ACC Meeting Name: Staff Meeting
Office of Institutional Effectiveness and Accountability

Date: July 9, 2009	**Time:** 9:30
Chair: Soon Merz	**Location:** HBC 603.0

Attendees:

Ziv, Lina, Swapna, Anna, Roslyn, Charlene, Judith, Rich

Minutes

Agenda Item 1: Old Business   **Presenter:** All
    a. **Review of Minutes:** Minutes were approved with corrections.
    b. **Review of Follow-Up Items:** Items were reviewed and all had been completed.

Agenda Item 2: New Business   **Presenter:** All
    a. **OIEA Academic Year 2009-2010**
      Planning Calendar: Planning calendar was reviewed and updated.

Agenda Item 3: Updates on projects   **Presenter:** All
    a. **SACS:** Soon has the list of substantive change locations and will notify SACS.
    b. **Race/Ethnicity changes:** No change due to no meeting.
    c. **Data Warehouse:** Andrew's team is still working on generating ODS tables for us. There is no progress update this week from the team. Soon ordered SAS/ACCESS server license. Continue building ACC longitudinal database.
    d. Data Retreat (ATD)

Agenda Item 4: OIEA Projects Calendar   **Presenter:** All
Reviewed projects calendar for July and August.

Agenda Item 5: OIEA Newsletter   **Presenter:** Charlene
Charlene is adding a link to the Master Plan. Newsletter will go out next Friday.

Agenda Item 6: Announcements   **Presenter:** All
No announcements.

Follow Up Items and Responsible person:
1. Clarifying the process for Closing the Gaps target updates.

The meeting was adjourned at 11:10
Next meeting: July 23rd