwork”.
  - h. Agenda Item 9, **2008 Travel Requests, Discussion:** Add an “s” to member.

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**Agenda Item 2:** Graduate Survey Data

**Presenter:** Rich

**Decisions/Actions:**

Rich is waiting on the Spring graduate list from the Admissions and Records office. A&R is having technical difficulties and will supply the list as soon as possible.

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**Agenda Item 3:** Announcements

**Presenter:** Soon

**Discussion:**

1. Starting this fall, students attending Texas public colleges can withdraw from no more than six courses during their undergraduate career.
2. The NCCBP Conference will begin July 31<sup>st</sup>.
  - a. Alice will work at the registration desk.
  - b. Roslyn, Soon, Rich, Ziv and Charlene will attend the conference
  - c. Roslyn and Soon will make presentations at the conference.

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**Agenda Item 4:** OIEA Projects Calendar

**Presenter:** All

**Decisions/Actions:**

The following items need to be added or changed on the Projects Calendar.

1. Connie will enter the *CBM00A* and *CBM00C* reports on the calendar.
2. Roslyn will move the *ULEAD Status Report* to July 17<sup>th</sup>.
3. Roslyn will enter NCCBP presentations to July 23<sup>rd</sup>.
4. Move IPR Committee meeting to the week of August 5<sup>th</sup>.

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**Agenda Item 4:** OIEA Newsletter

**Presenter:** Charlene

**Decisions/Actions:**

- A link will be added for the Fact Book.

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**The meeting was adjourned at 11:30.**

**Next meeting: August 9, 2007**